

Discussion Notes from the January 9, 2017 Meeting

Fire Marshal Compliance:

Assistant Superintendent Dr. Jan Combs discussed the attached document that articulates requirements for schools by the fire marshal requirements. This affects everyone. Please read and save the attachment.

Instructional Supply Budgets:

Assistant Superintendent Combs reminded us that due to the passage of the referendum, principals saw restored instructional supply budgets to their previous 100% level effective in January, 2017. Consumable fees were either eliminated or significantly cut in order to bring relief to families.

Professional Development Framework for 2017-2018:

Superintendent Dr. Allen Bourff indicated that the district is exploring whether to do a book study to prepare for the PLC model for next year or whether training could be offered now. Dr. Bourff indicated they looked at a company called, Solution Tree, but no decision has yet been made. HSEA inquired about logistical details for after school events. Dr. Bourff that no decision has yet been made on those logistical details.

Teacher Handbook Revisions:

The Discussion Team began the process of revising the existing Teacher Handbook. For the most part, changes will be putting into writing what already exists in practice. Some new language will also be proposed. Assistant Superintendent Mike Beresford generated an initial list to discuss.

Topic	Change/Clarification	Consequence
Sick Leave	May not be taken for personal business	Pay deduct up to termination for immorality
Teaching License	Provide to district	Receive sub pay if not given in a timely fashion
Transfers	Principal interview applicant once yearly if applying for a job in a different building	
Sub Coordinator	Fix language to meet new responsibilities	
Sub Request Paperwork	Update to reflect paperless process with AESOP	
VEBA Contact	Update	
Transfer Policy for Students of Staff Members who live outside district & within district, but not staff member's school	Make consistent. Change application to first Monday in May to Julie Hays	

Topics at a future meeting include maternity leave, adoptive leave, career leave, and some administrative policies. HSEA will want to discuss prep time language, professional development, and required meetings.

Meeting Attendees:

Administrators:

Superintendent Dr. Allen Bourff
Assistant Superintendent Dr. Mike Beresford
Assistant Superintendent Dr. Jan Combs
Business Manager Cecile Nunn
Chief Financial Officer Mike Reuter
Director of Educational Technology Jeff Harrison
Director of Elementary Education Dr. Stephanie Loane
Director of Secondary Education Phil Lederach
Director of Human Resources and Student Services Gary Zgunda
Brooks School Assistant Principal Fatima Rich
HSE HS Assistant Principal Doug Harter
HSE Intermediate & Junior High Assistant Principal Jeff Iagulli

HSEA:

Riverside Intermediate Teacher, Becky Floetker
Fishers High School Teacher, Brent Freed
Fishers Elementary Teacher, Peggy Savin
HSE Intermediate & Junior High Teacher Tim Latimer
Hoosier Road Teacher, Janet Lee
HSE High School Teacher, Janet Chandler