



***El Paso County
Emergency Services District #2***

P.O. Box 683

Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING OF THE EL PASO COUNTY
EMERGENCY SERVICES DISTRICT NO. 2 WAS HELD AT THE

EL PASO COUNTY ESD#2 - BOARD ROOM
100 S. SAN ELIZARIO, SUITE N
CLINT, TEXAS 79836

WEDNESDAY, APRIL 16TH, 2014
AT 7:00 P.M.

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to the meeting. Please contact the District's office at (915)851-0304 for further information.

1. CALL MEETING TO ORDER.

Meeting was called to order by Annette Gonzalez at 7:03 P.M.

PLEDGE OF ALLEGIANCE

2. ESTABLISHMENT OF QUORUM

Present was President William Adler, Vice President Pam Padilla, Treasurer Elvia Schuller, Secretary Mario Murillo. Absent: Treasurer Jerry Knotts. Also present was the District Attorney, Richard Contreras.

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

NOTICE TO THE PUBLIC: All matters listed under the Consent agenda below will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Commissioner requests specific items to be removed from the Consent agenda. If an item or items are removed from the Consent agenda they will be placed upon the regular agenda for discussion and action prior to the time the board votes on the motion to approve and adopt the Consent agenda.

CONSENT AGENDA

4. DISCUSS AND APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON MARCH 19TH, 2014.

5. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY ANNETTE M. GONZALEZ.

A. REPORT ON THE BANK BALANCES.



El Paso County
Emergency Services District #2

P.O. Box 683

Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

**MONEY MARKET, OPERATING ACCOUNT, INSPECTION
ACCOUNT**

- **BANK RECONCILIATIONS**
- **CHECK REGISTERS ATTACHED**
- **DEPARTMENT PROFIT & LOSS BUDGET VS. ACTUAL**

**B. APPROVE FOR PAYMENT OF THE MONTHLY BILLS AND THE
REQUEST FOR REIMBURSEMENT.**

A motion to accept Consent Agenda by William Adler and seconded by Elvia Schuller. Motion carried.

REGULAR AGENDA

- 6. (Requested by Boyd Smith) DISCUSS AND APPROVE THE PENSION REPORT FOR THE 502's, 503's, 504's AND RETIREMENT.**
A motion to approve by William Adler and seconded by Elvia Schuller.
Motion carried.
- 7. (Requested by Chief Trevizo) DISCUSS AND PROVIDE UPDATES ON THE FIRST RESPONDER ORGANIZATION (FRO).**
A motion to postpone by William Adler and seconded by Elvia Schuller. Motion carried.
- 8. (Requested by Chief Lopez) DISCUSS AND TAKE ACTION ON THE FINAL SPECIFICATION OF THE BRUSH TRUCK FROM THE TEXAS FOREST GRANT.**
A motion to postpone by William Adler and seconded by Pam Padilla. Motion carried.
- 9. (Requested by Chief Esparza) DISCUSS AND TAKE ACTION ON ADOPTING THE NEW EMPLOYEE HANDBOOK.**
A motion to approve William Adler and seconded by Mario Murillo. Motion carried.
- 10. (Requested by Chief Trevizo) DISCUSS AND TAKE ACTION ON RECEIVING SAN ELIZARIO FIRE DEPARTMENT'S 501(c)(3) AND PAYMENT FOR SERVICES.**
A motion to deny by William Adler and seconded by Pam Padilla. Motion carried.
- 11. (Requested by Joanne Nugent) DISCUSS AND TAKE ACTION ON FABENS FIRE DEPARTMENT AUDIT FINDINGS CONDUCTED BY SBNG.**
A motion to approve audit and have district office formulate letter with all audit findings giving the department 30 days to reimburse moneys owed. Motion to approve by William Adler and seconded by Elvia Schuller. Motion carried.



El Paso County
Emergency Services District #2

P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

- 12. (Requested by Chief Esparza) DISCUSS AND TAKE ACTION ON THE INVOICE FROM SIDDONS MARTIN IN THE AMOUNT OF \$3,557.95 FOR THE NEW TANKER DELIVERED TO CLINT FIRE DEPARTMENT.**

A motion to approve and put back on agenda to discuss the change orders by William Adler and seconded by Pam Padilla. Motion carried.

- 13. (Requested by Chief Murillo) DISCUSS AND TAKE ACTION ON SPECIAL PROJECT BUDGET ITEM FOR THE PURCHASE OF 25 SETS OF BUNKER GEAR FOR THE SOCORRO FIRE DEPARTMENT.**

A motion to approve by William Adler and seconded by Pam Padilla. Motion carried.

- 14. (Requested by Richard Contreras) DISCUSS AND TAKE ACTION ON THE REFUSAL TO COMPLY BY THE CLINT FIRE DEPARTMENT ON THE OPEN RECORDS REQUEST FILED ON MARCH 31, 2014 BY ANNETTE GONZALEZ, DISTRICT ADMINISTRATOR.**

A motion to suspend future funds to Clint FD and have department provide check register including detail of purchases, copies of all checks issued, explanation of withdrawals w/ correspondences, copies of deposits w/ correspondences, copies of all statements from October 1, 2011 to current. Motion to approve by William Adler and seconded by Elvia Schuller. Motion carried.

- 15. (Requested by Annette Gonzalez) DISCUSS AND TAKE ACTION ON THE EL PASO COUNTY ESD#2 FY '12-'13 GOVERNMENTAL AUDIT REPORT PRESENTED BY RENE PENA FROM PENA, BRIONES, MCDANIEL & CO.**

A motion to approve by Pam Padilla and seconded by Jerry Knotts. Motion carried.

- 16. (Requested by Chief Esparza) DISCUSS AND TAKE APPROPRIATE ACTION ON THE MONTANA VISTA'S UNIT R507.**

A motion to dispose of vehicle versus repair by William Adler and seconded by Elvia Schuller. Motion carried.

- 17. (Requested by Chief Esparza) DISCUSS AND TAKE ACTION ON THE DISTRICT VEHICLES THAT ARE EQUIPPED WITH POWER PROGRAMMERS.**

A motion to remove chips and return to factory settings on any vehicle still under warranty by William Adler and seconded by Elvia Schuller. Motion carried.

- 18. (Requested by Chief Esparza) DISCUSS AND TAKE ACTION ON THE PRESIDENT SIGNING THE APPOINTMENT LETTERS FOR THE FIRE MARSHAL'S OFFICE TO BE PROVIDED TO THE DISTRICT ATTORNEY'S OFFICE.**



El Paso County
Emergency Services District #2

**P.O. Box 683
Clint, Texas 79836**

Phone (915) 851-0304 • Fax (915) 851-9000

A motion to approve by Elvia Schuller and seconded by Mario Murillo.
Motion carried.

19. (Requested by Chief Murillo) DISCUSS AND TAKE ACTION ON PENSION BOARD AND PENSION PLAN ERRORS TO BE CORRECTED.

A motion to postpone by Mario Murillo and seconded by William Adler.
Motion carried.

20. (Requested by Chief Esparza) DISCUSS AND TAKE ACTION ON THE OUTSTANDING INVOICE FROM RTC (MOTOROLA SOLUTIONS) THAT CLINT FIRE DEPARTMENT REFUSES TO PAY.

A motion to delete item by Elvia Schuller and seconded by William Adler.
Motion carried. Per recommendation of District Attorney.

21. (Requested by Chief Adler) DISCUSS AND TAKE ACTION ON ALLOWING ONE WEST VALLEY FIREFIGHTER TO TAKE EMT-I CLASSES FOR A TOTAL OF \$2,000.00.

A motion to approve Pam Padilla and seconded by Elvia Schuller. Motion carried.

22. (Requested by Chief Adler) DISCUSS AND TAKE ACTION ON THE PURCHASE OF NEW AEDs FOR THE DISTRICT.

A motion to delete item by Elvia Schuller and seconded by Mario Murillo.
Motion carried.

23. (Requested by Annette Gonzalez) DISCUSS AND APPROVE THE NEXT MEETING TO TAKE PLACE ON May 21, 2014 AT 7:00 P.M.

A motion to approve by Mario Murillo and seconded by William Adler.
Motion carried.

24. ADJOURNMENT

William Adler
President