

**NORTHCENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
MEETING MINUTES of September 24, 2015; 9:00 am**
North Central Technical College - Wausau, WI

Members Present: Rick Anderson, Michelle Armstrong, Jenny Blenker, Nicole Dekan, Doug Duchac, Lisa Ebert, Audrey Evans, Joe Gemza, Delmond Horn, Jason Keffeler, Robert Kirkley, Scott Krause, Keith Melvin, Terry Nichols, Kathy Palm, April Pierzchalski, Ted Ryan, Mark Schroeder, Toni Smith, Sara Steen, Linda Vollmar, Helen Walsh, Debra Witman

Chairperson: Mark Dascalos

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Mark Dascalos welcomed attendees.
May Meeting Minutes	Motion by Nichols to approve the May 21, 2015 meeting minutes as posted. Second by Anderson. Unanimously approved
Correspondence	State Trauma Coordinator Julie Forcier plans to attend our December meeting.
WHEPP/ HCC	The HCC board has been meeting regularly. The standing meeting is now the 2 nd Wednesday of the month from 9 – Noon. The hospital preparedness meeting (WHEPP) meets the same day 1 pm – 4. The region 2 HCC is now called the North Central Wisconsin Healthcare Emergency Readiness Coalition. The Coalition has been working on bylaws and website. Reviewed the work done by the HCC and EMS consultants. Initiating a patient tracking pilot using a new software vendor.
Fiscal report	NCRTAC has spent \$4,270.88 and has \$23,913.12
RTAC Coordinator Report	Michael has been attending county fire chief and EMS meetings to discuss HCC and RTAC activities. In past several months he has been to 9 of the 12 counties. Michael attended the EMS service director and WARDS trainings held by the State in Rhinelander recently. Michael attended a 2-day grant writing workshop. Michael assisted with the distribution of the bike helmets, Back Rafts and the signs and life vests for the life vest loaner stations. Michael is working with other RTAC coordinators on a new version of Trauma Basics. Michael's email has changed to Michael.Fraley@DHS.Wisconsin.gov Pending approval of the Executive council, the 2016 NCRTAC general meeting dates and locations will be: <ul style="list-style-type: none"> • January 28 – Aspirus Wausau Hospital

	<ul style="list-style-type: none"> • March 24 – Ministry Saint Clare's Hospital • May 26 - Aspirus Wausau Hospital • July 28 - Ministry Saint Clare's Hospital • Sept 22 - Aspirus Wausau Hospital • Dec 1 - Ministry Saint Clare's Hospital
<p>State Office/ STAC</p>	<p>There was no STAC meeting since our last meeting. Next one is October 14.</p> <p>Work is still in progress to open HFS 118 to update the reference to the ACS book. At this time, that is the only change that will be made. A presentation will be made at the next STAC meeting about the gap analysis done and the impact changes could mean.</p> <p>Epidemiologist Ashley Bergeron has been working on trauma registry data quality quite a bit. As part of her work she is sending RTACs quarterly reports of how many cases are entered by each hospital. Michael will be forwarding this information to the hospitals. If you feel you have entered a significantly different number of cases than what Ashley has you should get in contact with her.</p> <p>The state is evaluating their contract with DI and may consider other vendors.</p> <p>Site visits are on schedule. State will allow RTAC Coordinators to attend site visits within their regions if the hospital approves. Please consider inviting Michael if you have a site visit coming up.</p> <p>The General Federation of Women's Clubs have pediatric jump bags for EMS first responder groups.</p>
<p>Committee Reports</p>	<p><u>Process Improvement</u> ED LOS data shared. Last 4 months were 71.4, 66.7, 59.1 and 53.8% Our goal is 90%. Group is reviewing ED LOS>3 hour cases.</p> <p>Group is working on the mild TBI project and discharge instructions. Distributed helmets to hospitals this summer.</p> <p>Also distributed Back Rafts purchased with last year's funds.</p> <p><u>Definitive Care</u> Reviewed the spinal immobilization position statement. Do not feel there are any changes needed at this time.</p> <p><u>Injury Prevention</u> The four life vest stations that were paid for from last year were built and 3 of the 4 have been placed. We purchased life vest for 4 more stations this year.</p> <p>Lisa did child passenger safety in ambulance presentations for the Fox Valley RTAC and _____</p> <p><u>Out of Hospital</u> Produced a reminder card for EMS radio reports. Waiting to distribute them with a video. Working on the video.</p> <p>Conducting a review of the tourniquet distribution project. Surveying services and running a report in WARDS.</p>

Registry Data	Michael reviewed a summary of 2014 trauma registry data.
Regional Trauma Conference	The NCRTAC will be holding a regional trauma conference in the spring. A planning committee is being established and will be meeting soon.
Project Grants	Michael reviewed the 2015-2016 NCRTAC grant program and application. The application will be posted on the website.
Other business	<p>The Wisconsin chapter of the American Trauma Society is becoming active again. Visit them at wisats.com</p> <p>The Wisconsin Technical College curriculum for law enforcement officers now includes an additional 8 hours of training on hemorrhage control.</p> <p>SafeTech Solutions report – Michael reviewed the final report from the EMS consultants hired by the HCC to provide guidance on engaging EMS in the HCC. The complete report is available for download at: http://ncrtac-wi.org/uploads/NCWHCC_Report-FINAL2_.pdf</p>
Future agenda	None
Announcements/ Training	Wisconsin ENA Conference, Oct 27 & 28, Onalaska Child Passenger Safety Technician training, Nov 2 – 4, Wausau, www.wcpsa.com
Adjournment	

Next Meeting:
 Ministry Saint Clare's Hospital
 Thursday, Dec 3, 2015
 9:00 am – Noon