

## MILFORD TOWN COUNCIL MEETING

MONDAY, MAY 13, 2019

7:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch, Joellen Free, and Bob Cockburn

Doug opened the meeting with the pledge of allegiance followed by a prayer from Joellen Free.

A motion was made by Joellen Free to approve the minutes from the prior meetings (4/8). Seconded by Bob Cockburn. All agreed and motion carried.

Attorney Report: No Report.

Public Input:

- Tricia Gall, representing the Milford Lions for Milford Fest requested the town pay for the portable restrooms for Milford Fest and the Memorial Day Parade in the amount of \$720.00. Bob so moved and Joellen seconded. All agreed.
  - Residents are able to pick up Cutie contest forms at Milford town hall, Milford Library or online at milfordfest.org.
  - There is no cost to hold a garage sale Memorial Day weekend, but you can sign up to be on the map at Town Hall for \$3.00 by Tuesday 5/21.
  - Come enjoy and have fun!
- Memorial Day Parade forms are available at Milford Town Hall or our website.
- Residents present had presented complaints about 209 West Street that no longer has a home, but has several vehicles parked on the lot.
- Residents also presented a complaint regarding 308 N. Higbee Street and the amount of vehicles parked on their lot. It was expressed that this would fall under the county zoning board.
- Pam Dwyer inquired if the town has heard anything from Camp Mack. It was stated by President Doug Ruch that the council has not heard from them.
- Resident, Jay Urbin, inquired about people speeding on Catherine Street during school hours. Town Marshal Kreider said they would get a car out there to assist.
- Discussion was held about having a crossing guard at the stop light, but not at Catherine Street.

Fire Department:

- The fire department will have its Ribeye sandwich sale at Milford Fest. Come early as they only have 500 and will go until sold out.
- Please be sure to check your smoke detectors and have your address sign posted.

Police Report:

- Town Marshal Kreider presented a proposed sound ordinance to the council for review and had the decibel meter he purchased for

enforcement. The decibel meter purchased can be calibrated with an app on your phone. Town attorney, Jay Rigdon, will prepare for next meeting for possible adoption.

- Marshal Kreider informed the council he has been working with Getac Video Systems to replace our in-car video systems and obtain new body cameras for our officers.
  - He enclosed a quote from the Midwest Public Safety Group:
    - \$16,746.24 for the in-car cameras and accessories.
    - \$19,052.03 for the body cams and accessories.
  - There is an ongoing annual expense for data storage of the cameras in the amount of \$5,760.00.
  - Still looking into options for storage and waiting for a quote from Getac for the in-car computer.
  - Applying for grants to look into assisting with the cost of these items.
- We will be receiving three new radar systems which have been acquired through a grant.
- On Saturday, May 25<sup>th</sup>, the entire department (12 officers) will be working in staggered shifts to assure the safety of the public.

#### Wastewater:

- Wessler Engineering represented Change Order 2 in the amount of \$2,919.00 and offered to reimburse the town for the entire amount. They also will pay for the hot water line to be put in by Foyle Plumbing in the amount of \$612.81 once the work is completed. Joellen moved to pay the amounts of \$2,919 and \$612.81 to be reimbursed by Wessler. Bob seconded. All agreed.
- Scheduled a Waste Water Treatment Plant project close-out meeting at 1:00 p.m. on Wednesday, 5/22 at the Milford Town Hall.
- Steve reported the new sewer main in alley and manhole on Emeline is finished and came in under the estimated amount of \$24,700.00. This will need to be paved when they pave the LCB parking lot.
- Doug Ruch opened the Public Hearing for the Wastewater Rate Increase. See Minutes for the hearing for more information.

#### Street:

- Spring clean up went well. We filled 7 30-yard dumpsters of rubbish and 1 30-yard dumpster of metal. We hope to do another cleanup this fall in September.
- This year's sidewalk program has 2 properties to replace sidewalks: 309 N. Main and 203 S. Main. Also a damage repair at 203 S. Main.
  - Joellen moved to approve \$6,118.00 to Thompson concrete for the town's portion of this project. Bob Cockburn seconded. All agreed.
- Phend & Brown has finished streets and alleys except for the paint strips on old SR 15. Steve said they are supposed to be painting tomorrow morning and then we can close out the Community Crossing grant. The next CCG training is on June 25<sup>th</sup>. Steve and Tricia will be attending.
- The streets will be shutting down for Milford Fest as early as Thursday, May 23<sup>rd</sup>. We hope that everyone has a good time this year.



- The parade will be on Memorial Day, May 27<sup>th</sup>. Sign up forms are on our website or at Town Hall. Line up starts at 9:00 a.m. with the parade starting at 10:00 a.m. sharp.

#### Water:

- An emergency water repair was required on the water line crossing under SR15 going east and west under Emeline. Beer & Slabaugh completed this work as an emergency due to the leaking onto SR15 causing a road hazard. Joellen moved to allow the expense to be paid out of CEDIT/LIT funds to Beer & Slabaugh. Bob seconded. All agreed.
- The new water lines project from last year should be started by the end of the week.

#### Park:

- There were some problems at the park this spring. There was some equipment stolen and vandalism. Steve asked that the public please call the police if any suspicious activity is seen at the park.
- Steve requested approval for concrete work at the park to be completed by Thompson Concrete for the portable restrooms, side of the boat ramp, bumper posts, and new spot for the cash box.
  - Joellen moved to approve this request not to exceed \$3,800.00. Bob seconded. All agreed.


#### Clerk:

- Tricia Gall presented the April 2019 Bank Reconciliation for review and approval by the council President.
- Discussion was held on the Bakertilly Services Agreement. Motion was made to continue with Bakertilly who merged with Umbaugh. The motion died due to lack of a second. More discussion was held. Request was made of the town clerk to make sure we do our due diligence and get some other quotes to stay competitive. Consensus was made to table the agreement until more information can be obtained.
- Tricia Gall presented Resolution 2019-2 to use LIT/CEDIT funds to pay for the emergency water and sewer repairs needed for the new Lake City Bank site. Joellen moved to accept. Bob seconded. All agreed.
- Tricia Gall requested permission to attend the State Board of Accounts School on June 11 & 12 in Fort Wayne. Doug moved to approve the cost of training, mileage and any customary expenses. Bob seconded. All agreed.
- Clerk's office will have alternate hours on Wed, May 15<sup>th</sup>, we will be closing at 4:00 p.m. and on Thurs, May 16<sup>th</sup>, we will be closing at 2:00 p.m.
- Made note of new legislation HB1347 that was recently passed regarding payment of utilities of a tenant by a landlord. We will be continuing our education on this to ensure that we are in compliance.
- We were offered a copy of the Milford stamp in Honor of Tom Alexander and in turn we will give our copy to Kedco. No one had an objection.
- The Milford Library is planning on doing story time in the park this summer. No one had an objection.

- Doug mentioned that we should get a declaration for the Milford Lions 75<sup>th</sup> anniversary and the Milford Library's 100<sup>th</sup> anniversary this year.
- Joellen read her resignation to the council. She is moving out of town. Her last day will be May 31, 2019.
  - She has notified Mike Ragan who is responsible for advertising a caucus for her replacement.
- Joellen moved to approve Accounts Payable Voucher with additions. Bob seconded. All agreed.

There was no further business, Joellen moved to adjourn and Bob seconded. All agreed.

Milford Town Council

  
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Robert C. Cochran  
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Attests:

  
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## Milford Town Council Wastewater Rate Public Meeting

Monday, May 13, 2019

7:00PM @ The Milford Town Hall

Present: Doug Ruch, Bob Cockburn, Joellen Free and attorney Jay Rigdon

Doug opened the public hearing meeting to review the Wastewater Rate as advertised.

The floor was opened for comments and questions.

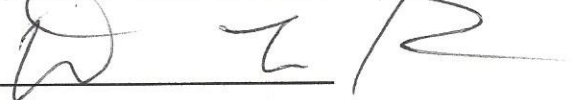
Ross Hagen, from Bakertilly gave an overview of the Wastewater rate study that was completed. The recommended rate from the study has an average bill of \$50.07, which is a 16% increase.

Ordinance 2019-4 that is proposed is for an average bill of \$46.50, which is less than the rate that was recommended from the study. This would require \$36,000 to \$37,000 to be supplemented annually from other Town funds.

Other questions were taken from those in attendance.

Joellen Free moved to approve ordinance 2019-4 and Bob Cockburn seconded.  
All agreed.

Milford Town Council

  
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Robert C. Cockburn  
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Attests:

  
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## MILFORD TOWN COUNCIL SPECIAL MEETING

WEDNESDAY, MAY 22, 2019

1:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch and Joellen Free

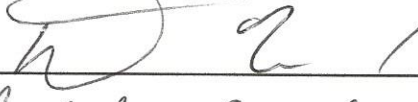
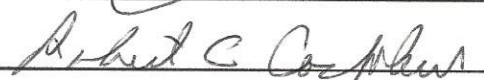
Doug opened the meeting to discuss the Close Out of the Wastewater Treatment Plant project and then turned the floor over to Ryan Brauen with Wessler Engineering.

Ryan then presented 4 items:

- First item was a Certificate for Substantial Completion. Joellen moved to accept the Certificate for Substantial Completion. Doug seconded. Both agreed and motion carried.
- Second was Change Order #3. Ryan referred to the fact that Wessler Engineering will reimburse the town the cost of Change Order No. 2 in the amount of \$2,919.00 and the Foyle Plumbing quote in the amount of \$612.81. Joellen moved to approve Change Order #3. Doug seconded. Both agreed and motion carried.
- Third item was Payment Application #14 in the amount of \$9,500 due to Mason Engineering and Construction. Joellen moved to remit payment for Payment Application #14 in the amount of \$9,500. Doug seconded. Both agreed and motion carried.
- Lastly was Payment Application #15 to Mason Engineering and Construction in the amount of \$10,000. It was moved by Joellen to remit payment for Payment Application #15 in the amount of \$10,000 to Mason Engineering and Construction once Wessler has confirmed that all punch list items and required documents have been received. Doug seconded. Both agreed.

Joellen moved to adjourn and Doug seconded. Both agreed.

Milford Town Council

  
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Attests:

  
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