

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: September 27, 2021**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member  
Mr. Dan Tynan, Water Superintendent  
Mr. Tim Reese, Maintenance Supervisor

Minutes: September 13, 2021 Meeting  
*Ms. Libby Stidam made a motion to approve the minutes of September 13, 2021 as written.*  
*Ms. Mary Herring seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*  
*The motion passed: 3 yeas – 0 nays*

Vouchers: *Vouchers will be presented at the next meeting.*

**REPORTS:** None

**ADJUSTMENTS:**

- A. James Parish, Acct. 4145, 163 Orchard Isl. Rd., (-\$4.54 penalty)  
Payment was received in cash prior to penalty but was not posted to the account. The penalty was removed.
  
- B. JOFI Properties, Acct. 4793, 106 Lind C-D, (-\$10.05 penalty)  
Customer linked accounts through the online payment portal but only setup one of the accounts for auto pay. They thought that once they setup auto pay for one account that all accounts were setup, they did not see the small notation that only the accounts with an asterisk are setup for auto pay. Each account must have bank information entered to setup autopay.

*Ms. Pat Cochenour made a motion to approve the adjustments. Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*  
*The motion passed: 3 yeas – 0 nays*

**RESOLUTIONS:**

**CITIZEN'S COMMENTS:**

**OLD BUSINESS:**

- A. Water Tower Maintenance  
Leary Construction will be working on the maintenance and repairs of both water towers early next month.

**NEW BUSINESS:**

- A. Storm Sewer Catch Basins  
Workers have started to clean out some of the catch basins using the new jet vac.

B. Water Plant Foundation

The water plant foundation on the west side where groundhogs have continually dug out the stone under the concrete has been excavated and filled with large stone.

C. Water Leak 405 High

The water department is working on locating a leak near 405 High Ave. They plan to have the repair done this week.

D. Brads Way Condominium Leak

Mr. Reese reported that there was a leak coming from a large pit in the parking lot of the condominiums. Workers pumped out the pit to find the water main going into a large meter and then into a leaking valve. The village has no record of this meter (village meters are located in each unit) and it is not practice to install a valve after the meter – the department does not believe that this meter and valve was installed by the village. The condo association wanted the village to make the repair however like any other condominium or apartment complex, the village is only responsible to the valve near the road. The leak is minor but it is considered a water loss to the village since it is before the meters for the units.

E. Various Maintenance

Mr. Tynan reported on various updates and general maintenance being worked on or completed in the water department.

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 5:52 p.m.

Next Meeting Date: **Tuesday, October 12, 2021 at 5:00 p.m.**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Libby Stidam

Date Accepted \_\_\_\_\_