

SANTA ROSA STAMP CLUB BY-LAWS

Article 1 – Name and Objectives

1. The organization shall be known as the Santa Rosa Stamp Club.
2. The term Club as used in this document refers to the Santa Rosa Stamp Club.
3. The objective of the Club is to promote the study, knowledge and enjoyment of stamp collecting. The focus of club meetings is to be exclusively on philatelic topics and materials.
4. The fiscal year of the Club shall be January 1 to December 31.

Article 2 – Membership and Dues

Section A – Membership requirements

1. Any person of good character interested in stamp collecting is eligible for membership and must complete an application form.
2. A member in good standing may resign from the Club at any time.
3. A member found to be disruptive or performing unethical transactions may be subject to a disciplinary hearing and may be expelled with cause from the Club, after a majority vote of the Executive Committee.

Section B – Dues

1. A dues structure shall be determined by vote of the Club membership.
2. Dues are payable by the January meeting. New members who join the Club after June 30 will be charged 50% of the present dues.
3. Any member failing to pay dues within sixty (60) days of the due date may be dropped from the membership roll at the discretion of the Executive Committee.
4. A former member may be reinstated at any time after the current yearly dues are paid.

Article 3 – Officers/Executive Committee, Duties and Elections

Section A – Officers

1. The elected officers shall be a President, Vice President, Secretary and Treasurer and shall be installed at the January meeting for a term of one year, ending in December.
2. The Executive Committee shall have seven (7) members and be composed of the four elected officers, the immediate Past President and 2 or 3 Directors. The Directors shall be members in good standing appointed by the elected Officers.
3. No Officer or Director shall receive compensation for services in the performances of duties except for reimbursement of authorized expenses.
4. Unexpected vacancies will be filled by an appointee, appointed for the rest of the respective term by the Executive Committee.

Section B – Duties

1. President: The President shall promote the welfare and objectives of the Club, preside at all Club meetings and functions, is an ex-officio member of all committees and appoint committees as the Executive Committee determines. For example, the Program Committee is responsible for arranging speakers and presentations at the Club meetings.
2. Vice President: The Vice President shall assist the President in the conduct of the Club. In the absence of the President at any meeting the Vice President shall act as President. In the event of death, disability, resignation or removal of the President the Vice President shall succeed to the office of President. The Executive Committee shall then appoint one of its members as Vice President.
3. Secretary: The Secretary shall keep an accurate and permanent record of the minutes of all meetings of the Club and the Executive Committee, maintain complete record of membership and activities. The Secretary will manage club outreach, interactions with other clubs, and the Club's APS affiliation.
4. Treasurer: The Treasurer shall take charge of all monies, properties and securities of the Club. All dues and other receipts of the Club shall be deposited in a bank approved by the Executive Committee. The Treasurer shall issue receipts, pay all bills and other obligations.
5. Executive Committee: The Executive Committee shall be the administrative body of the Club and be responsible for its general welfare and financial management.
6. All Officers and Directors shall perform such duties that are usual for the office.

Section C – Elections

1. All members in good standing are eligible to be nominated for office.
2. Ninety days before the December meeting, the Executive Committee shall canvass the membership for candidates for office and shall present a slate of officers at the November meeting. At that meeting, nominations for office can also be made from the floor subject to the nominee's consent.
3. Elections shall be held at the December meeting. All members in good standing are eligible to vote. Assuming the quorum has been met, the majority vote of those present at the December meeting shall determine the new officers.

Article 4 – Meetings

1. Meetings shall be held on a regular monthly basis at a time and place convenient to the majority of the members.
2. Members shall be notified of all meetings in a timely manner.
3. Meetings shall follow the spirit and intent of Roberts’ Rules of Order, except that the reading of the minutes of the previous meeting is necessary only if it is especially requested by a Club member.
4. A meeting quorum shall consist of one-third of Club members in good standing.
5. Special meetings of the Club may be called by the President, Executive Committee or at the request of any five (5) members.

Article 5 – Amendments

1. Any member in good standing may propose an amendment or addition to the By-Laws.
2. All amendments and additions must be presented in writing to the Executive Committee for discussion and consideration.
3. The proposed amendment(s) or addition(s) shall be presented to the membership not less than thirty (30) days before a vote is scheduled. It shall also be prepared in written form and distributed to the membership.
4. A majority vote of current members in good standing shall be necessary to amend the By-Laws.

Article 6- Dissolution

1. The Club may be dissolved by a three-quarter-majority vote of the current membership.
2. Upon dissolution, after payment of all debts, the remaining assets shall be distributed to a non-profit philatelic club, society or foundation.

ADOPTED: 4/6/2021