

We are so excited to be able to open and invite our volunteers back. However, there is new protocol in place and we would request you read this in its entirety.

## First day of production will be Wednesday, June 3 8:30 a.m. to noon.

After our opening day, on Wednesday, June 3 Prairie Gleaners' plant, will be open Tuesday – Friday mornings 8:30 a.m. to noon for the month of June 2020.

- Volunteering is only by means of the phone reservation signup only.
  Phone: 403-526-5240 Tuesday to Friday 8:30 AM noon to let us know when you want to come.
  Limit each day 15 volunteers.
- Each volunteer will need to sign in each morning and **the doors** to the cutting room **will be closed to all volunteers until 8:20 a.m.** If you arrive before that time we would encourage you to stay in your vehicle and/or visit with friends, at a safe distance, in the parking lot.
- You must agree to use the personal protection protocols put in place at the plant Including: - using proper hand-washing procedures
  - wearing a personal face mask bring your own if possible
  - maintaining social distancing
- All work areas, tools, equipment, and coffee room will be sanitized at the end of each day.
- Coffee Time area will implement physical distancing.
- No walk-in volunteers, visitors or tours will be permitted no exceptions.
- No new volunteers, groups at this time. Do not sign up if you have been out-of-country (including USA) in the past 14 days.
- Stay home if you or a family member have been sick or had the flu in the past 14 days.
- We will keep you informed and ensure protocols are followed daily by having a meeting with volunteers at 8:30 am.

Thank-you for your understanding and co-operation during this time.

Prairie Gleaners Board