

**MINUTES OF THE MARCH 26, 2020 CONTINUED MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Thursday, March 26, 2020
Place: Mill Creek Water Reclamation District Treatment
Facility 39W889 Wellington Way, Blackberry
Township, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea
Others: Charles Radovich, James Hare, Kim Hoadley
Jason Fowler, Kevin McCanna

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The continued monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, 39W889 Wellington Way, Blackberry Township, Illinois on Thursday, March 26, 2020 by Trustee Dougherty. Trustees present were Ben D’Andrea, Mark Hammond and James Dougherty.

3. ANNOUNCEMENTS AND PUBLIC COMMENT. No members of the public were engaged in the conference call. Attorney Radovich stated that due to COVID 19 pandemic the monthly meeting of the Board of Trustees was being held telephonically, although the Trustees were physically on the treatment plant site; the call in number and code was placed in the agenda and posted at the meeting location, the SSA office and on the District’s website. Radovich then asked if there were any members of the public on the conference call, no response was received. Jason Fowler, the moderator of the call, confirmed that there were no unnamed parties on the call.

4. LONG RANGE PLAN SUBCOMMITTEE REPORT. Tabled to April Meeting.

5. OLD BUSINESS

6.a. *Approval of the Minutes of the February 24, 2020 Board of Trustees' meeting.*

Motion by Trustee Hammond to approve the meeting minutes of February 24, Board of Trustees' meeting; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. NEW BUSINESS

6.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.*

Discussion regarding the current financial reports. Trustee D'Andrea requested that the current Treasurer's report be sent to him. Radovich advised the Board that under the Governor's Executive Order utility shut offs have been suspended. Radovich also noted that the meeting on March 24, 2020 was convened but the only action was to continue the meeting to March 26, 2020 because the telephonic call in number was not operating properly.

Hare advised the Board the audit was completed with no adjustments and would be compiled and presented to the Trustees at the April meeting.

Motion by Trustee Hammond to accept the financial reports, accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices including an additional payables for a total sum payable in the amount of \$151,388.62; second by Trustee D'Andrea.

Roll Call Vote: Ayes:3 Nays: 0 Absent: 0

Motion Approved

6.b. *Operations Report from Sheaffer & Roland and Discussion Regarding the Same.*

The Operations Report was presented by Jason Fowler of Sheaffer & Roland.

Motion by Trustee Dougherty, to accept the Operations Report as presented, seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.c. *Consideration and Approval of Ordinance 2020-01, An Ordinance Authorizing and Providing for an Installment Purchase Agreement for the Purpose of Paying the Cost of Purchasing Real Property and Irrigation Equipment in and for the Mill Creek Water Reclamation District, Kane County, Illinois, and Authorizing and Providing for the Issue of \$3,100,000 Debt Certificates Evidencing the Rights to Payment Under Such Agreement, Prescribing the Details of the Agreement*

and the Certificates, Providing for the Security for and Means of Payment Under the Agreement of the Certificates and Authorizing the Sale of the Certificates to TBD.

No action was taken.

6.d. Consideration and Approval of Advanced Automation & Controls, Inc's Public Bid Response Proposal for Well Pump Control Upgrade Including New Cellular Auto Dialer and Integration of Facility Alarms for a Sum of \$48,440.00

Fowler informed the Board that there were no other bids submitted and specs had been provided to three (3) bidders with only one (1) response. The job specs were also published. Fowler recommended the Board accept the proposal from Advance Automation & Controls, Inc.

Motion by Trustee Hammond, to approve the bid of Advanced Automation & Controls, Inc. in the sum of \$48,440.00, seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

Upon motion duly made by Trustee Hammond to adjourn to closed session for pending litigation and purchase of specific real estate, seconded by Trustee D'Andrea and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

Upon motion duly made by Trustee Hammond to adjourn until the next regular meeting of April 28, 2020, seconded by Trustee Dougherty and unanimously carried. The Meeting of the Board of Trustees was adjourned at 7:59 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk