

# APPROVED

## Arrowbear Park County Water District Regular Meeting May 17, 2018 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held May 17, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

### Directors in attendance:

President Terisa Bonito  
Vice President Mark Bunyea  
Director Rick Weber  
Director Pat Oberlies  
Director Sheila Wymer

### Directors who were absent:

### Also present were the following:

Secretary Caroline Rimmer  
Field Supervisor Paul Miller<sup>\*</sup>  
Battalion Chief James Ozias

### Visitors who were present:

Ouida Rendelman  
Teresa Gordon-Sanchez  
Walter Gordon  
Marina Morales

### Open Session

President Bonito called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of April, the Consent Agenda was approved. Motion passed by unanimous vote.

### Public Comments:

Teresa Sanchez-Gordon requested that her bill be considered for more than a 15% reduction for a leak adjustment. The Board will review this account and have a discussion at the June 21, 2018 Board meeting. Marina Morales stated that she was concerned about the snow plowing in her neighborhood, President Bonito referred her to the County for road issues.

### Staff Reports:

- A) Supervisor Miller reported a total of 12 maintenance issues for the month of April. There were 3 customer requests to turn off/on water, 2 District initiated shut-offs, 0 District equipment repairs, 2 meters replaced, 0 meter reads/re-reads, 2 main repairs, 2 service line repairs, 3 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 2 new owners, 1 lien filed, 0 liens released, 59 shut-off notices, 12 non-payment shut-offs, and 10 turn-ons after water shut-off. Supervisor Miller reported that the technicians were continuing work on the Conifer Camp project and manhole raising.
- B) Battalion Chief Ozias reported on the Fire Department calls for the month of April. There were

a total of 6 calls, 6 were in-District and 0 were out-of-District. Battalion Chief Ozias reported that 2 maintenance issues with vehicles had been taken care of and that he was working on the advertisement for the Battalion Chief position.

- C) General Manager Huff reported to the Board the amount of credit card processing fees and service charges the District was paying but suggested the Board wait until a rate study is done before opting to charge customers for credit card fees, as a Prop. 218 public hearing would also need to occur before any changes or increases in fees could occur. General Manager Huff also reported that the State Water Resources Control Board was completing the amended permit for reduced monitoring and reviewing the application for disadvantaged community status which would result in a reduction of SWRCB annual fees.

President Bonito excused any individuals who were not required for the balance of the meeting.

Board Training – Secretary Rimmer provided a brief overview on avoiding negativity bias.

#### Discussion / Action Items:

- A) General Manager
1. There was a motion made to approve the FY 2018-2019 Master Plan as discussed at the April 24, 2018, Full Board Master Plan Meeting. (Funds for Master Plan items will be discussed and approved as part of the FY 2018-2019 budget process in June). Motion made by Director Wymer. Second was by Director Weber. Motion passed by unanimous vote.
  2. There was a motion made to approve the addition of Policy #1050, Public Relations & Communications, to the District Policy Handbook. Motion made by Director Wymer. Second was by Director Weber. Motion passed by unanimous vote.


#### Announcements:


- A) The President had no announcements.
- B) The Board had no announcements, except that Vice President Bunyea and President Bonito may not be at the June 21, 2018 meeting.
- C) Staff had no announcements.

The next board meeting will be June 21, 2018 at 6:30 PM.

#### Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 7:31 PM.

  
Terisa Bonito, President

  
Caroline V. Rimmer, Secretary