

Coverall Service Plan

The Coverall® Program has been customized to meet your requests and requirements for a clean, healthy work environment. The details of your Service Plan are documented below.

Company: Heritage Oak Park
Phone: (941) 235-3566
Contact: Michelle Egan
Email:
Address where service will be performed: 19520 Heritage Oak Blvd, Port Charlotte, FL 33948
Frequency of Regular Service: 4 day(s) per week
Total Cleanable Area: 6429 square feet

Areas to be serviced:

- Hallways
 - Kitchen
 - Library
 - (2) Trash cans outside located by patio
 - Restrooms
 - Fitness room
 - Game room
 - Clubhouse
 - (2) Poolside restrooms
 - Bar
-

Exclude:

- Storage closet in clubhouse
- Patio outside
- Dumbbells in gym
- Smokers urn outside of bar
- All offices in clubhouse
- All trash cans outside except (2) listed to be included next to patio
- Windows
- Pool table in game room

Initials: _____ / _____

Regular Services included in your Service Plan:

The following tasks will be included in your Service Plan and delivered by a trained and certified Coverall Franchised Business using the Coverall® Program.

Dusting and Disinfecting

Over the years we've learned that there's more to cleaning than just appearance. The Coverall® System leads the industry in cleaning at a deeper level to help reduce the spread of illness-causing germs.

INCLUDED TASKS	FREQUENCY
Damp Wipe and Disinfect Surfaces - Detail Clean Thoroughly dust and clean accessible horizontal and vertical surfaces, fixtures and office furniture such as file cabinets, desks, credenzas, counter tops, sinks, display units, and window sills. <i>Note: All window sills to be cleaned regularly</i>	4x per week
Damp Wipe and Disinfect High Touch Points Clean and disinfect high touch points such as light switches and door knobs. Clean both sides of main entrance glass doors.	4x per week
Damp Wipe and Disinfect Counters and Sinks Damp wipe and disinfect counters and sinks in areas other than restrooms or kitchens.	4x per week
Vacuum Furnishings or Wet Wipe Vacuum fabric-covered furnishings and or wet wipe other furniture to remove visible dust or soil. <i>Note: (26) chairs (4) sofas in clubhouse, (22) chairs in bar</i>	1x per week
Damp Wipe and Disinfect Drinking Fountains and Water Coolers Damp wipe and disinfect exterior (outside) of drinking fountains and water coolers. <i>Note: 2 water fountains located by pool restrooms</i>	1x per week
Dust Vertical or Horizontal Blinds Clean vertical or horizontal blinds, not to exceed 12 feet from the floor, to remove dust and visible soil.	1x per month
High and Low Dusting Clean items up to 12 feet from the floor (high dusting), such as ceiling vents, light fixtures, high window sills and corners not cleaned as part of normal wiping; and items near floor (low dusting), such as vents, corners, outlets, baseboards, etc. <i>Note: Include top of piano in clubhouse</i>	1x per month

Carpet and Floor Care

Extra attention for your carpets and hard floors using multi-filtration vacuums to improve air quality by capturing up to 99.97% of dust, dirt, bacteria, mold, yeast and particles as small as 0.3 microns.

INCLUDED TASKS	FREQUENCY
Wall-to-Wall Vacuum Carpet - Detail Clean Detail vacuum accessible carpeted areas with approved HEPA backpack units.	4x per week
Damp Mop Hard Surface Floors - Detail Clean Damp mop hard surface floors using a no-dip protocol and changing pad often to ensure removal of dirt.	4x per week

Initials: _____ / _____

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INCLUDED TASKS	FREQUENCY
Wall-to-Wall Vacuum or Dust Mop Hard Surface Floors Dry mop hard surface floors using a dust mop, vacuum or dry/wet mop.	4x per week

Trash

INCLUDED TASKS	FREQUENCY
Empty Cans and Remove Trash Empty trash that is contained in trash cans, in an area designated specifically for trash, or clearly labeled as trash and transport to customers trash removal or storage area. Replace liners, spot clean receptacles as needed and take trash to designated area on customer premises. Please note: Any item that is in trash cans, designated trash areas, or clearly labeled as trash will be considered trash regardless of the content, and its loss will not be the responsibility of the Coverall Franchised Business or Coverall.	4x per week

Kitchen Areas

The Color Coding for Health® Program uses microfiber towels and mop pads to clean, disinfect, remove germs and prevent cross-contamination in the kitchen, cafeteria, lunch room and coffee area.

INCLUDED TASKS	FREQUENCY
Damp Mop Hard Surface Floors - Detail Clean Damp mop hard surface floors using a no-dip protocol and changing pad often to ensure removal of dirt.	4x per week
Damp Wipe and Disinfect Counters, Tables and Sinks- Detail Clean Thoroughly damp wipe and disinfect counters, tables and sinks.	4x per week
Damp Wipe and Disinfect Microwave(s) - Detail Clean Thoroughly damp wipe and disinfect inside and outside of microwave with all-purpose disinfectant cleaner to rinse food contact surfaces. <i>Note: 1 microwave in bar</i>	4x per week
Damp Wipe and Disinfect Refrigerator - Spot Clean Spot clean exterior (outside) of refrigerator to remove smudges and fingerprints. <i>Note: 1 fridge located in bar</i>	4x per week
Wall-to-Wall Vacuum or Dust Mop Hard Surface Floors Dry mop hard surface floors using a dust mop, vacuum or dry/wet mop.	4x per week
Empty Cans and Remove Trash Empty trash that is contained in trash cans, in an area designated specifically for trash, or clearly labeled as trash and transport to customers trash removal or storage area. Replace liners, spot clean receptacles as needed and take trash to designated area on customer premises. Please note: Any item that is in trash cans, designated trash areas, or clearly labeled as trash will be considered trash regardless of the content, and its loss will not be the responsibility of the Coverall Franchised Business or Coverall.	4x per week

Initials: _____ / _____

Workout Areas

INCLUDED TASKS	FREQUENCY
4-Station Universal Machine Damp wipe and disinfect high touch points on 4-station Universal Machines.	4x per week
Cardio and Weight Machines Damp wipe and disinfect high touch points on cardio and weight training equipment.	4x per week
Free-Weight Benches and Bars Damp wipe and disinfect high touch points on free-weight benches and bars.	4x per week
Wall-to-Wall Vacuum or Dust Mop Hard Surface Floors Dry mop hard surface floors using a dust mop, vacuum or dry/wet mop.	4x per week
Damp Mop Hard Surface Floors - Detail Clean Damp mop hard surface floors using a no-dip protocol and changing pad often to ensure removal of dirt.	4x per week

Restroom Service

Coverall Franchised Businesses use EPA-registered, hospital-grade disinfectant products, recommended by the Centers for Disease Control and Prevention (CDC) to limit the spread of germs especially in restrooms.

INCLUDED TASKS	FREQUENCY
<p>Clean and Disinfect Restrooms</p> <ul style="list-style-type: none"> •• Restroom Fixtures: Pre-spray, wipe and polish dispensers and fixtures. Clean and disinfect wash basins, toilet bowls, urinals and counter tops. •• Restroom Walls: Clean accessible walls and toilet partitions to remove visible soil. •• Restroom Floors: Mop all floors using coded microfiber flat mopping system and disinfecting finished floor cleaner. •• Restroom Mirrors: Polish all chrome and mirrors. •• Restroom Supplies: Restock expendable products such as paper towels, toilet tissue, hand soap, liners and deodorant products from customer inventory. •• Restroom Trash Removal: Empty trash cans, replace liners, spot clean receptacles as needed and take trash to designated area. 	4x per week

Additional Services

INCLUDED TASKS	FREQUENCY
Walk time between buildings	4x per week
Damp wipe and disinfect ice machine spot clean in kitchen	4x per week

Closing Tasks

INCLUDED TASKS	FREQUENCY
Clean and organize the janitor closet	4x per week

Initials: _____ / _____

Closing Tasks

INCLUDED TASKS	FREQUENCY
Lock doors and windows as instructed	4x per week
Set alarms as instructed	4x per week
Turn off lights as instructed	4x per week

Initials: _____ / _____

Coverall Value Summary

The technology behind cleaning has changed a lot in the last 5-10 years. Just making things look nice is not enough. The Coverall® Program goes much deeper to help improve the health and wellness of your facility by removing the maximum amount of dirt and germs at each cleaning.

Can you imagine what it will be like to have a cleaner, healthier work environment?

Your Top Priorities:

- 1: All window sills to be cleaned regularly
- 2: Carpet and floorcare
- 3: Good value for service offered

Monthly Service Price for your Coverall® Service Plan: \$1,380.00

With the Coverall® Program you will get:



A HEALTHY CLEAN

Unique cleaning program helps reduce the spread of illness, germs and odors



HOSPITAL-GRADE DISINFECTANTS

EPA-registered cleaning chemistries are safe and proven to kill germs



RELIABLE SERVICE

Communication, fast response and consistent cleaning are important



BACKGROUND CHECKS

Coverall Franchised Business Owners meet strict System requirements



ATTENTION TO DETAIL

Locally owned and operated independent Coverall Franchised Businesses follow a detailed service plan of cleaning tasks



BONDED AND INSURED

Commercial General Liability and Surety Bond



COMPETITIVE PRICING

We show you exactly how your pricing is determined based on industry standards



ONE-STOP SHOP FOR SPECIAL SERVICES

Floor and carpet care programs, plus other services to keep your facility looking great

Commercial cleaning services provided by an independently owned and operated Coverall Franchised Business.

Initials: _____ / _____