

# Town of Sedalia

## Planning Board Meeting / Zoom Call

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April 16, 2020 / 7:00 PM

### Minutes

Meeting was called to order at 7:00 pm by Planning Board Chair Serita Faison, followed by a Moment of Silence, Pledge of Allegiance, and Roll Call. **Note:** The meeting was held virtually via Zoom to comply with state and local requests to reduce public gatherings due to coronavirus/COVID-19.

**Members Present:** Chair Serita Faison, Member Sandra Hamlett, Vice-Chair Marian Jeffries, Member Monroe Smith, and Member Calvin Atkins

**Additional Attendee's:** Town Clerk Cam Dungee, and resident Ed Piotrowski

**Members Absent:** None

**MOTION** to approve the agenda was made by Marian Jeffries and seconded by Monroe Smith. One change was noted on the agenda referring to the date of the previous meeting.

**MOTION** to approve the minutes of the previous meeting was made by Sandra Hamlett and seconded by Marian Jeffries.

### **Business / Reports / Discussions**

#### **I. Chapter 160D Module Report: Legislative Decisions**

Monroe Smith gave a report on the assigned Ch. 160D module. This chapter was titled Legislative Decisions, and some of the main topics were regarding notice of hearings, Planning Board review to zoning amendments, plan consistency, reasonableness and voting. Some of the sections were difficult to understand for most who are not trained planners, so the Clerk mentioned that she would see if the actual book had a better understanding as opposed to the video module. She also informed the board that Shari Bryant, the towns office Assistant has agreed to the huge task of editing some and retyping several of the pages in the Development Ordinance. Unfortunately, the copy we have was not in an editable format, so this had to happen in order to make all the required Ch. 160D changes by Jan 2, 2021. The town is contracting PTRC to assist with including these changes.

#### **II. Firearm Ordinance / How to Inform the Community**

Chair Serita Faison reported that the Town Council recently adopted a Discharge of Firearm Ordinance, and the Planning Board has been tasked with giving some input on the best way to make sure citizens are aware of these new regulations. The Town Council would discuss this as well at the next agenda meeting, so that all board members have the

opportunity to give their input. Different ideas were suggested such as door or mailbox hangers, notices posted at the Town hall and the Sedalia Post Office, a separate announcement through the CallingPost message, and included on the town's website. This would basically be a summary, but a copy of the full ordinance would be available by request.

### **III. Citizen's Concerns**

\*Calvin Atkins, 6100 Burnside Road stated that he would like to nominate his neighbor, Ed Piotrowski to join the Planning Board. Mr. Piotrowski stated that he would like to speak with the Chair at a later time about the details.

\*Sandra Hamlett, 619 Morgan-Summer Road asked after the board members have given all the reports on each Ch. 160D assignment, will they be consolidated into one place. Clerk Dungee stated that our Office Assistant has been preparing a summarized bullet list of each report and we will make this into a booklet for our reference as this is needed.

\*Marian Jeffries asked about the status of the Spring Retreat. Clerk Dungee reported that due to the COVID-19 social distancing order, the Council has decided to cancel the retreat, and Camp Caraway has agreed to refund the towns deposit. The Council may consider holding the retreat later in the year, maybe Sept or Oct.

Marian also asked for board members to let her know if anyone was aware of elderly residence in Sedalia who might need assistance, like someone to run errands or just somebody to talk to. It's harder for people who live alone, and they may need help.

### **IV. Announcements**

All regular scheduled meetings begin at 7:00 pm and until further notice, meetings will take place virtually on Zoom due to the coronavirus/COVID-19.

- The next Town Council Agenda meeting will be April 27<sup>th</sup>
- The next Town Council meeting will be May 4<sup>th</sup>
- The next Planning Board meeting will be May 21<sup>st</sup>

Meeting adjourned

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Serita Faison, Chair

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Date