

Holy Guardian Angels Regional School
IMMEDIATE OPENING – POSITION ANNOUNCEMENT
February 18, 2019

Position:	Teacher Aide/Lunchroom Supervisor
Type:	Classroom and instructional support as assigned, plus lunch/recess duty , 37.5 hours per week, 9 month (school term) position.
Eligibility:	Required: All up-to-date clearances (not older than a year- Fingerprints, Child Abuse, Federal Criminal Background, Protecting God's Children with Code of Conduct, Sexual Abuse Policy signed, Mandated Reporter Training
Duties:	Assists the grade level teachers in achieving teaching objectives by working with individual students or small groups to help them achieve the skill levels of the class as a whole; maintains classroom instruction materials and displays, and supervises students during lunch and recess.
Qualifications:	Required: Good work habits; ability to communicate effectively with students, staff, and parents; must be pleasant and courteous; ability to be flexible with changing schedules. Preferred: Two-year AA degree or equivalent college credits (submit transcripts and diploma with application); previous experience working with children in an educational setting; some level of technology skills.
To Apply:	Obtain application materials from the school secretary at Holy Guardian Angels Regional School, 3125 Kutztown Road, Reading, PA 19605. In addition, please send or drop off resume attention Mrs. Maureen Wallin at Holy Guardian Angels Regional School, 3125 Kutztown Road, Reading, 19605, or Call the school office at (610) 929-4124