

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Meeting Minutes for the Jan. 08, 2015 Meeting

The meeting was called to order at 7:37pm, a Pledge of Allegiance and a Roll Call of Board Members followed.

Present were Joseph Boldaz; William R. McAdoo; Josef G. Obernier, Sr.; J. Richard Weaver, Jr. and Sandra G. Martin.

Others Present included the Municipal Authority's Bookkeeper, Sandra Brock. The Engineer and Solicitor were not present.

There were no Public Notifications

Meeting Minutes

Joseph Boldaz made a motion to accept the minutes as presented from the previous meeting. The minutes were unanimously approved. Mr. Keegan suggested the spelling of his name be corrected in the minutes. Joseph Boldaz suggested that the record would show the correct spelling of his last name. Sandra Martin seconded the motion. Motion was unanimously approved.

There were no Public Presentations or Public Comments at this time.

Correspondence/Communications

A revised quote has been received and approved by the Municipal Authority for Modern Equipment to repair the generator at the Ashberry Pump Station. Modern Equipment will contact the Authority to schedule repairs. It was requested that the Secretary contact Modern Equipment to renew the annual maintenance contract. The previous contract was thought to expire the end of February.

The Authority is in receipt a letter from Dale Barnett, West Brandywine Township Manager announcing the appointment of Sandra Martin to fulfill the vacancy of West Brandywine Township Municipal Authority.

The Authority received a resignation letter from the Authority Engineer, James W. MacCombie effective January 8th, 2015.

The Authority received a resignation letter from P & B Maintenance, LLC effective January 31, 2015.

The Authority is in receipt of a letter from the Township's Solicitor and an unsigned payment agreement between the Township and the Municipal Authority. The documents pertain to a previous agreement for the purchase of property at a price of \$744,000.00. Correspondence will be sent to the Twp as a courtesy informing them the Authority Solicitor is away and will review the documentation upon his return.

Reports

There was no report from the Secretary;

The Treasurer reported as of December 31, 2014 there was \$55, 860.39 in the Kimberwick account and \$ 112, 086.82 in the Friendship account. William McAdoo made a motion to accept the report. Motion was unanimously approved.

Dr. Edward Pristernick questioned what percentage of the total revenue was actually collected in 2014 and what is expected to be collected in 2015.

The Engineer was not in attendance and therefore no report was given.

Old Business

The Authority received a review letter from Herbert E. MacCombie's office regarding the Brandywine Meadows Final Plan Submission. The Authority is awaiting a finalized agreement before any action is made on this issue.

The Authority has approved the Budget for 2015.

Tri-County Water Services, Inc. continues to attempt to install meters at the remaining 3 homes on Monacy and Connies Drive. Sandy will research and speak with Tri County regarding the status of these connections.

The Authority is establishing its own website. Vice Chair has been in touch with the Web Designer of WilkinsServices.com. Verizon is being considered as well. The Vice Chair will discuss the website with Verizon before next month. Sandy Martin suggested adding an "Under Construction" note and will contact the Twp Manager to discuss the issue.

The Authority will determine if the old motors and blowers at the Kimberwick site are worth selling or should be scrapped. Joseph. Boldaz will follow up on this in the spring.

The Authority has prepared a letter requesting meter repair for those on-lot well users with malfunctioning or zero usage reading meters. The letter has been finalized and Joseph Boldaz will sign the letters for delivery.

The Authority has received and reviewed resumes and will begin interviews for the Manager's position. John Cassels, Sandy Martin and Joe Boldaz have volunteered to serve as an interviewing committee. Sandy Martin will contact each selected candidate and establish a date for interviews

Tom Eels will act as the Authority's Supplemental Contact for the PA One Call system. As-built drawings are being collected to support the task. Twp has requested a hold harmless agreement and there has been no compensation stated in the work. William McAdoo will consult with John Good and Dale to discuss hold harmless and compensation. The office of the engineer will be handling PA One Calls in the interim.

Discussion with a representative from Gorman Rupp to make required repairs on pumps at Friendship Village Pump Station has occurred. A disagreement between the Sales Rep. and the Operator in regards to the cause and solution. Problems continue to crop up and seals continue to leak. Joseph Boldaz will contact MacCombie to discuss the problems with the pumps and to understand the situation.

The Authority is in receipt of a letter from Buckley, Biron McGuire & Morris LLP requesting revised scheduling dates of depositions requested by Pulte Homes of PA LLC.

Engineer was called out to Friendship Village twice in December regarding faulty air release valves. The engineer is waiting to get new air release valves.

Sandra Martin is currently gathering information or searching for a policy in regards to properties tied into public sewage on Netherwood Drive. Sandy will contact John Cassels to see what information he has. Josef Obenier suggested that maybe the Township will have some information as part of the LD plans.

The Authority Bookkeeper has requested the Township Manager to research the address file for 155 and 160 Netherwood Drive for any items related to a Sewer Lateral Permit so they may be back billed for Sewage Use.

Frank Keegan has discussed issues with the grading performed on his property as part of the pump station and forcemain construction. He has not paid past bills for sewage usage and does not intend to pay until the grading issues are resolved.

Old Business from the Floor

Elizabeth Zanowiak, from 16 Woodbrook Drive was looking at the WBTMA website through the Townships site and commented that Ron Rambo is still listed.

Dr. Edward Pristernic mentioned the bond issue and that the bond states that each and every resident is responsible for payment should the Municipal Authority default on the bond. William McAdoo suggested the Municipal Authority secured financing in this manner because the bond rating was better. Dr. Pristernic feels that the bond should be revised to be in the name of the Authority only. William McAdoo suggested that budgets have been passed, rates increased and there is no immediate concern for default.

Jeffery Grossman, Twp resident, feels that the financial state of the Municipal Authority has degraded the bond rating of the Township. William McAdoo suggested that, the degrading of the Bond was not solely due to the MA, it was due to the economic situation of the Twp and its decreasing revenue.

The was no Old Business from the Board

New Business

The Bookkeeper has calculated sewage use and submitted a bill to the current home owner of 100 Netherwood Drive since tie in back at the end of July 2007. The payment has been received.

The Friendship sewer area quarterly billing has been processed for end of year 2014 and Kimberwick sewer area billing is currently being processed for end of year 2014 in preparation for 2015 Fiscal Quarter Billing. All billings were revised to calendar billings.

The Authority is considering references, recommendations and advertisement for the appointment of an Authority Engineer. The board would be happy for referrals from the current engineer and Township.

The Authority is considering references, recommendations and advertisement for the appointment of an Operator.

The Municipal Authority agreed to visit the property of Mr. Keegan and the Culbertson Road Pump Station to determine if additional fill was required. The visit will be scheduled in the Spring of 2015.

There was no New Business from the Floor

New Business from the Board

Josef Obernier suggested that we need to move away from DNB indicating that MA members had inadvertently attempted to access Twp accounts. The MA, Twp and Bank were concerned with identity theft. The MA discussed Fulton, Citi and any other local banks in the area could be used. Rich Weaver and William McAdoo will meet with local banks for discussion.

There were no Public Comments

Payment of Bills

Friendship Village Sewer District- has a balance of \$60, 486.80. Ratified Payment(s) of \$3,574.55 were posted on 12/17/2014.

Kimberwick Sewer District- has a balance of \$672.00. Ratified Payment(s) of \$377.88 were posted on 12/17/2014. Motion by Joseph Boldaz to pay the bills, Sandy second the Motion. Motion was unanimously approved.

Upcoming Meetings-Board of Supervisors, Thursday, January 15, 2015 at 7:30 p.m.; Municipal Authority, Thursday, February 12, 2015 at 7:30 p.m.

Joseph Boldaz motioned to adjourn. Motion was unanimously approved. Meeting was adjourned at 8:38pm.

Respectfully submitted,
Joseph S. Boldaz, Secretary