

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of December 20, 2017

CALL TO ORDER: The meeting was called to order by Chair Jeff St. Louis at 7:08 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Maureen Elliott and Kristi Darby. Also present Caretaker Robert Yeadon. Absent: Trustee Patti Cripe

QUORUM: A quorum of three board members was present.

PUBLIC COMMENTS: None

MINUTES: Darby moved to accept the Minutes of October 18, 2017. The motion was seconded by Elliott and passed 3/0. There was no meeting in November 2017 due to a lack of a quorum.

CORRESPONDENCE:

1. Request from CA State Controller's office for a copy of the audit for 2015-16 fiscal year. No action needed or taken.

OLD BUSINESS:

1. The 2016-17 Fiscal Year audit was presented. No action required.

2. Darby reported on getting the cemetery gate repaired. Valley Entry Systems did the work and replaced the timer at a cost of \$300.

3. Elliott reported on the costs of using a trash bin and an annual dumpster instead of taking trash to the landfill and burning brush. A bin would cost \$69.93 monthly and an annual dumpster for brush would cost between \$630 and \$795, depending on size. The dumpsters would be placed for 7 days. After discussion, the board directed Elliott to obtain a price to purchase a large dumpster and find out the cost to have Cal-Waste empty it. Also to find out if a bin could be emptied only once a month for a lower cost.

NEW BUSINESS:

1. Discussion was held on allowing cremain burials in unused ground in Section 4. It was decided to allow cremain plots in what appears to be unused ground near the Manuel plot. The caretaker will mark out some plots and notify the board when that is done. In the area of the Milo Terry plot there are numerous unreadable mortuary tags. Tile markers saying UNKNOWN will be ordered and placed on those locations to make sure that the graves of those Unknowns will always be marked.

2. SDRMA underwriter is requiring that a new Resolution be passed to continue in the worker comp insurance program, naming the classifications of who will be covered for such insurance. Discussion was held on the list of classifications and it was decided to cover all board members and the court ordered community service volunteers. Darby moved to approve a Resolution as stated above; the motion was seconded by Elliott and passed 3/0

3. The revisions to the SDRMA bylaws were reviewed. There were no comments. No action taken.

4. Angels Pest called on weed spraying in 2018. It was decided to call Foothill Pest to get their bid on this work for comparison. Elliott will contact Foothill and bring back at next board meeting.

5. Monthly safety brochures: "Safe Winter Driving" and "Stairways and Ladders-A Safe Step" were discussed and provided to the caretaker.

FINANCIAL REPORTS

1. County financial reports: YTD October 31, 2017 report

2. Budget vs Actuals: YTD October 31, 2017 report

3. Invoices: Invoices to AT&T in the amount of \$ \$9.28 and for \$4.64 for the phone book listing; \$53.52 and \$53.43 for wireless phone; CAPC annual membership fee of \$63; Valley Entry Systems \$300 for gate repair; Bryant Jolley CPA \$3,700 for annual audit; reimburse Maureen Elliott \$159.05 for GoDaddy renewal and \$159.05 for CSDA membership fee. St. Louis moved that all invoices be approved for payment and taken to the County Auditor. Darby seconded the motion and the motion passed 3/0.

CARETAKERS REPORT: The caretaker told the board that Rod Tindell would be needed to move dirt and to get a load of road base. Elliott moved that the caretaker hire Tindell to do this work as needed. St. Louis seconded the motion and it passed 3/0

TRUSTEE REPORTS/ITEMS OF INTEREST : Elliott told the board that this cemetery was one of those featured on a page of the 2018 CPAC calendar. Bob Yeadon took the calendar to put in the maintenance building.

ADJOURNMENT: Elliott moved that the meeting adjourn. The motion was seconded by Darby and passed 3/0. The meeting adjourned at 9:17 PM

The next meeting is scheduled for January 20, 2018 at 7PM.