

**Minutes
Public Hearing
Town of Iowa
115 N. Thomson,
March 11, 2019
7:00 p.m.**

Mayor Paul Hesse opened the public hearing at 7:00 p.m. on March 11, 2019 in compliance with all notice requirements being met. Present was Mayor Paul Hesse; Council Members: Julie Fontenot, Gerald Guidry, and Vernessa Guillory; Fire Chief Lewis; Town Attorney E. Bouquet; Town Clerk Cynthia Mallett; and about 10 citizens.

Mayor Hesse announced the proposed ordinance:

1. Ordinance 2019-01, An ordinance amending Chapter 2, Article III Administration, of the Code of Ordinances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Clerk.

Mayor asked if there were any questions or comments. There were no comments or questions.

Mayor Hesse announced the proposed ordinance:

2. Ordinance 2019-02, An ordinance amending Chapter 2, Administration, of the Code of Ordinances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Chief of Police.

Mayor Hesse asked if there were any questions or comments. There were no comments or questions.

Mayor Hesse closed the public hearing at 6:04 p.m.

**Minutes
Regular Meeting
Town of Iowa
115 N. Thomson
March 11, 2019
Iowa, La
7:04 p.m.**

Mayor and Town Council met in regular session this date in compliance with all requirements as to notice.

Present: Paul Hesse, Mayor; Council Members: Vernessa Guillory, Gerald Guidry, and Julie Fontenot [quorum present]; Chief of Police H. Keith Vincent; Fire Chief Lewis; Town Attorney Eugene Bouquet; Town Clerk Cynthia Mallett Absent: Council Members Joe Becnel and Daniel Hennegan

Invocation by Mayor Hesse; followed by Pledge.

Mayor Hesse called the meeting to order.

Mayor asked if there were any amendments to agenda.

It was moved by Julie Fontenot, seconded by Gerald Guidry to amend agenda to add: Discussion of Occupational License. The motion passed unanimously.

It was **moved by** Gerald Guidry, **seconded by** Julie Fontenot to approve February 11, 2019 Regular Meeting Minutes as written not read. The motion passed unanimously.

It was **moved by** Julie Fontenot, **seconded by** Gerald Guidry to approve February 25, 2019 Special Meeting Minutes as written not read. The motion passed unanimously.

Mayor Hesse announced quest Mr. Cornell. Mr. Cornell came forward, he thanked the Mayor and Council. He announced the plans Calcasieu Parish has for the Library Expansion, the old Capital One building. He gave out flyers on programs the library will be hosting. He answered questions the Council Members and attended citizens asked. Mayor Hesse thanked him for coming.

Mayor Hesse began with amended agenda item #1, Discussion of Occupational License. Mayor asked if anyone had any comments. Ms. Linda Leonard came forward to address the Council Members with a request to waive the occupational license for special functions sponsored by The Catholic Daughter of the Americas. She said these functions will be held at the Iowa Outlet Mall twice a year. She announced that other municipalities have waived the occupational license tax for this type purpose. It was **moved by** Gerald Guidry, **seconded by** Julie Fontenot to waive the Occupation license Tax for these events held at the Iowa Outlet Mall sponsored by The Catholic Daughters of the Americas.

Mayor Hesse read and signed a proclamation proclaiming March 20th, 2019 as Kick Butts Day. Ms. Janice Ackle, Regional Manager, Region V The Louisiana Campaign for Tobacco-Free Living came forward and thanked the Mayor and Council. She spoke about the organization's efforts in getting people to be aware of the statistics of the dangers of smoking. The Mayor thanked her for coming.

Mayor Hesse read and signed a proclamation proclaiming April 2019 as Fair Housing Month.

Upon the signed resignation letter of appointed Magistrate, Lydia Lee Guillory, Mayor Hesse recommended the appointment of Mr. David Olney as Town Magistrate. It was **moved by** Gerald Guidry, seconded by **Julie Fontenot** to approve Mr. David Olney as Town Magistrate. The motion passed unanimously.

Mr. Brossett, Architect came before the Mayor and Council to report the close of project, Town Hall Upgrades. He recommended the retainage payment be made in the amount of \$4,059.25 to Gunter Construction. It was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to approve payment to Gunter Construction. The motion passed unanimously.

Mr Brossett requested final payment of architect fees for \$2,708.95. It was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to pay the final payment of \$2,708.95 to Brossett. The motion passed unanimously.

Mr. Walt Jessen, Engineer reported the progress of Project #I-2018-156, Sewer Pipe Bursting. He recommended payment of \$10,350.00 be made to Horseshoe Construction. It was **moved by** Julie Fontenot **seconded by** Vernessa Guillory to pay Horseshoe Construction, The motion passed unanimously. Mr. Jessen requested Partial Payment #3 be made to D. W. Jessen & Associates, L.L.C. in the amount of \$690.00. It was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to approve payment of D. W Jessen & Associates, L.L.C. The motion passed unanimously. Mayor Hesse asked Mr. Jessen to report what projects were outstanding for the Town of Iowa. Mr. Jessen talked about a water project that was upcoming and that he would get with the Mayor later on the details.

Mayor Hesse read proposed ordinance 2019-01, An ordinance amending Chapter 2, Article III, Administration, of the Code of Ordnances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Clerk. It was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to adopt Ordinance 2019-01. The motion passed unanimously.

ORDINANCE 2019-01

An ordinance amending Chapter 2, Article III Administration, of the Code of Ordinances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Clerk.

BE IT ORDAINED by the Mayor and the Town Council of the Town of Iowa, Louisiana, that the salary of the Municipal Clerk be increased by \$2.50 per hour.

This ordinance shall be effective immediately upon adoption.

The above and foregoing addition to the Code of Ordinances, Town of Iowa, Louisiana, has been read and adopted and is only intended as an addition to said Ordinances and the remaining Ordinances and the past enacted Ordinances are still in full force and effect.

The above ordinance was introduced on February 11, 2019 and a Public Hearing was held on March 11, 2019; the foregoing ordinance was read and considered as a whole. A vote thereon was called for, with the following results:

YEAS: Julie Fontenot, Vernessa Guillory, and Gerald Guidry

NAYS: None

ABSTAIN: None

ABSENT: Joe Becnell and Daniel Hennegan

WHEREUPON, the presiding officer declared the above ordinance duly adopted on this 11th day of March, 2019.

PAUL HESSE, MAYOR

Mayor Hesse read proposed Ordinance 2019-02, An ordinance amending Chapter 2, Administration, of the Code of Ordinances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Chief of Police. It was **moved** by Julie Fontenot, **seconded** by Vernessa Guillory to adopt Ordinance 2019-02. The mMotion passed unanimously.

ORDINANCE 2019 - 02

An ordinance amending Chapter 2, Administration, of the Code of Ordinances of the Town of Iowa, Louisiana; Providing for the fixing of the salary of Chief of Police.

BE IT ORDAINED by the Mayor and the Town Council of the Town of Iowa, Louisiana, that Section 2-8 of the Code of Ordinances, Town of Iowa, is hereby added to read as follows:

Sec. 2-8 Compensation of Chief of Police

Effective pay period ending February 14, 2019, the compensation due the Town of Iowa Chief of Police shall change from \$57,807.75 to a yearly salary of \$60,000.00

The above and foregoing has been read and adopted and is only intended as an addition to said Ordinances and the remaining Ordinances and the past enacted Ordinances are still in full force and effect.

The foregoing ordinance introduced on February 11, 2019, a Public Hearing held on March 11, 2019, was read and considered as a whole. A vote thereon was called for, with the following results.

“YEAS”: Julie Fontenot, Vernessa Guillory, and Gerald Guidry

“NAYS”: None

ABSTAIN: None

ABSENT: Joe Becnel and Daniel Hennegan

WHEREUPON, the presiding officer declared the above ordinance duly adopted on this 11TH day of March, 2019.

PAUL HESSE, MAYOR

IVFD Chief Joseph Lewis presented monthly reports and updates of call outs.

Chief of Police Vincent presented report on monthly offences handled by Iowa Police Department. He recommended Ms. Madolyn Miller for Full-time Dispatcher effective March 6, 2019. It was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to hire Madolyn Miller as full-time dispatcher effective March 6, 2019. The motion passed unanimously.

Chief Vincent request the Council to approve a lease for two 2019 F-150 Police Responders.

Mayor Hesse explained the reason for the need to lease the two police vehicles and recommended the lease of the said vehicles. It was **moved by** Julie Fontenot, **seconded by** Gerald Guidry to pass resolution 2019-01. The motion passed unanimously.

RESOLUTION 2019-01

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF IOWA, LOUISIANA ("TOWN") TO AUTHORIZE THE MAYOR TO OBTAIN APPROVAL FROM THE LOUISIANA STATE BOND COMMISSION ON AN EXPEDITED BASIS TO APPROVE A LEASE-PURCHASE AGREEMENT FOR THE ACQUISITION OF TWO POLICE UNITS/VEHICLES FROM BOLTON FORD THROUGH FORD MOTOR MUNICIPAL CREDIT AND TO PERFORM ALL ADDITIONAL AND NECESSARY ACTS TO PERFECT A LEASE-PURCHASE AGREEMENT FOR ACQUISITION OF THE EQUIPMENT

WHEREAS, the Town of Iowa ("Town"), under the authority of Article VII, Section 14 (c) of the State of Louisiana, desires to enter into a Lease Purchase-Agreement ("Agreement") with Ford Motor Credit Company, based on the terms and conditions recited in the agreement attached hereto for the lease-purchase of movable property, to wit: Two(2) 2019 Ford Police F-150 Responders and to acquire said property from a vendor, Bolton Ford Lake Charles, Louisiana consistent with the terms described in the lease, attached hereto, and **not to exceed** \$71,611.00 and **not to exceed** 7.75% annual percentage rate, and not to exceed 36 months.; and

WHEREAS, the Town desires to authorize the Mayor to act on behalf of the Town in performing all necessary acts and in executing the necessary Agreements to facilitate the described lease-purchase; and

WHEREAS, the Town desires to obtain expedited approval from the Louisiana State Bond Commission, in accordance with Title 71, Section 1101 et seq. of the Louisiana Administrative Code; and

WHEREAS, in satisfaction of the requirements of Title 71, Section 1101 et seq., the Town submits the foregoing Resolution, a copy of its current budget, a certificate of compliance, along with copies of the pertinent agreements evidencing the lease purchase of the movable that is the subject of the proposed transaction.

BE IT THEREFORE RESOLVED that the Town of Iowa hereby authorizes the Mayor of the Town of Iowa, acting in the name and under the authority of the Town, to perform such acts and to execute such agreements to the full extent necessary to affect the lease-purchase of the described equipment from Bolton Ford Lake Charles, LA. through Ford Motor Credit.

BE IT FURTHER RESOLVED that the Mayor is authorized to obtain expedited approval of the lease-purchase of (2) 2019 Ford Police F-150 Responders from the Louisiana State Bond Commission.

BE IT FURTHER RESOLVED that Town makes the following declarations, in satisfaction of the requirements of Title 71, Section 1101 et seq. of the Louisiana Administrative Code:

The two (2) new 2019 Ford Police F-150 Responders that the Town proposes to acquire, will be acquired using the funding and financing to be approved by the Bond Commission, to provide essential governmental services related to law enforcement [public safety] and emergency response. The Town has excess or sufficient revenues to cover annual debt service in accordance with the provisions of R.S. 33:2922. The total amount of the annual indebtedness is \$71,611.00 which does not exceed the greater of \$100,000 or 10 percent of the Town of Iowa's annual revenues. The Town has not defaulted on any debt obligation within the previous five (5) years. The provisions of the public bid law have been complied with.

By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matters(s) subject to the approval(s) including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancements(s) covered thereby.

THUS DONE AND READ IN FULL, AND CONSIDERED SECTION BY SECTION AND ADOPTED at a regular meeting of the Mayor and Councilmen of the Town of Iowa, Louisiana on this 11th day of March, 2019 by a vote:

Yeas: Julie Fontenot, Gerald Guidry, and Vernessa Guillory

Nays: None

Abstained: None

Absent: Joe Becnel and Daniel Hennegan

Paul Heese, Mayor

ATTEST:

Cynthia Mallett, Municipal Clerk

Mayor Hesse read the next item on agenda, Approval of Cooperative Endeavor Agreement by and between the Calcasieu Parish Police Jury and the Town of Iowa for the purpose of Low-Income Home Energy Assistance Program (LiHeap). Mayor explained that this program needs only the use of the town's facility to accept applications for this much needed program. It was **moved by** Julie Fontenot, **seconded by** Gerald Guidry to approve the Cooperative Endeavor Agreement. The motion passed unanimously.

Mayor announced that the Town of Iowa was in need, and required, of an updated and accurate asset list. Upon the request of Mayor Hesse, it was **moved by** Gerald Guidry, **seconded by** Julie Fontenot to engage McElroy, Quirk, & Burch, Certified Public Accountants, to perform asset capitalization procedures for the Town of Iowa. The motion passed unanimously.

Mayor Hesse announced that the town was looking at an agreement with and between Acadian Total Security, LLC for the purpose of GPS Tracking Devices and monitoring for all Town Vehicles. Mayor asked Mr. Bouquet his opinion on the agreement. Mr. Bouquet asked if he could have more time to review the agreement. It was **moved by** Julie Fontenot, **seconded by** Gerald Guidry to table this item until next regular meeting. The motion passed unanimously.

Mayor Hesse gave a financial summary activity report. He briefly went through and explained some of the revenue and expense items of the town's funds. He announced that the town would be hiring an intern soon and more detailed financials would be produced.

Mayor announced that the mock commercial water billing was mailed out and that there was a large difference in the true amount of water used verses flat rate. A citizen requested to speak. He came forward and addressed the Mayor and Council about the meters and asked who would be monitoring bulk water sales? He questioned if they would be metered. Mayor acknowledged it as a weakness in the system, and that is one reason for the need of the meters. He had concerns about some of the new lines that were laid but never connected. Mayor said the town will have to get a licensed plumber to join these lines.

Under agenda item, Open for Council comments, Council Member Julie Fontenot asked if a brick could be purchased and placed in the Veterans Memorial Park in honor of Iris Harrington. She stated Mr. Harrington was a war veteran with no family to purchase a brick in his memory. Mayor Hesse and Attorney Eugene Bouquet said they would pay for it.

Council Member Vernessa Guillory talked about drainage and the trash that needed to be cleaned out of the ditches.

With no further business it was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to adjourn meeting. The motion passed unanimously. Meeting was adjourned at 8:16 p.m.

ATTEST:

Paul Hesse, Mayor

Cynthia Mallett, MMC