

# 20th ANNUAL GRAND LAKE BOAT SHOW– MARCH 9, 10, 11, & 12, 2017

Hosted by: GRAND LAKE ASSOCIATION

Mail Contract to: 9630 Highway 59, Ste B, Grove, OK 74344

## EXHIBITOR CONTRACT

Location: GROVE CIVIC CENTER

1720 S. Main St. (59 Highway) Grove, OK

Contact info: 918-786-2289 ~ [alice@glaok.com](mailto:alice@glaok.com) GrandLakeBoatShow.com

### COMPANY INFORMATION (Must be filled out completely to be accepted)

Company Name _____		
Contact Person _____		
Address _____		
City _____	State _____	Zip _____
Telephone ( ) _____	Fax ( ) _____	Email _____

### BOOTH WORKSHEET

#### Exhibit Space Rates

Indoor Location – 10' x 10' - \$90.00  
10' x 10' \$165.00 - For Foyer Location

Outdoor Location - Parking Spot \$55.00 per spot

VIP Night – Friday, March 11<sup>th</sup> FREE -  Yes or  No

Vendor - Business/Arts & Crafts ~or~  Vendor-Concessions

Type of Booth \_\_\_\_\_ & # of Booths Requested \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Spaces are subject to bulk placement. We will do our best to give you the same space or as near to the same space as previous year. Two tables and two chairs will be provided by the Grove Civic Center. **No application will be processed unless accompanied with full payment.**

### PAYMENT WORKSHEET

TOTAL COST OF SPACE \$ \_\_\_\_\_

LATE FEE (\$15 fee after Feb. 24) \$ \_\_\_\_\_

TOTAL AMOUNT OF PAYMENT \$ \_\_\_\_\_

Cancellations must be received in writing by no later than Feb. 23rd. to Grand Lake Association, 9630 Highway 59, Grove, OK 74344. A \$25 processing fee will be retained on cancellations made prior to the deadline. **NO REFUNDS AFTER March 2<sup>nd</sup> will be given.** There will be a \$25 charge on insufficient checks.

### PRODUCTS AND/OR SERVICES TO BE FEATURED. *Must be filled out to be accepted.*

Please provide a brief description of the products/services you wish to display in the show. Only the products/services listed may be displayed. The Grand Lake Association/Boat Show Committee reserves the right to refuse or pull any products/services not listed on the contract. Products may be added if approved by Show Management.

### INSTRUCTIONS

A) Read reverse side for terms & conditions. B) Fill out contract completely and legibly. C) A confirmation agreement and booth assignment will be returned to you. D) Upon acceptance by Grand Lake Association, this contract becomes a legal agreement binding upon both parties. E) Return contract with payment.

Exhibitor Signature \_\_\_\_\_

Accepted by: Grand Lake Boat Show Representative \_\_\_\_\_

### For Show Management Use Only

Amount Received \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Confirmed Booth Space(s) \_\_\_\_\_

# TERMS & CONDITIONS

## 20<sup>th</sup> Annual Grand Lake Boat Show

Event will be held at the Grove Civic Center.  
1720 S. Main St. (59 Highway) Grove, OK  
GrandLakeBoatShow.com

**Booth must be manned during show hours.**

### SHOW HOURS

THURSDAY	12PM – 5 PM
FRIDAY	12PM - 5 PM
	VIP NIGHT 6PM - 9 PM
SATURDAY	9AM - 6 PM
SUNDAY	10 AM - 3 PM

#### EXHIBIT SETUP

All exhibitors are responsible for installing their exhibits. Exhibitor may begin moving displays into place: Thursday, March 9th between 9am and 12pm or Friday 9am and 12pm. All exhibits must be in place by 11:00 am Friday the 10th. Any exhibitor not in place by 11 am will forfeit all rights to booth space.

#### EXHIBIT DISMANTLING

No exhibits may be removed before the Show ends at 3 pm on Sunday. Anyone dismantling before 3 p.m., Sunday, March 12th. will not be allowed to participate in future shows. All exhibits must be dismantled and removed by 7 pm on Sunday, March 12th

#### SUBLETTING

Exhibitors cannot sub-lease or assign any part of the assigned exhibit booth to other parties.

#### BOOTH & EQUIPMENT

Each exhibitor is responsible for their own backdrop or coverings, tables and chairs for their booth. Exhibitor is responsible for any damage to their own equipment.

#### ELECTRIC/WATER SERVICE

Exhibitor is responsible for extension cords to reach outlets. All cords must be secured or taped down by the exhibitor to avoid any trip hazards. **If special electrical services are needed, exhibitor must make special arrangements with Show Management two weeks before the Show.**

#### SECURITY

The Show Management will provide and maintain security. However, the Grand Lake Association or the Grove Civic Center will not be responsible for any theft or damage.

#### FOOD & DRINK

All dispensing of food and drink from exhibit booth is prohibited unless approved by Show Management as a Concessionaire.

#### CONDUCT

Show Management reserves the right to stop or remove from the Show any exhibitor, or their representative(s) performing an act or practice which, in the opinion of Show Management, is objectionable or detracts from the dignity of the Show.

#### DISPUTES

The decision of Show Management must be accepted as final in any disagreement.

#### BOOTH ALTERATIONS

The Show Management reserves the right to alter locations of exhibitor or of booths as shown on the official floor plan, if deemed advisable and in the best interest of the Show.

#### BOOTH FIRE SAFETY

All booths must be able to pass fire marshal's inspection. For this reason, non-flammable materials are recommended for exhibitor use.

#### CARE OF EXHIBIT SPACE

Each exhibitor must keep exhibit space cleaned and exhibits manned and in good order. Trash is to be put in receptacles after the show.

#### COMPLIANCE

Show Management reserves the right to reject, eject or prohibit any exhibit, in whole or part, or any exhibitor or their representative(s), with or without given cause. If cause is not given, liability shall not exceed the return to the exhibitor of the amount of rental unused at the time of ejection.

If an exhibit or exhibitor is ejected for violation of these rules or for any other stated reason no return of rental shall be made.

#### LIABILITY

The Show Management cannot guarantee exhibitor against loss or damage of any kind. Space is leased with the understanding that the exhibitor will hold the Show Management, Grand Lake Association and Grove Civic Center harmless from any or all liabilities from any cause. The Show Management, Grand Lake Association and Grove Civic Center shall not be responsible for any loss, damage or injury that may occur to the exhibitor, their employees or property from any cause whatsoever prior, during or subsequent to the period covered by the exhibit contract. Exhibitor expressly releases the Show Management, Grand Lake Association, and Grove Civic Center and agrees to indemnify same against any and all claims for such loss, damage or injury. If any action by the exhibitor before, during or after the show causes legal action against the Show Management-, Grand Lake Association or Grove Civic Center, the exhibitor shall be responsible for any and all legal costs. Exhibitors are responsible for their own insurance to cover all contingencies, including but not limited to fire, theft, property damage, public and private liabilities and workman compensation.

#### EVENTUALITIES

In case the location shall be partly or totally destroyed by fire, elements, or in case any other circumstances shall make it impossible for Show Management to permit the contracted space to be occupied by the exhibitor, then this lease shall terminate, and the exhibitor shall waive any claim for damages or compensation except the prorated return of space rental.

#### AMENDMENTS

Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the decisions of Show Management. These rules and regulations may be amended at any time by the management, provided that such amendments shall not operate to substantially diminish rights not reserved to the Exhibitor under contract and shall not operate to substantially increase the liability of the Exhibitor.

All amendments so made shall be binding on exhibitor equally with the foregoing rules and regulation.

# THIS FORM IS REQUIRED

By the City of Grove, OK.

All business owners and / or vendors are required to complete this form to be in compliance with city ordinance;

Section One: Part 9, Chapter 6 – Article B, Section 9-616 and 9-620

To view amended ordinance visit [www.grandlakefun.com](http://www.grandlakefun.com)

Please Print Name:

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Have you ever been convicted of a felony?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes: nature of the offense

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What was the punishment or penalty assessed?

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