

Demystification Worksheet Part 2

Step 5: Interpret Work Sample, Compile Data, Check in with Advisor (request 11/26/12; do 1/7/13)

Use this worksheet as a guide for the demystification process. You do not need to answer all the questions completely. Only the Demystification Meeting Plan will need to be submitted. Feel free to make as many additional notes on the survey or this worksheet as you'd like.

Student Name _____

Advisor Name _____

Demystifier Name _____

1. Examine the work sample(s). Are your impressions about strengths and weakness reflected in the work sample? Record your comments on the work sample and below.

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Step 6: Get Demystification Guidelines, Determine Strategies, Create Demystification (1/7/13)

1. You'll receive your demystifyee's meeting date and time on 12/9/11. Please record that information here.

Student Name _____

Meeting Date _____

Meeting Time _____

Meeting Location Gould Lounge _____

2. Utilize this Demystification Meeting Plan (below) to help you determine what strengths, weaknesses, and strategies you'll introduce in this meeting. This is also available in digital form on Public, in the file named "Demystifications."

Demystification Meeting Plan

Turn this in on 2/8/13, along with any other materials used for the demystification.

Note:

Strengths and weaknesses can be discussed in very plain terms. Or, you may choose to use AKOM or Multiple Intelligences vocabulary. If you're demystifying a junior or senior who may need to eventually discuss diagnoses/accommodations with colleges, you may want to speak with Robin about how to do this.

Strategies can be found in the AKOM Resource Binder, however you will need to take an extra step to identify the AKOM construct (or take your best guess) to look up a strategy. The LEC/Library/Affinities/IGC teams can be helpful in brainstorming strategies. Content area teachers may also be able to offer help with strategies for specific classes or subjects. Many scheduling, note-taking, brainstorming, prewriting, organizing, and test-taking templates already exist! Please ask the LEC/Library/Affinities/IGC teams for access to these before reinventing the wheel.

1. **Affinities or interests** you'll mention in the demystification:

_____	_____
_____	_____
_____	_____

2. **First strength** you'll mention:

3. **Areas** where this **strength** is evident:

_____	_____
_____	_____

4. **Second strength** you'll mention:

5. **Areas** where this **strength** is evident:

_____	_____
_____	_____

6. *(Optional)* **Third strength** you'll mention or not mention (circle one):

7. *(Optional)* **Areas** where this **strength** is evident:

_____	_____
_____	_____

8. **Strategy #1** to help **strengthen strength(s)**:

9. *(Optional)* **Strategy #2** to help **strengthen strength(s)**:

10. **First weakness** you'll mention:

11. **Areas** where this **weakness** is evident:

_____	_____
_____	_____

12. **Strategy #1** to help **strengthen weakness**:

13. *(Optional)* **Second weakness** you'll mention or not mention (circle one):

14. *(Optional)* **Areas** where this **weakness** is evident:

15. *(Optional)* **Strategy #2** to help **strengthen weakness**:

16. How will you introduce these **strengths, weaknesses, and strategies** in a way that will connect with the student?

17. What will the student **do** during this demystification to help her **learn how to use the strategy** (or strategies) you've introduced?

18. What will the student physically **take away from the meeting**?

19. **Who** will I check in with AFTER the meeting is over in order to **conduct some follow-up in April**? Indicate what kind of **follow-up actions** will be needed in April.

20. You should **check in with the student's advisor** with this plan before conducting the meeting. **Place a check here when you have done this.** _____

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Step 7: Record Demystification Information (2/8/13)

1. Utilize the Demystification Report located on the IGC Course on Moodle. Please be sure to utilize the report that corresponds to the student's year of graduation, and click on "submit" to ensure your data will be saved. Check here when you've done this. _____

After all reports have been submitted, spreadsheets with all demystification information from that year's class will be shared with teachers and advisors so they may utilize this information in and out of classes.

2. Submit Demystification Meeting Plan and any other materials used for the demystification to Brooke. Check here when you've done this. _____

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Step 8: Follow-Up (4/19/13)

1. Refer to item #19 of Step 6, where you indicated how you'll follow up after this demystification. Is any additional follow-up needed? Indicate any additional follow-up here and be sure to write any emails or speak to whoever will help you do this follow-up.

2. If any additional follow-up or big-picture assistance can be offered by the LEC/Library/Affinities/IGC teams, please indicate that here and be sure to make contact with the appropriate people.