



CEC Interim Board Meeting Minutes

May 16, 2018

Meeting called to order: 1800

HMB -CEC

Presiding: Jeneen Sommers: SC4ARC (SC4 Amateur Radio Club) president

In attendance:

Pat O'Coffey: SC4ARES

Peggy Wargo: SC4ARES, Branch IV CERT coordinator

Peter Wainright: Traffic & Risk Committee, Ocean Colony

Jim Williams: Secretary, SMC Patrol Volunteer

Carlo Wei: City of Half Moon Bay

Last meeting Minutes approved.

Agenda:

Approve April 18 Board minutes and April 23 General Meeting minutes

Appoint Heather Peters as PIO

Meeting with Charise (CEAP) on 5/5

Role of KHMB and KPDO during an emergency

Branch 1&2 CERT update, training possibilities?

Update on CEOC volunteer training and Standing Committee Contact List

Translating future newsletters?

CEC pamphlets for handing out

Elections and Nominating Committee

Simulated Emergency Test on 10/20

Speaker for general meeting on 7/23

Other?

Appointed: Heather Peters as PIO

CEAP: Met Charise

- Reviewed CEAP
- Charise retiring at end of year

KHMB: Met Jim Henderson.

Need to connect HAM and KHMB – HAM at studio during emergencies to relay information.

Branch1&2: Self Identification Project has yielded 20 CERTs and 62 candidates for training.

CEOC staffing question:

Ari working with new OES boss, Lt. Craig Denton, to fix question of who will staff CEOC, what resources does government have in an emergency.

Translation to Spanish:

Puentes? Carlo will look into it.

CEC Pamphlets:

Carlo will have 50 printed

Getting the CEC word out:

Discussion about a booth at the Farmer's Market. Who would staff it? Do we have the means to have a banner (Identity) made? What about other venues, mutual booths with OES, others?

Website:

Pat O'Coffey reports 80% complete.

Elections:

Julie Barr will run the nominating committee and entertain applications. She will speak at the next General Meeting. Current board members may elect to be considered, but we should invite more participation.

Drills and Training:

10/10 Coastside preparedness drill (SET)

Sand bag filling in B1&2

Mudslide drill in B3&4

Life Flight Group recon

Speaker for July?:

Emergency coordinator for Canada Cove

Pat Halloran – Belmont

Cable Outage:

Both Verizon and Comcast cable infrastructure was out for a good part of a day. This may place some at risk. Letters are being considered to the service providers to prevent a reoccurrence.

Pescadero venue for meetings:

A Certificate of Insurance is required to use Pescadero HS or District facilities for meetings. Scott Johnson is looking into this.

Meeting adjourn: 1900

Action Register	Responsibility	Due Date	✓
Shall entire CEC membership be invited to quarterly General Meetings?		Yes	✓
Contact Brigit from HMB Pilot's Assn to align with CEC		Done	✓
Get a copy of the Workman's Comp program to distribute to volunteers	Unassigned	open	
Matrix of committee leadership Update to include contact information*	Unassigned	open	

- **Contact Name, Telephone, Mobile, email, HAM Callsign**

Group	Branch 1	Branch 2	Branch 3	Branch 4
CERT	Ashley Gray	John Muller	Bob Smith	Peggy Wargo
ARES	Patrick McKee		Jeneen Sommers	Pat O’Coffey
LAEG Kris (County Wide)				
Red Cross Jim Holley (Coastside Wide)				
DART Marian Harris				
MedRes Deborah Penrose				
Peninsula Humane				