

**MONTHLY MEETING**  
**OF THE BOARD OF TRUSTEES OF THE**  
**MILL CREEK WATER RECLAMATION DISTRICT**  
**AGENDA**

DATE: May 24, 2022  
TIME: 7:00 p.m.  
LOCATION: Mill Creek Water Reclamation District Treatment Facility, 39W889  
Wellington Way, Geneva, Illinois.

The agenda of the monthly meeting shall be as follows:

1. Call the Meeting to Order
2. Roll Call

**Announcements and public comment. Due to the concern for COVID-19 and its variants, the District wants to exercise extreme caution at any public meeting. Members of the public who wish to participate in the Open Session portion of the meeting are encouraged to participate telephonically by using the following call in telephone number and code at the start of the meeting: Call in number is: 1-415-655-0001 Open Session Conference Code: Open Meeting ID: 126 102 5365. Open Meeting Password: 1993**

**Ratification of the following temporary rules of procedure:**

**That temporary rules of conduct for the May 24, 2022 Board of Trustee's meeting shall be as follows:**

**At least a quorum of the Board of Trustees who are attending the May 24, 2022 Board of Trustees meeting will be required to attend physically, complying with all social distancing rules, at the appointed meeting location and the other Trustee may attend by means of telephonic attendance, including but not limited to a phone connection. Members of the Public may participate in the meeting, telephonically, as provided below. In the event member(s) of the Public appear at the meeting site, they will be requested to participate in the meeting telephonically; the Board of Trustees shall make its best efforts to for any member of the Public to hear participants in the meeting including any voting on any matter placed on the agenda. Appointed staff and consultants of the District may participate telephonically.**

**The platform for electronic/telephonic attendance at the Board of Trustees meeting will be arranged in advance by the President, or designee, and will be communicated to each Trustee at least five days prior to the commencement of the meeting. The telephonic platform shall allow all Trustees to speak and listen simultaneously to the proceedings. The format of the agenda for the regular meeting shall remain the same, that is, shall be called in the same order as contained in the existing Board of Trustees rules.**

**The regular meeting proceedings will be audibly available via the phone call-in service and numbers provided in the notice of the regular meeting.**

**Public participation shall be as follows: Advance Public Comment Period: Individuals have the option of submitting public comment by email. Individuals who wish to do so must email their comments to [FOIA@MillCreekWRD.com](mailto:FOIA@MillCreekWRD.com) prior to 5:00 p.m. on May 24, 2022. Comments during Meeting: The public will be provided with telephone call-in number where they can call in during the meeting, listen to the entire open meeting portion of the meeting and be recognized to provide comment at the appropriate times in the meeting. The agenda of the meeting shall be posted on the District's website, the window of the former SSA office (39W250 Herrington Boulevard, Suite R-1, Geneva) and the District's Treatment Facility (39W889 Wellington Way, Geneva) at least 48 hours in advance of the meeting.**

3. Long Range Planning Report. Status of locating a new meeting place for the Board of Trustees' monthly meeting.
4. Old Business
  - a. Approval of Minutes of the Special Meeting of March 30 and the April 26, 2022 Board of Trustees' meeting
5. New Business
  - a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.
  - b. Operations Report from Sheaffer & Roland and discussion regarding the same.
  - c. Consideration and approval of Consultant's (Vanguard) recommendations for contract for electric energy consumption for the District.
  - d. Consideration and approval of emergency purchase of spare Blower for reclamation facility due to failure of Blower No. 2. Waiver of formal bid process to be considered due to emergency need for a new Blower and the possible absence of three bids.
  - e. Consideration and approval of emergency purchase of VFD (Variable Frequency Drive) for Lift Station No. 3. Waiver of formal bid process to be considered due to emergency need for a new VFD and the possible absence of three bids.
6. Closed Session:
  - a. Consideration of pending litigation
  - b. Approval of Closed Session Minutes from the March 15, 2022 Board of Trustees' meeting.
7. Adjournment

NEXT MEETING DATE OF THE BOARD OF TRUSTEES: June 28, 2022