

**Final Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	12 May 2011
Call To Order	7:20
Chairperson	Pete Hindley
Present:	
Peter Hindley, President	X
Keith Papulias, Vice-President	Apologies
Carol Stern, Treasurer	X
Lynn Hindley, Corresponding Secretary	X
Diane Curtis, Recording Secretary	Apologies
Lila Daniels	Apologies
Faybeth Diamond	X
Harold Dittmer	Apologies
Nancy Gribler	X
Susan Johnson	X
John Lovell	X
Members and Guests Present:	
Adjourned	8:40
Minutes Submitted By	Pete
Date Of Minutes	6 June 2011

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Carol

Second by: Faybeth

In favor: Unanimous

Oppose:

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meeting (14 April 2011)

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: Susan

Second by: Carol

In favor: Unanimous

Oppose:

Abstain: None

Agenda Item 4 President's Report (Pete)

Nothing of importance.

Agenda Item 5 Treasurer's Report (Carol)

Motion: To approve Treasurer's Report (documents distributed earlier)

Motion by: Pete

Second by: Faybeth

In favor: Unanimous

Oppose:

Abstain: None

Agenda Item 6 Corresponding Secretary's Report (Lynn)

Nothing of importance

Agenda Item 7 Old and Ongoing Business

7A Communication Chairperson's Report (Lila out of town)

Noted: Lookout is in the mail.

7B Children's Committee Chairperson's Report (None, Jennifer Sheetz not on Board)

7C Emergency Coordinator's Report (Susan and Faybeth)

Susan reported on a meeting on May 7 to discuss the Emergency Operations Plan, and that another street captain has been identified.

Faybeth discussed the form that households will be asked to fill out.

7D Facility (Including Rentals) Chairperson's Report (Lynn)

Lynn stated that we need a coffee pot (since acquired through repair of old pots) and more wine glasses (since obtained through purchase. A renter provided another memorial bench, now placed with the other two.

John stated that he had discussed with Doug (who with John upgraded the lower parking lot) what we would like for the driveway from the gate to the upper parking lot). Doug has not gotten back to John yet.

Pete stated that we would be getting an estimate for replacing the worn siding and old windows on the west side of the building.

Motion: To spend up to \$1,000 for landscape maintenance, primarily for cutting grass to fire department specifications.

Motion by: Pete

Second by: Faybeth

In favor: Unanimous

Oppose:

Abstain: None

7E Sewer Committee Chairperson's Report (Lynn)

Lynn stated that the results of the opt-out process were in the Lookout. There was a meeting with Supervisor Kinsey and it appears that the process will move forward more slowly than originally planned.

7F Report on Database of Addresses (none – Harold out of town)

7G Welcome Committee Report (Diane)

None – Diane was held up by a late meeting in San Francisco and was not at the meeting.

7H Report on Web Site (Diane)

None – Diane was held up by a late meeting in San Francisco and was not at the meeting.

Agenda Item 8 New Business

8A Chipper Day (All)

We did not discuss at the meeting, but after the meeting the dates for Chipper Day were established. The event will be the weekend of July 30 / 31.

The following points were mentioned:

- See if Foo and/or Pablo will move the green waste for \$
- The sooner the better (date now established)
- Ask John Payne of the fire department if they will publicize the event

8B Projects for 2011 (Pete)

The west wall repair and the driveway repair were discussed under Agenda Item 7D

Another possible project is to procure a new water tank to replace the stolen two tanks.

8C Other? (Anyone)

Susan addressed the possible Recycle Event. We selected August 27/28 for discussion with the organization that runs such events. Those dates are now reserved for the event, in case the details can be finalized.

Lynn suggested that the MWPCA organize a Christmas Boutique in which local artists and others can offer their goods for sale pre-Christmas.

Motion: Reserve December 10 for a Christmas Boutique.

Motion by: Nancy

Second by: Susan

In favor: Unanimous

Oppose:

Abstain: None

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Nancy

Second by: Carol

In favor: Unanimous

Oppose:

Abstain: None