

Bureau County Emergency Telephone System Board
Meeting Minutes
September 28, 2023

Board members present: Keith Ackerman, Keith Cain, Rodger Bruyn, Jim Shipp, Randy Philhower, Greg Lauf, Adam Curran, Jim Hoschied

Board members absent: Don Prince, Jon Davis, Scott Etheridge, Jon Blackert, Tom Kammerer

Staff members present: Diana Stiles

Call to order: 7:02

Review of agenda: None

Review of regular board meeting minutes of August 31, 2023.

- Motion to approve minutes with change: R. Philhower; Second – K. Ackerman.
- **Motion carried.**

Visitors:

Reports:

Financial report: Diana Stiles.

- Financial report reviewed.
- Motion to approve financial reports for July and August 2023: K. Cain; Second – R. Philhower
- **Motion carried.**

Bureau County Board Liaison: No Report

Executive committee:

- Transmitter Cannisters have been replaced at Providence for all 3 disciplines, there have been positive comments from some agencies. The damaged 911 LAW Antenna still needs to be replaced.

Chairman's Report

- Sunset Ridge and LaMoille Tower sites will have a zoning hearing in October and will move forward once this is done.
- Discussion with SPV Fire Greg Lauf on radio communications

Director's Report –

- NG911-Texting is live.
- CAD/RMS-software update was done 09/28/2023.

Unfinished business:

- Bylaws
 - a. Motion to amend the ETSB Bylaws Article III-Organization, section D Meetings- **Motion** Regular monthly meetings shall be changed to state- ETSB Regular Meetings shall be held every other month, in odd months. The dates and times of the meetings shall be established at the ETSB at the January meeting. This change will be effective 01/01/2024.
 - b. Article II Membership, section F- with the change in the meeting schedule section, section F attendance shall be amended to state- Members of the ETSB shall attend at least 5 meetings per calendar year and may not be absent more than 2 consecutive meetings.
Motion-R. Philhower; **Second** G. Lauf; **Motion Carried**

New business:

Adjournment:

- Motion to adjourn. K. Ackerman; Second – R. Philhower
- **Motion carried.**

The meeting was adjourned at 19:41 p.m.

Submitted by Rodger Bruyn

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