

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #570

August 1, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Secretary David Craigmile, & Treasurer David Ludvigson. Absent were Vice-Chairman John Cornell & Publicity Officer Joe Ferguson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** none

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** David Ludvigson **Passed:** 3-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Loves the pickup and was very surprised!
- Board authorized the bid of Vlamink for \$472 to fix breaker boxes in the shop, old ones outdated and fire hazard.
- Spread recycled crushed bituminous on the road for about 2,000 feet. Seems to be holding up well and really cut down on the dust. It was spread from the pay station to top of the hill.
- They repaired the outlet pipe on R-4 with a cement patch and will check on weeds at R-6.
- Repaired some boards on the dock.
- Camping season half done and going very well.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Attended a soil & water management field day near Lamberton, MN at the U of M Southwest Research Center.
- I have taken 3 of the 20 Dissolved Oxygen samples needed in our attempt at delisting the DO impairment. The 3 samples taken so far have been passing.
- Sent the DEM data to Houston Engineering to get them our data necessary to complete their pilot altered hydrology project.
- Have also been working with Houston Engineering to add some additional data and ideas to previous grant applications for reducing sediment loading in Del Clark Lake.
- Twelve septic applications have been received thus far in 2017. The semi-annual report was submitted.
- Quarter 2 reimbursement request along with semi-annual report were submitted for WRAPS.
- Completed two rounds of SID sampling in July.
- Board authorized purchase of a new monitor for the office as the other one burned out.

WCA: Coordinator Mitch Enderson

- Attended a basic plant identification training course for delineating wetlands July 20/21.
- TEP met on 8/1/17 and visited a banking site, a bridge replacement site, & a County Ditch cleanout site.

Treasurers Report:

M/S/P to approve the Treasurers report.

Motion by: David Craigmile **Second by:** David Ludvigson, **Passed:** 3-0

M/S/P to transfer \$15,000 from the Canby deposit account to the Klein Park expense account.

Motion by: David Ludvigson **Seconded by:** David Craigmile **Passed:** 3-0

The following warrants were presented for approval:

Number	Vendor	Details	0713//17 to 08/01/17
<u>General Klein Account:</u>			
6463	Buffalo Ridge Newspapers	WRAPS 3" rain barrel event ad	\$19.05
6464	LQP Broadcasting Co, Inc.	WRAPS 7-14-17 radio show	\$35.00
6465	Mitchell Enderson	WRAPS – mileage reimb, monitoring, ship	\$157.92
6466	Gary Bauler & Monnens Excavat	SSTS	\$13,500.00
6467	Schuelke Electric	Bauler SSTS electric	\$621.51
6468	Glennis Lauritsen & Jeff Johnson	SSTS Loan	\$11,781.00
TOTAL			\$26,114.48
<u>Park Account:</u>			
5838	Fairchild Construction LLP	new roof on bathhouse	\$7,046.00
5839	TenVoorde Ford, Inc.	2017 F-150 pickup	\$26,984.99
5840	J & D Classic Impressions	decals for park pickup	\$150.00
5841-5844	monthly payroll	July payroll	\$4,807.24
5845	Canby Builders Supply	lumber	\$198.22
5846	Frontier Communications	park phone, fax, internet	\$188.52
5847	Kockelman Construction Inc.	sand, haul, place- compact 130 yds bitum	\$2,628.57
5848	AT&T Mobility	park cell phone 507-829-0394	\$46.55
5849	Vlaminck Electric Inc.	service call site 19/change breaker	\$115.75
5850	Running's Supply Inc.	supplies	\$67.97
5851	D&K RV Sales	50 amp, 30 amp, adapter	\$16.70
5852	Olson Sanitation LLC	July trash	\$958.21
5853	Doug's Service & Marine	oil seal, bearing arm, rebuild spindle, shaft	\$346.34
5854	Canby Print Shop	450 daily permits/envelopes	\$244.78
5855	Lalemans Septic & Drain Cleaning	pumped out pit toilet, jar bio clean	\$185.00
5856	Lincoln Pipestone Rural Water	water reading	\$29.53
5857	Lyon-Lincoln Electric Coop	July park electricity	\$3,952.24
5858	Lincoln Pipestone Rural Water	water reading @ park	\$69.66
TOTAL			\$48,036.27
<u>United Prairie Bank General Account:</u>			
3096-3097	semi-monthly payroll	July 1-15 payroll	\$3,159.11
3098	PERA	semi-monthly deductions	\$611.46
3099	PERA	semi-monthly deductions	\$611.46
3100	PERA	monthly deductions	\$366.67
3101	Minnesota State Auditor	audit services 4-19-17 to 6-27-17	\$1,690.87
3102	Frontier Communications	office phone 320-598-3117	\$48.23
3103	Trudy Hastad	mileage reimbursement	\$36.38
3104	LQP County Auditor/Treasurer	July postage	\$69.61
3105	LQP Liability Account	Federal withholding	\$4,123.12
3106	Mitchel Enderson	mileage reimb	\$273.94
3107	Darrel Ellefson	per diem, mileage	\$281.09
2108	Darrel Ellefson	July ditch work & mileage, expense	\$1,344.11
3109	David Ludvigson	per diem, mileage	\$215.82
3110	Joe Ferguson	per diem, mileage	\$74.39
3111	David Craigmile	per diem, mileage, expense	\$607.97
3112	Minnesota Revenue	July sales & use tax	\$1,437.00
3113-3114	semi-monthly payroll	July 16-31 payroll	\$3,159.09
3115	PERA	semi-monthly deductions	\$611.46
3116	PERA	delinquency fee	\$10.00
3117	LQP County Auditor/Treasurer	September health insurance	\$3,112.00
TOTAL			\$21,843.78
<u>DITCH ACCT.</u>			
none			TOTAL \$0.00

M/S/P to approve the warrants.

Motion: David Craigmile, Seconded: David Ludvigson Passed: 3-0

Secretary's Report:

Hastad presented meeting minutes #569 and special meeting #569.1 for approval.

M/S/P to approve meeting minutes #569

Motion: David Ludvigson **Seconded:** David Craigmile **Passed:** 3-0

M/S/P to approve special meeting minutes #569.1

Motion: David Ludvigson **Seconded:** David Craigmile **Passed:** 3-0

Administrator Report/Old & New Business:

- Reviewed the 2016 budget, 2017 current budget, and discussed 2018 proposed budget, and discussed setting the 2018 Budget hearing date.

M/S/P to set the 2018 budget at \$290,000 with the budget hearing set for September 5, 2017 at 5:30 p.m.

Motion: David Craigmile **Seconded:** David Ludvigson **Passed:** 3-0

- Discussed the proposal from Lac qui Parle County to have the Watershed take on the responsibilities of buffer enforcement for Lac qui Parle County.

M/S/P to accept Buffer enforcement responsibilities for Lac qui Parle County provided adequate funding is received from Lac qui Parle County.

Motion: David Craigmile **Seconded:** David Ludvigson **Passed:** 3-0

- Discussed having Rinke Noonan write the buffer enforcement rule for the Watershed District and the agreement between LQP and the Watershed for buffer enforcement.

M/S/P to hire Rinke Noonan to write the buffer enforcement rule for the Watershed District and the agreement between LQP and the Watershed for buffer enforcement.

Motion: David Craigmile **Seconded:** David Ludvigson **Passed:** 3-0

- Updated the Board on the Hendricks, 5 violation
- The Board accepted the quote of Pehrson Excavation of \$700 to remove a tree snag in section 36, Providence Township, Lac qui Parle County.
- Updated the Board on the CD #54 improvement project.
- Discussed a weed complaint from Yellow Medicine County in section 9, Fortier Township. The renter was called to spray for the weeds as per the contract.
- Reviewed the comments from DNR dam safety about maintenance on the R-6 riser.
- Discussed having Houston Engineers do a dam inspection of the Lazarus Creek pipe this fall. Hastad was instructed to set this up.
- Discussed a possible drainage grant for ditch improvements/repairs. Houston Engineering would help with writing of the grant. Board did not want to pursue at this time.
- Reminded of the Governor Dayton 25by25 meeting in Marshall on Thursday, August 17 from 6:30-8:30 p.m.

PERMITS - The following permit applications were applied for:

11910	Hugh Bergland	Madison, 35	seepage lines	08/01/17 DL
11911	Hugh Bergland	Madison, 30	seepage lines	08/01/17 DL
11912	Cori Bothun	Hamlin, 10	seepage lines	08/01/17 DL
11913	Kollin Dahl	Lac qui Parle, 8	seepage lines	08/01/17 DC
11914	David Driessen	Fortier, 25	main tile	08/01/17 JF
11915 Renew #11417	Gary Enevoldsen	Camp Release, 15	main tile/replace	08/01/17 DC
11916	Orval Gubrud	OshKosh, 7	seepage lines	08/01/17 JF
11917	Darby Hemish	Fortier, 14	seepage lines	08/01/17 JF
11918	Rick Hersom	Riverside, 8	seepage lines	08/01/17 DE
11919	Dan Jibben	Arena, 18	main tile, close ditch	08/01/17 DL
11920	Bryan Kallhoff	Freeland, 20	seepage, main tile	08/01/17 DE

11921	Paul Kemen	Hamlin, 16	seepage, main tile	08/01/17 DE
11922	Steve & Paul Kemen	Hamlin, 21	seepage, main tile	08/01/17 DE
11923	Steve Kemen	Hamlin, 16	seepage, main tile	08/01/17 DE
11924	Kevin Larson	Freeland, 25	seepage lines	08/01/17 DE
11925	Adam Lund	Providence, 17	seepage lines	08/01/17 DE
11926	James Marczak	Arena, 9	seepage, main tile	08/01/17 DE
11927	Jon Olson	Lake Shore S, 23	seepage lines	08/01/17 DE
11928	Glen Radermacher	Walter, 12	seepage, main tile, terrace	08/01/17 DE
11929	Tanner Radermacher	Walter, 1	main tile	08/01/17 DE
11930	Joseph Roggenbuck	Perry, 30	seepage, main tile, terrace	08/01/17 DE
11931	Milton Schutte & Sons	Riverside, 36	seepage lines	08/01/17 DC
11932	Ryan Smith	Freeland, 13	seepage lines	08/01/17 DL
11933	Ryan Smith	Hamlin, 7	seepage, main tile	08/01/17 DL
11934	Kaleb Steele	Fortier, 27	seepage, main tile	08/01/17 JF
11935	Roger Strom	Cerro Gordo, 32	seepage, main tile	08/01/17 DE
11936	LQP Highway Dept.	Walter, 15	bridge replacement	08/01/17 DE

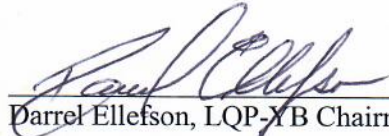
Permits Denied: Steve Eidem for better map

M/S/P to approve watershed permits accept those denied:


Motion: David Craigmile, Seconded: David Ludvigson Passed: 3-0

Adjournment:

The meeting adjourned at 6:50 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest:


 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

**The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is
 September 5, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.**