

Board of Trustees
VILLAGE OF MILLERTON
Workshop Meeting
December 2, 2019

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, December 2nd, 2019. It was called to order at 5:00 PM at the Village Hall, 1 John Street, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, and Matthew Hartzog (absent Trustee Schultz). Also, present Clerk Kelly Kilmer, Treasurer Stephany Eisermann, and Donald Najdek (arriving at 6:15PM). (Sign in sheet attached).

Resignation

Motion was made by Trustee Hartzog to accept Nancy Bruise's resignation of Zoning officer effective November 17th, 2019, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.

A discussion was had regarding where we would advertise for an upcoming opening within the Highway Department. *Motion* was made by Trustee Sartori to place an ad on Indeed.com, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

Zoning Council

Due to some conflicts with our current Village Attorney, Ian MacDonald, he had to recuse himself from the Zoning issue that was before the Zoning board in regards to the North East Fire District. Mayor Middlebrook, along with Zoning Chairman Delora Brooks have spoken to this firm and would like to hire them for the matter currently on the Zoning Board agenda. The name of the firm is Cappillino, Rothschild and Egan, they are out of Pawling, NY. Donald Cappillino and Jeffrey Rothschild will be the two attorneys assigned to the Zoning Board. *Motion* was made by Deputy Mayor Najdek to accept their letter of engagement/contract and allow Mayor Middlebrook to sign the contract, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

Vouchers

Motion was made by Trustee Hartzog to accept and pay **Voucher #2019215** in the amount of **\$700**, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.

Clerk Report

Clerk Kilmer gave a brief overview of the Recusal Process and when a person would be likely to recuse themselves from a situation or topic that they would have a conflict of interest that is listed on the agenda for that meeting. The clerk will advise any absent trustees of the process also.

Executive Session

Motion was made by Deputy Mayor Najdek to enter executive session at 5:08 PM to discuss the retirement of a Village employee, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

Motion was made by Deputy Mayor Najdek to exit executive session at 5:21 PM, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

Mayor

Mayor Middlebrook started a discussion regarding the future of the Village Hall at 21 Dutchess Avenue, Millerton, NY. The mayor discussed that the current space at 1 John Street was only temporary and was not ADA compliant and we would need to move to another space again. Mayor Middlebrook stated that there was a rental that was available and is handicap accessible. This new space would be located at 50 Main Street in Millerton, NY. This space was discussed and Mayor Middlebrook relayed to the rest of the board that herself, Treasurer Eisermann, and Clerk Kilmer had already looked at the space. The Mayor encouraged the rest of the board to also go and look at the possible space. Trustee Sartori did comment on that there wasn't much parking including handicap parking for this location since it was located on Main Street. The Mayor did mention there is one handicap spot located on Dutchess Avenue. It was discussed that the space could house the Village Police department also. The cost of the space for rental would be \$1300 per month including heat but not electric. *Motion* was made by Trustee Hartzog to rent the space at 50 Main Street, at \$1300 per month, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.

Village Hall

Donald Najdek, a local contractor arrived at 6:15 PM to help discuss what are some of the building issues that have happen with the Village Hall at 21 Dutchess Avenue. He gave some information on what it could possibly take to make it a functional and safe space again to house the hall for employees and the community vs either building a new Village Hall in a different location or purchasing an existing building. The board thanked Mr. Najdek for coming in and giving some insight to this process.

Adjourn

Motion made by Deputy Mayor Najdek to adjourn at 6:36 PM, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk