

The Acquisitions Committee for the “Quilts in the Mill 2018” is now soliciting quilts. We strongly encourage all members in good standing submit quilts. A member in good standing must have dues paid in full, donate three (3) handmade items to the show boutique, and sell 20 raffle tickets. In addition, we will not accept quilts that have been shown at previous CHQ shows, and the quilt must be made or owned by a current member.

Acquisition forms should be submitted for each quilt that you would like to have hung in the show. **The deadline for submitting the completed forms is Wednesday, August 29th.** Your quilt does not have to be completed to submit the form, but it must be completed to hang in the show! Forms can be submitted at the guild meetings or mailed to Andrea Cavallaro, 58 Hogback Road, Pittstown, NJ 08867. Any questions contact Andrea Cavallaro, akc123@comcast.net or Jill Ferrari, jafrahway@gmail.com.

1. Each quilt entered must have an individual acquisition form. We will try our best to hang all quilts entered, but we may not have room for all, so we ask that you prioritize each entry, from #1 being of highest priority up to the number you have put into the show. Challenge and workshop quilts are excluded from prioritizing since all of them will be hung. Place a C (for challenge) or a W (for workshop) in the priority space instead of a number. Also, check off whether you will allow the quilt to be draped.

2. A **value must be stated** on the form for insurance purposes. If left blank, the guild will assign a value. While the guild does have insurance, this is mostly liability and provides minimal protection against property damage, loss or theft. If you feel your quilt is of special value, we encourage you to submit a copy of an appraisal with your acquisition form. Your quilt may already be covered by your homeowner's policy.

3. Members must include the following information in their paragraph:

- If the quilt is not your original design, list the name of the designer and the pattern name.
- If the quilt was not quilted by you, list the quilter's name.

4. A **COLOR** 3” X 5” photograph must accompany your form in the space provided on the form. This is necessary for insurance purposes. A digital copy of the photo must be emailed or texted to Andrea.

5. Any forms received after the August 29th deadline will not be accepted in order to allow time for the programs to be printed.

6. On the back of the quilt there should be a label with your information on it. Also, make sure you have a 4” sleeve on the top back. Miniature quilt sleeves may be smaller.

Sleeve Instructions **Video:**

<https://www.bing.com/videos/search?q=bonnie+brown+video+on+quilt+sleeves&view=detail&mid=190ECC6FCDB2DFEB326E190ECC6FCDB2DFEB326E&FORM=VIRE>

Written instructions: <http://www.quiltweek.com/hanging-sleeve-instructions/>

7. Quilts are to be delivered to the **Darcy Lodge, our meeting place, on Rt. 513 in Frenchtown between the hours of 9:00 am to 7:00 pm, on Tuesday, October 2nd.** Each piece entered in the show should be in separate cloth bags (pillowcases) that are labelled with your name and phone number.

8. **Quilts must be picked up on Sunday, October 7th, at the mill, between 6 pm and 7pm.** The show closes at 5 and no one will be allowed into the mill until all quilts are taken down and organized. Please make arrangements if you are unable to pick up your quilts. Any quilts not picked up will be taken home by Andrea Cavallaro or Jill Ferrari. (Be advised that insurance coverage runs out on Oct. 7th so quilts not picked up will have no coverage.) Quilts will not be released without claim ticket. You may pick up another person's quilt if you have their tickets.

Andrea and Jill