

## MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of November 16, 2011

**CALL TO ORDER:** The meeting was called to order by President Alan Armstrong at 7:03 PM at the Historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong, Maureen Elliott, Jeff St. Louis, and Caretaker Robert Yeadon. Absent was Trustee Kelly Wright.

**QUORUM:** A quorum of three board members was present when the meeting was called to order.

**AGENDA APPROVAL:** St. Louis moved to accept the Agenda as presented. Motion seconded by Elliott Motion passed 3/0

**MINUTES:** St. Louis moved to accept the Minutes of October 19, 2011 as presented. Elliott seconded the motion. The motion passed 3/0.

**PUBLIC COMMENTS:** There were no members of the public present at the meeting.

### CORRESPONDENCE:

1. A bill from Jenkins Business Services was presented. Bill to be paid by county.
2. An IRS notification of electronic payment of taxes was presented. Notification to be given to county Tax Collector.
3. A Census Survey has been requested. Elliott to fill out and return to Census Bureau.

### OLD BUSINESS:

1. Contract to build shade cover: Elliott reported that a building permit will be required which will mean hiring a draftsman and probably an engineer. Board agreed, if this is required, to proceed to get the blueprints drawn up. Elliott to call contractor and ask him to take care of this.
2. Letter to J. Harding: Armstrong presented a letter to be sent to J. Harding.
3. AT & T new phone line: Elliott reported that the least expensive phone service would be to have a line installed in a trustee's home.

### NEW BUSINESS:

St. Louis moved that the board meeting for December of 2011 be canceled. Elliott seconded the motion. The motion passed 3/0

**CARETAKER REPORT:** Yeadon reported that he has purchased 4 new heavy duty galvanized trash cans and has painted MCD on them. Both the bathroom light and heater do not work. Also the 220 in shop needs replacing. CalFire will clean the roads and Tindell will cut in ditch road after clearing. The side roads will be chained up as soon as rains start and the water will be turned off.

A report on the number of hours worked so far this year and a request for additional hours was presented to the board.

The board discussed the report on hours and St. Louis moved that the caretaker's annual hours be increased to 1000 with a salary of \$16,500 annually effective Dec. 1, 2011. Elliott seconded the motion. The motion passed 3/0

**TRUSTEE REPORTS:** Elliott presented a report on how many plot sales and burials had been made monthly. So far, since January 2011 4 plots of 10X10, 1 plot of 5X10 and 5 plots of 5X5 have sold. In that same time period, there were 7 full burials and 5 cremains were buried.

**ADJOURNMENT:** Elliott moved that the meeting be adjourned. St. Louis seconded the motion. The motion passed 3/0 and the meeting was adjourned at 7:58 PM.

**DATE OF NEXT MEETING:** The date of the next board meeting will be January 18, 2012 at 7PM at the Historic Murphys School.