

***Bylaws***  
OF THE  
**BOZEMAN FIGURE SKATING CLUB, INC.**

A Member Club of the United States Figure Skating Association

Initially Adopted: August 14, 1998  
Revision Adopted: August 29, 2005  
**Proposed Revision: June 3, 2017**

**ARTICLE I**

*Name and Incorporation*

Section 1.1 *NAME.* The organization shall be known as the Bozeman Figure Skating Club (referred to in these Bylaws as the "Club").

Section 1.2 *INCORPORATION.* The Club is incorporated as a **(501)(c)(3)** nonprofit corporation under the Laws of the State of Montana and shall be governed by the nonprofit laws of the State.

Section 1.3 *THIS CLUB SHALL HAVE ITS PRINCIPAL HEADQUARTERS* at the ~~Valley Ice Garden~~ **Haynes Pavilion**, Bozeman Montana. The Club's mailing address shall be the Bozeman Figure Skating Club, Inc., ~~7720 A Shedhorn Drive PMB175~~ **P.O. Box 3171**, Bozeman, Montana, ~~59718~~ **59772-3171**.

Section 1.4 The Club has been formed to be a member of The United States Figure Skating Association ("U.S. Figure Skating"), to exist for the purposes specified in Article II of these Bylaws. As such, the Club and its members shall be subject to and abide by the Bylaws and Official Rules of U.S. Figure Skating Association, as in existence and amended from time-to-time by U.S. Figure Skating Association.

Section 1.5 *THE FISCAL YEAR* of the Bozeman Figure Skating Club, Inc. shall begin on July first (1<sup>st</sup>) of each year and end on June thirtieth (30<sup>th</sup>) of the following year.

**ARTICLE II**

*Purposes*

Section 2.1 *THE PURPOSES OF THE CLUB ARE* to foster, promote, encourage, advance and improve all ice sports, and more particularly figure skating; to encourage and cultivate a spirit of harmony and cooperation among all ice skaters; to participate in and hold sponsors, stage and/or conduct, publicly or privately, ice events, exhibitions and competitions; to cooperate with and assist other organizations, associations, clubs or entities in holding, staging, and/or conducting ice activities, exhibitions and competitions.

Section 2.2 *PURPOSE.* The club shall additionally support and develop figure skating athletes for local, regional, sectional, national and international competition. Such support and development shall officially be part of and in accordance with rules, regulations, tests and competitions established and sanctioned by the United States Figure Skating Association.

Section 2.3 *PURPOSE.* Whenever possible, the Club shall host United States Figure Skating Association sanctioned figure skating competitions on local, regional, sectional, national and international levels. In order to do

so, the Club has been organized to exist as a member club of U.S. Figure Skating and, therefore, seeks to assist in carrying out the objects and purposes of U.S. Figure Skating in accordance with the provisions of the U.S. Figure Skating Bylaws and Official Rules. The Club shall maintain its membership in U.S. Figure Skating and conduct its affairs in a manner consistent with the Bylaws, Official Rules, policies and procedures of U.S. Figure Skating.

Section 2.4 *PURPOSE.* The Club shall have as a primary purpose the instruction and training of individual skaters as well as the public in the sport of ice skating. The Club shall additionally assist in the improving and developing the capabilities of skaters through regularly scheduled ice skating sessions, tests, competitions and other such related ice skating events.

**Section 2.5 *PURPOSE.* The Bozeman Figure Skating Club is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct. The U.S. Figure Skating Code of Conduct GR 1.02 applies to all participants in activities hosted, supported, sponsored or engaged in by U.S. Figure Skating and Bozeman Figure Skating Club including but not limited to competitions, exhibitions, training camps and local rink activities.**

### **ARTICLE III**

#### *Officers*

Section 3.1 *OFFICERS.* The officers shall be President, Vice President, Secretary and Treasurer.

Section 3.2 *TERMS OF OFFICE.* Officers shall hold office for a term of one (1) year or until their successors are elected, and the term shall begin immediately following election.

Section 3.3 *METHOD OF ELECTION.* Immediately following the annual General Membership Meeting, the newly impaneled Board of Directors shall hold a special Board meeting to elect from the members of the Board the offices of President, Vice President, Secretary and Treasurer.

Section 3.4 *VACANCIES OF OFFICE.* Upon resignation, removal from office or death of an officer, the Board of Directors shall at the next scheduled board meeting elect a replacement to complete the remaining term. An officer may be removed from office for failure to renew membership in the Club or may be removed by a two-thirds vote of the Board for failure to perform the duties of office.

### **ARTICLE IV**

#### *Duties of Officers*

Section 4.1 *DUTIES OF PRESIDENT.* The President shall be the Chairman of the Board, shall preside at all meetings of the Club and of the Board of Directors. The President shall have the entire supervision and management of the Club and its property with the assistance of and subject to the approval of the Board of Directors. The President shall have the authority to call Special Board meetings and Club meetings. The President shall be an ex-officio member of all committees. The President, along with one additional officer, shall sign all agreements and contracts made on behalf of the Club, upon approval of the Board of Directors.

Section 4.2 *DUTIES OF VICE PRESIDENT.* It shall be the duty of the Vice President to assist the President in the discharge of the duties of the President and, in the Presidents absence, to assume the President's duties and officiate in the Presidents stead.

Section 4.3 *DUTIES OF TREASURER.* The Treasurer shall be the principal financial officer of the Club and have the care and custody of all its funds, securities, evidences of indebtedness and other personal property and deposit the same in accordance with the instructions of the Board of Directors; receive and give receipts and acquittances for moneys paid in on account of the Club, and pay out of the funds on hand all bills, payrolls and other just debts of the Club of whatever nature upon maturity; be the principal accounting officer of the Club and as such prescribe and maintain the methods and systems of accounting to be followed, keep

complete books and records of account, prepare and file all local, state and federal tax returns and related documents, prescribe and maintain an adequate system of internal audit, and prepare and furnish to the President and the Board of Directors statements of account showing the financial position of the Club and the results of its operations; upon request of the Board, make such reports to it as may be required at any time; and perform all other duties incident to the office of treasurer and such other duties as from time to time may be assigned to the Treasurer by the President or the Board of Directors. Provide written reports for all general membership meetings and for all meetings of the Board of Directors.

Section 4.4 *DUTIES OF SECRETARY.* The Secretary shall keep the minutes of the meetings of the Club and of the Board of Directors; to supervise all reports and documents connected with the business of the Club **and to keep track of all volunteer credits for Club members.** The Secretary shall supervise the correspondence of the Club and prepare and issue notices of all general meetings of the Club and Board of Directors and post minutes of same within ten (10) days following meeting. The Secretary also serves as the Club Historian and tracks specifically the terms of members of the Board of Directors.

## **ARTICLE V**

### *Board of Directors*

Section 5.1 *NUMBER OF MEMBERS AND ELIGIBILITY.* **Beginning July, 2017,** there shall be a Board of Directors composed of ~~nine (9)~~ **seven (7)** members of the Club, ~~one of whom may be a coach~~ **consisting of President, Vice President, Treasurer, Secretary, Membership, Coach, and Fundraising.** The Board shall be elected by the eligible General Membership. To be eligible to run for the Board, a member must be a Full Home-Club, Coaching or Lifetime Honorary Home-Club Member, and at least eighteen (18) years of age. No two members of the same family may serve on the Board of Directors simultaneously.

Section 5.2 *TERM OF OFFICE.* Members shall be elected each year ~~prior to~~ at the annual General Membership Meeting and they shall each serve for a period of ~~three (3)~~ **two (2)** years. ~~No Member may be elected or appointed to serve on the Board more than seven (7) consecutive years, but may become eligible again after one skating season.~~ **Directors shall be eligible to succeed themselves and there shall be no limit to the length of time a Director may serve.** Upon resignation, removal from office, or death of a Board member, the Board of Directors shall appoint a new member to serve out the remainder of the vacated term of office. **There shall be no majority turnover of Board members in any one particular year.**

**Section 5.3 POWER OF DIRECTORS.** **In addition to or as part of all other powers delegated to it, shall have power to make rules, regulations and do all other things which it may deem necessary in the operations, governance, and management of the club.**

~~Section 5.3~~ **5.4** *DUTIES OF THE NOMINATING COMMITTEE.* The President, with the approval of the Board of Directors, shall appoint the members of the Nominating Committee. The Nominating Committee shall consist of not fewer than three (3) and not more than five (5) Home Club members, who have reached the age of eighteen (18). The Nominating Committee, once determined, shall select the Chair of the Nominating Committee. The Nominating Committee shall take charge of the entire selection procedure. This shall include 1) the notification of the election meeting, 2) the printing, distributing and collecting of the ballots, 3) conducting of the elections prior to or during the Annual General Membership Meeting, and 4) any other duties related to the elections. The nominating chair is not eligible to serve as an officer of the Club during the next year.

~~Section 5.4~~ **5.5** *METHOD OF ELECTION.* The Nominating Committee shall be named at least forty-five (45) days prior to the Annual General Membership Meeting. The committee shall report to the Board the candidates selected not less than thirty (30) days prior to the Annual General Membership Meeting. The report of the nominating committee and the notice to the Annual General Membership Meeting shall be mailed, e-mailed ~~and/or~~ personally delivered to the voting membership ~~and also posted on the bulletin board~~ not less than ten (10)

days prior to the election. The ~~three (3)~~ **number of** candidates receiving a majority vote (**equivalent to the number of Board vacancies**) of all votes cast by eligible voters shall each serve a term of ~~three (3)~~ two (2) years. If a majority is not reached on the first ballot for each Board of Directors position to be filled, the vote shall be taken from eligible voting members present until a majority is reached to fill the remaining positions. Tellers for the counting of the votes shall be three (3) in number and shall be appointed by the Nominating Committee from the membership present at the meeting at the time of the election.

Section ~~5.5~~ **5.6** *EX-OFFICIO MEMBERS.* Ex-Officio members may be appointed by the President, with approval by the Board of Directors as advisors, may participate in discussions and shall have no vote. The Immediate Past President ~~shall~~ **may** be an ex-officio member of the Board of Directors.

Section ~~5.6~~ **5.7** *BOARD MEMBER LIMITATION.* The office of a Board Member shall be ipso facto vacated under one (1) of the following conditions:

- (a) If by notice in writing to the Club, the Board member resigns his/her office.
- (b) If the Board member is no longer a member of the Club.
- (c) If the Board members misses three (3) consecutive meetings of the Board in a fiscal year without due cause.
- (d) Any Director or Directors may at any time be removed from office and one or others appointed instead by resolution passed by a two thirds (2/3) vote of those club members present at a special general meeting of members called for that purpose.**

## ARTICLE VI

### *Powers and duties of the Board of Directors*

Section 6.1 *Meetings.* The Board of Directors shall meet at least once every month during the skating season. The Board of Directors shall choose the day of the month. Directors must be present to vote on matters coming before the Board. Any three (3) members of the board may call a Special Board Meeting upon written notice to all the members of the Board at least three (3) days prior to the meeting. The notice shall set the date, time and place of the meeting, purpose for which the meeting is called; and the names of the three (3) members requesting the meeting. The notice shall also be posted on the Club bulletin board.

Section 6.2 *QUORUM.* A majority of the Board of Directors shall constitute a quorum. ~~Five(5)~~ **Four(4)** or more members of the Board of Directors shall constitute a majority.

Section 6.3 *AUTHORITY.* The Board shall have entire authority in the management of the affairs and of the finances of the Club, and shall have general control of all Club property. All right and powers connected therein shall be vested in them. **Bylaws may be adopted, amended or repealed by a vote or written consent of (2/3rds) of the entire number of Directors at any regular Board meeting.**

Section 6.4 *APPROPRIATIONS.* All appropriations not budgeted must be approved by the Board of Directors before being paid. Disbursements shall be made only upon vouchers approved by the Board of Directors. Club Officers, by resolution of the Board of Directors, shall be authorized signers of all checks and vouchers. The President or Treasurer shall be the authorized signers of all checks and vouchers over \$500.00. ~~Any check or voucher made requires both authorized signatures.~~ The funds of the Club shall be deposited in the name of the Club in a financial institution insured by an agency of the federal government and approved by the Board of Directors. Club funds may also be invested by a two-thirds (2/3rds) majority vote of the Board of Directors (~~six (6)~~ **five (5)** or more members of the Board of Directors).

Section 6.5 *RULES.* The Board of Directors shall make such rules as they deem proper for the government of the Club. Penalties for offenses against the Club rules and procedures for appeals to those penalties shall be consistent with US Figure Skating Association policies.

Section 6.6 *CONFLICT RESOLUTION POLICY.* If any member of the Club has a complaint against another member of the Club for any infraction of any Bylaw, rule, policy or procedure of the Club, other than skating rules, they may file a complaint in writing to the Board of Directors of the Club. Such complaints will be investigated and resolved according with the US Figure Skating Associations Conflict Management and Conflict Resolution Guide.

Section 6.7 *AUDITS.* There shall be an annual audit of the financial statements of the Club conducted by **The BFSC Board or its designee.** ~~an independent certified public accountant as selected by the Finance Committee and approved by the Board of Directors.~~

Section 6.8 *INDEBTEDNESS.* The Board shall have the power to limit the amount of indebtedness of a member to the Club. Members in arrears for dues or those who have indebtedness in default to the Club, shall be ineligible to hold office, to vote or to participate in any Club tests, competitions, show or other activities.

Section 6.9 *EXPENDITURES AND REVENUE.* The Board of Directors, upon recommendation of the Finance Committee, shall prepare and submit to the Annual General Membership Meeting a program of anticipated expenditures for the coming year, together with a proposal of sources of revenue to meet same. Disbursements of Club funds shall be from the annual budget described above. Disbursements not included in the annual budget must be approved in advance at a board meeting by a majority vote of the Board of Directors.

Section 6.10 *DELEGATES.* The President shall have the option to be a delegate to the annual USFSA Governing Council Meeting and shall propose additional delegates to be approved by the Board of Directors. Delegates will report back to the Board the proceedings of the Governing Council Meeting.

## ARTICLE VII

### *Standing Committees*

Section 7.1 *STANDING COMMITTEES.* Subject to the approval of the Board of Directors, the President shall appoint the chairpersons for each of the standing committees. Any member in good standing may volunteer to serve as chairperson provided they are willing to accept responsibility and time commitment. The appointed chairperson(s) may recommend to the Board the names for their respective committees and the Board shall coordinate Committee Assignments. A member of the Board of Directors shall be assigned to each standing committee.

Section 7.2 *NAMES.* The standing committees may include: (1) Membership Committee; (2) Tests Committee; (3) Hospitality Committee; (4) Communications Committee; (5) Media Relations Committee; (6) Competition Committee; (7) Inter-Club Relations Committee; (8) Bylaws/Policy Committee; (9) Ice Show and Exhibition Committee; (10) Ice Clinic Committee; (11) finance Committee; **(12) Club SafeSport Compliance Committee;** and other such committees as the Board of Directors may deem necessary.

Section 7.3 *DUTIES OF THE STANDING COMMITTEES.*

(1) Membership Committee: The membership committee shall collect all membership dues, recruit and welcome new members, submit membership registrations to US Figure Skating, prepare the roster when necessary, and carry out other duties pertaining to the membership of the club. The Committee shall maintain an up-to-date list of members in good standing.

(2) Test Committee: The Test Chair and Test Committee shall be responsible for all aspects pertaining to the conduct of a test session. This may include but is not limited to preparing the testing schedules, preparing the sheets necessary for the judges, arranging for appropriate judges for each test session, arranging with rink management for the necessary test ice, posting the sheets listing times of the tests, preparing registration sheets for test sign-up, and performing any other duties pertaining to the conduct of a test session.

(3) Hospitality Committee: The committee shall provide hospitality for judges and officials at all test sessions, competitions and any other activities requiring appropriate hospitality.

(4) Communications Committee: The committee shall provide for the dissemination of information to the membership about Club activities and about the activities of Club members, using appropriate means which could include a Club newsletter, website, e-mail transmissions and an informational bulletin board.

(5) Media Relations Committee: The committee shall arrange with news media to have items about the Club and its members publicized.

(6) Competitions Committee: The Competition committee shall oversee and manage all skating competitions hosted by the Club. This may include but not be limited to providing rules and regulations for the competitions, provide trophies and appropriate awards, providing event personnel and officials for the conduct of the ice events, providing all forms necessary for the competition and handling all questions of procedures and rules.

(7) Interclub Relations Committee: The Committee shall be a liaison between the Bozeman Figure Skating Club, Inc. ~~and other member clubs~~. They shall work to provide an atmosphere of cooperation between the skating organizations in the intermountain west.

(8) Bylaws/Policies Committee: The committee shall provide assistance and helpful information on all legal matters pertaining to the Club. They shall draft and present to the Board of Directors and to the general membership for approval proposed amendments to the Bylaws and/or Articles of Incorporation. They shall present policy statements and procedures to the Board of Directors for approval as needed by the Club.

(9) Ice Show and Exhibition Committee: The committee shall be responsible for the staging of all ice shows and exhibitions conducted by the Club. There may be multiple subcommittees and separate committees for each show during the year. This committee shall cooperate and coordinate with rink management, Board of Directors and General Membership of the Club in staging of all ice shows and exhibitions.

(10) Ice Clinic Committee: The committee shall be responsible for the staging and conduct of the annual ice clinic.

(11) Financial Committee: The committee shall assist the Board of Directors in planning budgets and shall advise in the general administration of and in the disbursement of the Club's funds.

**(12) The SafeSport Compliance Chair and committee shall be responsible for monitoring the SafeSport policies and procedures of the club, verifying that all coaches who are engaged in any type of coaching activity with any club skater are in compliance with the U.S. Figure Skating coaching membership rules regarding background checks and continuing education requirements, and serve as the initial contact in the club for persons to report suspected misconduct or other violations, and when necessary, report such information to U.S. Figure Skating. SafeSport Compliance Chairs and two additional club members MUST take the online training course.**

Section 7.4 *STANDING RULES.* All decisions of the standing committees shall be subject to the approval of the Board of Directors. Each standing committee shall present in writing to the Board of Directors all standing rules proposed by them. The Club Secretary shall compile and keep a current notebook containing all standing committee rules. This compilation shall be made available to the Board of Directors, to committees and to individual members as needed.

## ARTICLE VIII

### *Membership*

Section 8.1 *CONDITIONS FOR MEMBERSHIP.* **Acceptance of membership in the Bozeman Figure Skating Club subjects the members to all rules and regulations of the Club and requires that each member support the Clubs activities.** To be a member of the United States Figure Skating and the Bozeman Figure Skating Club, Inc. one must pay specified fee per year and agree to abide by the rules and regulations of the USFS and the Bozeman Figure Skating Club, Inc. The Bozeman Figure Skating Club reserves the right **to refuse or cancel any membership. No person shall be elected a member if two or more members of the Board of Directors object to the election of such person (either in writing or in person, at any Board of Directors meeting at which such person's name was voted upon or at any subsequent meeting with sufficient notice of such subsequent Board of Directors meeting being given to those Directors who previously objected to the admission of such person.) Each new member shall be notified by the Membership Chair.** ~~of approval of membership to the Club.~~

**Section 8.2 Termination Of Membership. Membership may be terminated:**

1) Voluntarily, by non-payment of dues by the first day of July of that membership year. All rights or claim of any nature whatsoever to or against the Club, it's property, funds, directors, officers and volunteers shall be forfeited.

2) Involuntary, by majority resolution of the Directors, at the time set forth in a written notice from the Secretary, pursuant a resolution of the Directors sent by any expeditious delivery system that provides reasonable evidence of delivery to the address or delivered to a member at his or her address as it appears on the Club records, requesting such member's resignation on or before a time therein set forth. The membership of the person so notified shall terminate at the said time weather or not a resignation is received in pursuance of the aforesaid notice. Such member shall be entitled to the return of a proportion of any annual fee paid for membership year after deducting there from all monies owing to the Club. Appeal rights of any person whose membership is involuntarily terminated under this paragraph shall be as governed by the U.S. Figure Skating rules and bylaws relating to grievances.

**Section 8.3 CLASSES OF MEMBERSHIP**

- (a) Full Home-Club Member
- (b) Collegiate Member (4 Year Membership)**
- (c) Associate Club Member
- (d) Introductory Home-Club Member
- (e) Supporting Home-Club Member
- (f) Coaching Member
- (g) Honorary Lifetime Home-Club Member
- (h) Restricted Member

*FULL HOME-CLUB MEMBER* is defined as a member who has designated the Bozeman Figure Skating Club, Inc. as his/her principal home club. A Full Home-Club member will have full privileges of membership and has all rights afforded to them by the Bozeman Figure Skating Club and US Figure Skating.

**COLLEGIATE MEMBER is defined as a member who is a student at a university or college. A collegiate member shall be a full home club or associate member of BFSC with the corresponding rights and privileges.**

*ASSOCIATE CLUB MEMBER* is defined as a member who has designated another club as his/her principal home club. ~~An Associate Member must live outside 90-mile radius of Bozeman to be considered for this membership class.~~ An Associate Member will have full privileges of membership with the Club but will not be registered by the club with US Figure Skating, is not entitled to serve on the Board of Directors of the Club and is not entitled to vote on Club issues.

*INTRODUCTORY HOME-CLUB MEMBER* is defined as a first-year Home-Club member of the Bozeman Figure Skating Club, Inc. who chooses not to join as a Full Home-Club Member. An introductory Home-Club Member will have full privileges of membership and will be registered with US Figure Skating. An Introductory home-Club Members is not eligible to serve on the Board of Directors of the Club and is not entitled to vote on Club issues.

*SUPPORTING HOME-CLUB MEMBER* is a non-skating member who wishes to be support the club by their membership but is not entitled to either skating or voting privileges.

*COACHING MEMBER* will either be a Home Club or Associate member of the Bozeman Figure Skating Club, Inc. Any coach utilizing Club ice for the conduct of coaching must be approved by the Club Board of Directors and be a Club Member.

*HONORARY LIFETIME HOME-CLUB MEMBER* may be elected by a majority vote at any General Membership Meeting of the Club after recommendation by the Board of Directors. An Honorary Lifetime Home-Club Member shall be free from initiation fees, membership dues and/or assessments and shall be annually registered as a

member of the Bozeman Figure Skating Club, Inc. and US Figure Skating. **Honorary members are allowed to hold office if elected and have voting privileges.**

*RESTRICTED MEMBER* will have full privileges of membership but will be designated as Restricted per US Figure Skating eligibility rules.

**VOTING MEMBER is someone who: a) is current in her or his membership dues; b) is not financially indebted to BFSC and does not have dependents financially indebted to MFSC; c) is 18 years or older; d) is not suspended; e) is not listed as non-voting in the above categories.**

~~Any member in good standing over the age of eighteen (18) years is eligible to vote at a Special or Annual General Membership Meeting. Privileges of membership shall be further defined by resolution of the Board of Directors and included in the standing rules of the Membership Committee.~~

Section 8.4 *MEMBERSHIP FEES.* All membership fees shall be set by the Board of Directors and announced no later than the Annual Membership Meeting. These fees must be paid in full no later than ~~June fifteenth (15)~~ **July 1st** each year in accordance with the standing rules.

Section 8.5 *NON-RESIDENT MEMBERS.* No competitive skater may designate the Bozeman Figure Skating Club as Home Club for competition purposes without establishing residence in the Bozeman area and participating in Bozeman Figure Skating Club activities. It would take a 2/3 majority of those serving on the Board of Directors to suspend this provision.

Section 8.6 *VOLUNTEER REQUIREMENTS.* There will be volunteer requirements determined by the Board of Directors for Full Home-Club Members, **Associate Members** and Introductory Home-Club Members. Fulfillment of these requirements will allow Home-Club, **Associate Members** and Introductory Home-Club Members to receive ~~certain benefits such as reduced ice cost~~ **a waiver of the \$100.00 fee for not completing volunteer requirements.**

## **ARTICLE IX**

### *Club Meetings*

Section 9.1 *TIME.* There shall be two (2) annual stated General Membership Meetings each year. The Annual General Membership Meeting shall be held in May or June and a second, the Fall general Membership Meeting, in September or October of each year.

Section 9.2 *SPECIAL MEETINGS.* The Secretary shall call special meetings of the General Membership at the direction of the President or upon the written request of three (3) Club members in good standing.

Section 9.3 *QUORUM.* The presence of twenty (20) percent of the eligible voting membership shall constitute a quorum for the transaction of business by the General Membership.

Section 9.4 *NOTICES.* Notices of Stated and Special meetings shall be mailed, e-mailed or personally delivered to the members ~~and posted~~ by the secretary at least ten (10) days prior to each General Membership Meeting.

## **ARTICLE X**

### *Parliamentary Procedures*

Section 10.1 *ROBERT'S RULES OF ORDER*, as most recently revised, **in spirit, if not in precise practice, shall govern all meetings of the members and the Board of Directors in all cases in which they are applicable, and in which they are not inconsistent with** ~~is designated as the parliamentary authority to be deferred to in all questions of procedure not defined by these Bylaws.~~



## ARTICLE XI

### *Dissolution*

Section 11.1 *THE AFFAIRS AND ACTIVITIES* of the Club shall always be conducted in such a manner that no part of its net earnings shall accrue to the benefit of any one member, officer, or other individual: that no substantial part of its activities shall be the carrying on of propaganda or otherwise attempting to influence legislation; and that it shall not participate in, or intervene in (including the publishing of and/or distributing of statements) any political campaign on behalf of any candidate for public office.

Section 11.2 *IN THE EVENT OF DISSOLUTION* of the Club, any and all funds and other property then owned by it shall be distributed to or for the use of such charitable or educational organizations meeting the requirements of Section 501(c)(3) of the Internal Revenue Code, or any amendment thereof or successor thereto then in force as the officers shall then select and determine.

## ARTICLE XII

### *Amendments to Bylaws*

Section 12.1 *PROCEDURE FOR AMENDMENTS*. Amendments proposed to these Bylaws may be acted upon at any Annual or Special General Membership Meeting, **or by email vote**, provided that the notice ~~of the meeting~~ states the general character of the proposed amendments. Amendments proposed to these Bylaws shall be ~~posted~~ **provided to eligible voting members** in their entirety ~~on the club bulletin board~~ at least ten (10) days prior to the date in which the proposed ~~meeting~~ **meeting vote** will occur. Amendments to the Bylaws shall be made by two-thirds (2/3rds) vote of the eligible members present ~~at the meeting~~ and shall not be made in conflict with the Articles of Incorporation of the Bozeman Figure Skating Club, Inc.

## ARTICLE XIII

### *Order of Business*

Section 13.1 *SEQUENCE OF BUSINESS*. The following order of business may be observed if needed at Stated and Special Meetings of the Board of Directors and the General Membership Meetings. However, most meetings will have an agenda based on the immediate needs of the club.

- (a) Call to Order and Roll Call
- (b) Reading of the Minutes
- (c) Treasurer's Report
- (d) Reports of the Officers
- (e) Reports of Standing Committees
- (f) Reports of Special Committee
- (g) Communication
- (h) Unfinished Business
- (i) New Business
- (j) Miscellaneous
- (k) Calendar
- (l) Adjournment

Section 13.2 *ALL BYLAW AMENDMENTS* shall be determined by a majority vote of the General Membership eligible to vote unless otherwise stated above in these Bylaws. All other questions before the Board or General Membership shall be determined by a majority of those present and eligible to vote. The President shall have the casting vote in case of a tie.

Section 13.3 THE BOZEMAN FIGURE SKATING CLUB, INC. shall comply with the provisions of US Figure Skating Code of Ethics and any other requirements of the Rules of US Figure Skating.

**ARTICLE XIV**  
*Code of Ethics*

Members are to be thoroughly familiar with the rules of the Bozeman Figure Skating Club, Inc., to comply with those rules in full and to exemplify the highest standards of fairness, ethical behavior and genuine good sportsmanship in any of their relations with others. Any person whose acts, statements or conduct is considered detrimental to the welfare of U.S. Figure Skating, the Bozeman Figure Skating Club and other ice sports is subject to the loss of the privilege of registration by the Bozeman figure Skating Club, Inc.

**ARTICLE XV**  
*Conflict Resolution*

If any member of the Club has a complaint against another member of the Club for an infraction of any bylaw, rule, police or procedure of the Club, other than skating rules, they may file a complaint to the Board of Directors of the Club. Such complaints will be investigated and resolved according to the Club's conflict resolution policy that the Club is required to adopt and have in effect in accordance with the Bylaws of US Figure Skating.

**ARTICLE XVI**  
*Declaration*

The Bozeman Figure Skating Club, Inc. hereby declares that any person who serves at its request as an officer, employee, member or agent of the Board of Directors or Chairperson or member of any committee of the Bozeman Figure Skating Club, Inc. or as an elected or appointed official of the Bozeman Figure Skating Club, Inc. in any capacity shall be deemed its agent for the purpose of this Article and shall be indemnified by or on behalf of the Bozeman Figure Skating Club, Inc. against expenses (including attorney fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by such person(s) who was or is party or threatened to be made a party to any threatened, pending or completed action, suit or proceeding whether civil, criminal, administrative or investigative (other than an action by or in the right of the Bozeman figure Skating Club, Inc.) by reason of such service, provided such person acted in good faith and in a manner he/she reasonably believed to be in and not opposed to the best interest of the Bozeman Figure Skating Club, Inc. and with respect to any criminal action or proceeding and had no reasonable cause to believe his/her conduct was unlawful.

Revised Bylaws of the Bozeman Figure Skating Club, Inc. adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

