

Mayor Ward called the regular council meeting to order at 6:00 p.m., February 6, 2023, at Hankinson Community Center. Council members present were Bladow, Steffens, Roeder, Heins and O’Hara. Councilman Krump was absent. Others present Grant Kuper, Bolton & Menk; Deputy O’Hara, Richland County law enforcement; Bob Wurl, Ryan Wallock and Nate Falk, Hankinson CDC; Angie Evans, Reggie Bladow and Nick Pohl, City of Hankinson.

Hearing opened for a request to rezone Block 6, Lots 1-12 in Jones 2nd Addition from Residential R-2 to Commercial.

There were no oral or written comments regarding the rezoning. Hearing ended.

Hearing opened for a request to vacate the alley east of Lots 7-12 and west of Lots 1-6 in Block 6 of Jones 2nd Addition. Lucy Bladow was present for this hearing. She questioned the location of the alley and misunderstood the alley to be vacated.

No other oral or written comments were received. Hearing ended.

Motion by Heins/Roeder to approve the minutes from January 3, 2023 regular meeting and January 11, 2023 special meeting. Carried.

Motion by Steffens/Heins to accept the January law enforcement report. Carried.

Kuper is working with on an application with the State of ND for funding on the HRE transmission line project.

Bladow offered Resolution 23-01 Approve Plans & Specs for Improvement District 2021-1. Heins seconded. Motion carried.

Steffens offered Resolution 23-03 Direction Publication of Advertisement for Improvement District 2021-1. Heins seconded. Motion carried.

Bladow/O’Hara made a motion to approve the Municipal Judge’s report for January. Carried.

Motion by Roeder/Steffens to approve 2022 end of year transfers.

TRANSFERS DECEMBER 2022

FROM	TO	AMOUNT
201 Highway Distribution	100 General Fund	\$47,800.10
214 20% Street Maint.	100 General Fund	\$4,742.06
507 1999 Lift Station	100 General Fund	\$4,841.25
509 2000/2001B Specials	100 General Fund	\$128,617.17
100 General Fund	103 Property Rehab Fund	\$15,000.00
100 General Fund	213 Building Fund	\$20,000.00
100 General Fund	221 Drainage Fund	\$10,000.00
100 General Fund	222 Infrastructure Reserve	\$50,000.00
100 General Fund	505 Water Tower Debt Fee	\$6,965.96
100 General Fund	550 150th Anniversary Fund	\$2,000.00
100 General Fund	101 GF Cap. Exp.	\$48,594.78
100 General Fund	102 GF Reserves	\$48,594.77
501 Water Fund	513 Water Reserve	\$26,641.59
502 Sewer Fund	514 Sewer Reserve	\$35,847.83
530 Ethanol	313 Ethanol Reserve Fund	\$100,000.00
535 Comm. Center Operations	220 Community Center Fund	\$24,000.00
535 Comm. Center Operations	536 Comm. Center Reserve	\$41,538.99

Kelley provided the 2022 financial statement. O’Hara/Heins made a motion to approve the 2022 year-end financial statement. Carried.

A motion by Bladow/Steffens to approve the auditor’s January financial report. Carried.

Motion by O’Hara/Steffens to accept the January 2023 bills for payment. Carried.

First Community Credit Union (941)	\$4,082.35	Richland County Recorder	\$4.50
Bank Service Fees	\$302.96	Falk Drilling Inc	\$480.00
NDPERS	\$2,825.40	Bolton & Menk Inc	\$2,349.50
FCCU	\$397.18	Dacotah Paper Co	\$344.92
NDPHIT	\$4,636.51	Core & Main LP	\$1,086.00
Bank of ND	\$896.89	Edney Distributing	\$2,938.00
Bank of ND	\$352.03	Team Lab	\$1,628.50
City of Hankinson	\$64.14	Aramark	\$115.92
Dakota Valley Electric Cooperative	\$5,153.00	Otter Tail Power Co	\$5,005.94
Hankinson Public School	\$100.00	Southeast Water Users	\$5,853.89

Verizon	\$42.42	Lies, Bullis & Hatting PLLP	\$240.00
Red River Communications	\$459.92	Hi-way Service Polaris	\$906.57
TG Sanitation Inc	\$7,223.09	Badman Design	\$69.06
Hankinson Park District	\$858.34	Wahpeton Daily News	\$887.40
Hankinson Public Library	\$858.34	Bank of ND	\$555.00
Hankinson Housing Authority	\$572.23	Bank of ND	\$510.00
Hankinson CDC	\$5,150.07	Bank of ND	\$1,200.00
Hankinson Park District	\$3,433.37	Hankinson Insurance Agency	\$676.00
Hankinson Housing Authority	\$3,433.37	Ron Hubrig	\$160.00
Hankinson CDC	\$3,433.37	Cirone Computer Consulting Inc	\$1,800.00
Hankinson Public Recreation	\$1,174.92	Petty Cash	\$18.84
Hankinson Public Library	\$1,250.00	Post's Hardware Hank	\$309.14
Canon Financial Services Inc	\$279.70	The Edge Bar & Grill LLC	\$800.00
Marco Technologies LLC	\$103.50	Dakota Water Solutions	\$124.00
Loffler Companies Inc	\$225.00	Hankinson Insurance Agency	\$8,061.00
City Payroll	\$14,973.27	Lovdokken Auto & Convenience Store LLC	\$195.25
Angie Evans	\$50.00	Dakota Veterinary Hospital of Wahpeton	\$192.00
Nick Pohl	\$50.00	Municipal Judges' Association	\$25.00
Kristi Kelley	\$50.00	Post's Hardware Hank	\$250.00
Richland County Administration	\$2,900.00	Canon Financial Services Inc	\$137.13
Butler Machinery Co	\$401.66	Red River Communications	\$461.31
Sweeney Controls Company	\$1,115.80	City of Fargo	\$14.00
Lillegard Inc	\$616.41	Marshall & Swift/Boeckh, LLC	\$674.20
Freedom Comfort LLC	\$787.69		

Motion to approve the Consent Agenda made by Steffens/Bladow as follows: Transfer Balances: \$11,444.58 from 225 City Sales Tax Fund to 535 Community Center Operations/Building Permits: Scott German and Jeff Stein; Gaming Permits: ND Honor Flight, Hankinson Park District; Liquor License: None. Carried.

Motion was made by Roeder/Steffens to approve the purchase of new snow tires, including rims, for the skid steer through Lillegard Inc for \$1,700.00 and the purchase of new mounted Michelin tires for the payloader from OK Tire for \$17,555.86 from the 102 fund. All in favor. Motion carried.

Motion by O'Hara/Heins to allow Evans to purchase a new floor scrubber for the Hankinson Community Center in the amount of \$4,030.00. Carried.

A date was set for the Board of Equalization meeting to April 11, 2023 at 5:30 p.m. at the Hankinson Community Center.

Chairman of the HR Committee, O'Hara, provided the recommendations from their February 2, 2023 committee meeting. A motion made by Roeder/Bladow to accept the recommendations on annual pay increases, as well as increasing the Skilled Labor hourly rate to \$30.00/hr. Carried.

Based on a motion by the Renaissance Zone Board to approve, a motion by Steffens/Heins was made to approve the Renaissance Zone application 51-HK for Scott & Robyn German at 510 Main Ave S for 5 years at 100%. Carried.

Steffens offered 2nd reading of Ordinance 2023-01 An Ordinance Rezoning Block 6, Lots 1-12 in Jones 2nd Addition from Residential R-2 to Commercial and was seconded by Heins. All in favor. Motion carried.

Bladow offered Resolution 23-02 Resolution to Vacate Alley in Block 6 of Jones 2nd Addition. Motion was seconded by Steffens. Carried.

The Renaissance Zone expires in December 2023. A motion by Bladow/Heins was made to approve the updated development plan with Lake Agassiz Development Group in the amount of \$5,000.00 to extend this tax benefit for projects within the Zone for five additional years. Motion carried.

A motion was made by Steffens/O'Hara to approve an agreement with CivicsPlus for their MuniCode recodification services for the City of Hankinson's ordinances in the amount of \$8,950.00. All in favor. Motion carried.

O'Hara/Steffens made a motion to adjourn at 8:10 p.m. Carried.

The next regular city council meeting will be held Monday, March 6, 2023 at 6:00 p.m. at Hankinson Community Center.

Adam Ward, Mayor

Kristi Kelley, Auditor

Minutes subject to council approval.