

NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of May 19, 2022; 9:00 am
 Tele/videoconference

Members Present: Michelle Armstrong, April Bauch, Kelly Bechel, Jenny Blenker, Dr. Michael Clark, Dr. Trina Daniels, Andrea Hebert, Del Horn, Jason Keffeler, Christopher Keller, Liz Kracht, Brenda Maier, Ken Marg, Kathy Palm, Kristine Parent, Dr. Jen Roberts, Mark Schroeder, Corey Smith, Sara Steen, Tina Stephanus, Amanda Tabin, Robert Towne, Carmen Viegut, Linda Vollmar, Rachel Wilhelm

Chairperson: Gina Brandl

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Gina Brnadt welcomed attendees.
November Meeting Minutes	Motion by Steen to approve the March 17, 2021 meeting minutes as posted. Second by Marg. Unanimously approved.
Correspondence	Michael apologized for the Zoom login link issue for the March meeting.
Fiscal Report	Michael reviewed the 2021-2022 budget and expenses worksheet. Motion to accept report by Roberts. Second by Steen. Unanimously approved. We will have \$29,288.66 for 2022-2023.
Election of Directors	Nominations were received prior to the meeting for: <ul style="list-style-type: none"> • Kelly Bechel • Corey Smith • Del Horn • Dr. Michael Clark <p>Floor nominations were received for:</p> <ul style="list-style-type: none"> • Liz Kracht • Jason Keffeler • Chris Keller • Rachel Wilhelm • Mark Schroeder • Matt Thompson (Declined) <p>Motion by Keffeler to close nominations and to cast a unanimous ballot for the nine candidates to fill the nine open positions on the Executive Council. Second by Robert. Unanimously approved.</p>
EMS Representative to the NCW HERC Board	Discussion about placement of an EMS representative on the NCW HERC Board. Dr. Clark is the current representative whose term is expiring. He is willing to remain on the Board but would also yield to another interested party. No other interested parties are identified. Dr. Clark is re-appointed.
Trauma Representative	Discussion about placement of a trauma representative on the NCW HERC Board. Jason Keffeler is the current representative whose term is expiring. He is willing to remain on the Board but would also yield to another interested

to the NCW HERC Board	party. No other interested parties are identified. Jason Keffeler is re-appointed.
HERC Update	<ul style="list-style-type: none"> • A number of seats remain available for the HAZMAT first receiver and Advanced Burn Life Support courses. • The HERC and RTAC participated in the Medical Response and Surge Exercise (MRSE) which was held in April as part of a Marathon County Emergency Management disaster exercise. An after action report is in the works. • The NCW HERC Response Plan has been updated and includes several annexes such as peds surge and burn surge. • Facilities are encouraged to make sure their ED staff know about the WISCOM radios including how to use them and to make sure they are not turned down. • A MPH student will be working with the HERC for a few months
State Trauma/ STAC	<ul style="list-style-type: none"> • STAC has not met since our last meeting. Next meeting is June 1. • If you are not getting the “Gov-D” emails from DHS you can sign up with the following link. This is how Margaret broadcasts all important state-wide notices. <ul style="list-style-type: none"> ○ https://public.govdelivery.com/accounts/WIDHS/subscriber/new?topic_id=WIDHS_622 • STAC and committees are working on charters • Agenda item ideas can be submitted to STAC via: <ul style="list-style-type: none"> ○ https://www.surveygizmo.com/s3/6736693/STAC-Agenda-Request • New STAC appointments are coming soon • New CRC appointments are coming soon • CRC has produced a few more FAQs/clarifications. Hospitals are encouraged to check this page before contacting Margaret with questions. <ul style="list-style-type: none"> ○ https://www.dhs.wisconsin.gov/trauma/dhs-118.htm • Hospitals are encouraged to consider using the outcome sharing feature of the registry to send outcome information to the EMS crews. <ul style="list-style-type: none"> ○ Michael will ask Katie if she can do a demo of the feature at our next meeting. • Will (epidemiologist) is working on a few data projects. • Margaret is reviewing the new ACS book • RTAC Coordinators are reviewing an option in ImageTrend that might work as a new fall prevention referral link • The American College of Surgeons has released updated Field Triage Guidelines. STAC and EMS Board will be reviewing and discussing implementation. <ul style="list-style-type: none"> ○ https://www.facs.org/quality-programs/trauma/systems/field-triage-guidelines/
State EMS Update	<ul style="list-style-type: none"> • EMS Advisory Board is meeting June 14 & 15 • Systems Management committee is developing a medical equipment list to prepare DHS to take over ambulance inspections • Systems Management committee is updating the MCI plan template
RTAC Coordinator Report	<ul style="list-style-type: none"> • Michael has received an “intent to contract” notice from DHS to renew his RTAC Coordinator contract. <ul style="list-style-type: none"> ○ His vaccine regional manager contract will be ending 6/30/22 • Reminder of the availability of <ul style="list-style-type: none"> ○ Stop the Bleed training kits ○ Injury prevention displays ○ Trauma training equipment and manikins

	<ul style="list-style-type: none"> ○ PHTLS books ● If you are not getting the NCRTAC eNewsletter please email Michael to be added
Pediatric Imaging Guidelines	<p>Dr. Roberts reviewed the pediatric imaging guidelines produced by the pediatric centers in Wisconsin. Laminated copies were sent to all hospitals. Dr. Roberts is willing to do additional training for hospitals.</p> <p>roberts.jennifer@marshfieldclinic.org</p> <p>Hospitals are encouraged to use the guidelines as a PI project.</p>
Process improvement committee	<p>Members are asked to electronically sign a PI activity confidentiality statement annually. The form can be found at:</p> <p>https://hipaa.jotform.com/221354441224142</p> <p>Gina Brandl, Dr. Roberts and Kathy Palm presented a case.</p>
Out of Hospital Committee	<ul style="list-style-type: none"> ● Will be reviewing and updating the MIST patient report tool for re-distribution ● Still have pelvic immobilization devices available for paramedic services ● Michael reviewed additional data about scene times. Will continue to monitor.
Injury Prevention Committee	<ul style="list-style-type: none"> ● Purchasing PFDs to replenish Life Jacket Loaner stations and a project Amanda is doing. ● Amanda presented a few adult bike safety training opportunities. More information will be on the NCRTAC calendar. <ul style="list-style-type: none"> ○ https://wisconsinbikefed.org/events/adults-on-bikes-mentor-development-training-wausau/ ○ https://wisconsinbikefed.org/events/teaching-safe-bicycling-wausau/ ● MCHS Trauma Services will be at Farm Technology Days 2022 – July 12 - 14
Conference Planning Committee	<p>Michael reviewed that the event went very well. We had 120 onsite and 107 online registrations. There were 221 evaluations returned. Expenses are still pending but we are on track to make about \$8,920 from the event.</p> <p>Discussed potential dates for the 2023 event. Group agreed to go with April 13, 2023.</p> <p>Will look for more BLS EMS content. Also will be looking for some new committee members.</p>
Regional Trauma Plan	<p>The draft of the 2022 revision of the NCRTAC Regional Trauma Plan was posted prior to the meeting for member review.</p> <p>Michael noted that the new Field Triage Guidelines and re-visiting the MIST report tool will be added to the Out of Hospital Committee project list in the document.</p> <p>Motion by Keffeler to approve the Regional Trauma Plan as amended. Second by Dr. Roberts. Unanimously approved.</p>
Other business	None

Future Agenda Items	<ul style="list-style-type: none"> • Case reviews <ul style="list-style-type: none"> ○ Will encourage EMS Coordinators and EMS medical directors to submit cases ○ Will highlight in NCRCTAC Newsletter
Announcements/ Training	<ul style="list-style-type: none"> • Would like to see more ATLS classes <p>See Calendar at NCRCTAC-WI.org for more events and details</p>
Adjournment	

Next Meeting:
Thursday, July 21, 2022
9:00 am – Noon
Marshfield Medical Center (if COVID restrictions have been lifted)