

ADP® Technology **plus**  
**MobileHRnow equals** live,  
comprehensive  
support 24/7/365.

**MobileHRnow** payroll and human resources is an outsourcing solution that enables businesses to reinvent their payroll and human resource processing management. As a certified sole HR practitioner, Dmae combines ADP® technology with the expert services of a credentialed HR/PR Specialist who handles your everyday payroll and HR administration and compliance tasks including 24/7 employee and manager call support for all HR & Payroll related inquiries directly from your workforce.

As a result, you can transform your payroll and Human Resources function from an administrative burden into a **24/7 Employee Service Center**.

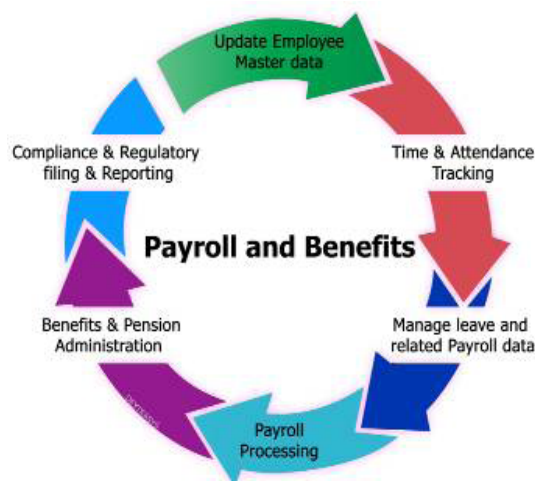
Eliminate payroll and employment practice errors as a result of outsourcing to a payroll/HR Specialist with state and federal wage/hour and employment regulatory compliance expertise.

#### 24/7 Support.

Imagine your workforce having access to an HR/PR expert on-demand, around-the-clock supporting YOUR culture and policies while reducing YOUR risk and exposure with state and federal employment regulatory compliance requirements.

**MobileHRnow delivers it now.**

**MobileHRnow** delivers HR, payroll and benefits outsourcing support within multi-state, multi-site environments with particular wage and hour expertise across the United States.



- **Scope of Services.**
- **Mid to Large size businesses.**
- **Certified HR and PR expert.**
- **25 Years Proven Experience.**
- **On-Demand Support 24/7/365.**
- **Certified PR & HR Expertise**
- **ADP® Wholesale Specialist**



Unauthorized use and/or duplication of this material without express written permission from the author, Dmae Shannon, Founder and Chief HR Strategist of MobileHRnow...is strictly prohibited.

916-752-2255 | [www.MobileHRnow.biz](http://www.MobileHRnow.biz) Rev 2018

With MobileHRnow, you can measurably reduce the time you spend on payroll & HR processing without compromising quality or accuracy.

916-752-2255 | [dshannon@mobilehrnow.biz](mailto:dshannon@mobilehrnow.biz)

# MobileHRnow comprehensive service, support & pricing model

**MobileHRnow** enables your company to benefit from Dmae Shannon's 25 years plus experience of both payroll and human resources processing and strategic management expertise. Through clear, relevant and timely awareness updates, she can apply laws and statutes applicable to your business. Knowing what is relevant and how to apply them is her area of expertise.

She will keep your business up to date with the rapid fire pace of state and Federal legislative and regulatory changes, manage complex payroll wage and hour processing requirements thus avoiding administrative errors that cause economic penalties to your company's bottom line.

## How it works. **The PR order of operations.**

1. Time & Attendance Data Collection
2. Adjustments & Updates
3. Payroll Data File
4. Payroll Production
5. Payroll Distribution
6. Tax Filings
7. GL Importing/mapping
8. Customized Reporting

## How it works. **The PR/HR 24/7 Support System.**

Support all levels of your company from employees to managers to executive decisions makers with access to the information and inquiries they need, live and on-demand. Take advantage of the strength of Dmae's extensive expertise to off-load your HR/PR burden with her industry recognized payroll and HR best practices and compliance support to reduce your risk/exposure. Fully insured w/PL, E&O and Commercial policies.

**MobileHRnow** will manage your most burdensome, day-to-day, payroll and HR tasks. As your designated HR Practitioner, Dmae works with the company's leadership to understand your company's business and together we create guidelines and standards that meet your needs. In addition to administering payroll, MobileHRnow will review your data and only escalate issues requiring leadership attention and/or prior approval.

**MobileHRnow** handles your payroll, time and attendance and full service HR tasks including:

### **PAYROLL-ADP® Wholesale Partner**

- Processing ER & EE payroll changes/ updates
- Auditing/reconciling time & attendance data
- Conducting off-cycle processing including retroactive adjustments and manual checks
- Managing tax registration
- Addressing employee payroll inquiries within the 24/7 Support System
- Providing wage garnishment administration
- End of year Wage & Tax Registration reconciliation, W2 preparation and distribution

### **HUMAN RESOURCES**

- Regulatory Compliance Administration
- Employee Handbook Management
- Leave Management
- Staff and Supervisory Training
- Full Cycle Recruitment & Retention
- On-Boarding and Off-Boarding
- Policy Development and Implementation
- Benefits Design & Administration
- Strategic Planning & Implementation
- Safety , IIPP and HazCom Support
- 24/7 Employee Services Support

**MobileHRnow pricing** is based on compay employee (W2 and/ IC count). **Industry areas of expertise include StartUps, 501 (c) 3, Accounting, Pawn, Cannabis (Ag, Cultivation & Distritubtion) Property Management, Construction (Drilling, Environmental, Public Works), Manufacturing/ Production, and Healthcare.**

### **So how much does it cost?**

Outsourcing your PR/HR combineds administrative tasks saves you both time and most importantly, money. When you hire a fulltime, 25+ years experienced (W2) HR/PR Director for an average workforce size up to 200 employees (approximates \$41 per employee), you can expect to pay a full time exempt annual salary of \$100k **plus** your labor burden to include 13% in average payroll taxes, **plus** another 18% in average benefit expenses (mandated sick leave pay, PTO/vacation, medical, dental, vision, life, AD&D etc) for total annual compensation of \$131k! Outsourcing PR & HR with MobileHRnow is more cost effective and efficient. No labor burden. No group health benefits. No paid sick leave. No PTO. No travel reimbursements yields an increase in your EBITDA!

### **Fulltime PR/HR Employee Services Program**

**25-50 Employees | \$3,500 per mo**

**51-199 Employees | \$6,000 per mo**

**200+ Employees | \$28.75 per employee per mo**

- 24/7 Employee Services Program
- Monthly invoicing for previous month (arrears billing)
- No implementation costs or deposits required
- Pay MobileHRnow Invoices via EFT
- Client References Provided Upon Request