

Hot Sulphur Springs-Parshall Fire Protection District
Regular Fire Board Meeting /Budget Officer Election
February 14, 2018

HOT SULPHUR SPRINGS-PARSHALL FIRE PROTECTION DISTRICT

March 14 , 2018

Regular Fire Board Meeting

Present: Rod Sale, Joe Vrbas, George Davis, Rob Firth, Mike Thompson and Tom Baumgarten

Meeting was called to order at 7:00PM Public: Bill Dixon, Sylvia Calhoun, Aaron Bellefeville, Brad White

Approval of Minutes: Vrbas presented minutes. BOD members helped identify themselves rt other speakers who were previously unidentified in the minutes, The spelling of Mark Krieg's name was corrected from "Craig". Vrbas wanted it to be made clear that, at the February 2018 meeting, Chief Baumgarten had made exit interviews available for board members to view and pass around. The board determined to wait for approval of minutes until all corrections were made.

Treasurer's Report- It was noted Mark Krieg was out of town, and there were no invoices accompanying checks. Conversation about check # 1902 to Colorado news Media was discussed. The amount of \$213.54 was questioned as there had been an error in the original ad and the ad had to be re-run. Vrbas had thought the single ad was meant to cost \$96.00. The invoice was requested. Chief Baumgarten indicated that Kerry would review it. The consensus was to hold this check. Chief indicated he would get invoices for the CMNM, as well as for checks presented. Check #1907 for the flagpole at the Parshall station was discussed. Mike Thompson indicated the funds came from the Parshall account. Tom Baumgarten indicated the account was to be closed and that he and Bill Dixon had to physically close the account and have the remaining funds deposited to the Grand Mountain bank account. Rod sale noted that while the monthly deposits on the check register totaled \$43,513.94, the monthly income on the report was \$44,636.68. Mike Thompson pointed out that the P & L listed ownership tax as \$2157.00 while the deposit only recorded \$1035.00. Rod Sale said he had tried to discuss with Mark Krieg, but that he didn't reach him. He indicated that he would email him. *Mike Thompson made a motion to approve the treasurers report. George Davis seconded. Motion carried.* Joe Vrbas requested that in April, Rod Sale give more description what the board might do differently regarding financials.

Chiefs Report- Chief Baumgarten reported that there were a couple calls and a couple big calls in the last month. Including a couple nasty accidents, a CO alarm and an EMS call that turned out to be false. He stated runs were down for the month. Chief Baumgarten reported that all of the AFG grant items had been received. He noted that under the grant, the District had received 20 packs, 40 bottles, 2RIT packs, a battery charging station and 6 extra batteries. Also received 4 new fast fill buddy breathing hoses. All equipment has been mounted in trucks. Training has already been held on operation, maintenance and general familiarity of the new equipment. He stated that Jason Parrish indicated that Grand Fire District had all of their equipment in as well and explained that HSSP, Grand Fire and Grand Lake all have the

same equipment now. The respective departments would turn in their old equipment at the same time and would receive credit for the old equipment. George Davis asked if that meant money back. Brad White explained that the returns had been written into the grant and had meant a discount on the new equipment purchased. Chief Baumgarten summarized the grant, saying the district received \$134,000 in new equipment and had only paid \$14,000 from district funds. George Davis asked if the bottles were exchangeable with the other departments equipment, Tom said the exception was Kremmling who had purchased quick connect packs two years earlier and can only be used with adapters. He indicated Kremmling has adapters for HSSP equipment. Rob Firth asked if Chief would prefer to go in the direction of quick connect equipment which was already much faster and more comfortable than the old gear. Tom then reported that he had attended a meeting of the Northwest Region Fire Chiefs in Edwards. He indicated that departments of all sizes were worried about an increasing number of large incidents. He stated that they were working on development of a mutual aid agreement for the region. Grand county fire departments were working together to determine their part in that agreement, when and how they can help other jurisdictions. Chief then indicated that the crew wanted to take a truck to the Hot Sulphur town Easter Egg event. They wanted to be a visible part of the community. Engine 285 has a leaky heater core and coolant leak. Since it is so old, parts are becoming hard to get so they are having it rebuilt. George Davis asked about 288 and whether the district would be giving it back. Chief noted that he had recently heard that the FEPP program was being considered for suspension. Mike Thompson asked about any effect losing the program would have. Chief explained that the federal government could choose to take equipment and auction it if they wished. He then indicated that the usage has been quite low for the past couple of years and his thought would be to give it back so another needier department for example, on the Eastern plains could use it. There are some governmental surplus sources if need be to obtain another.

Director Firth brought up training hours. He stated that he had discussed training hours with former firefighter Joe Mulder. Mr Mulder indicated he was unsure if he had met his training requirements in previous years. An email correspondence took place with Chief Baumgarten also, which showed there were a few years in which Joe was short of the 36 hours a year necessary for retirement benefits. Rob also indicated that Mr. Mulder had been very gracious about his leaving and had left open the possibility of Joe Mulder returning to the department in the future. Rob Firth then asked about how hours are compiled with the 36 and 60 hour expectations and if the first 36 hours for retirement could be taken care of first. Tom indicated that yes if an individual were just after the hours for retirement, they just needed to do those hours. Chief Baumgarten then indicated that the training calendar was posted and available the first week of January and could be seen for the whole year.. George Davis asked if members were penalized for missing training or if there were opportunity to make up missing training. Chief indicated that with 3 scheduled trainings a month, information could easily be revisited or a request for an extra training could be made. Rob Firth then asked if there were a grace period for hours at the end of the year. Chief said that trainings could be done anytime throughout the year but could not extend beyond the calendar year. Firth then asked if new recruits were fully aware of the desired 60 hours of training needed for good standing and if that had been an impediment to recruitment. Chief stated that all new recruits are given the rules and regs explaining training expectations (both 36 for

retirement and 60 for good standing) and are asked to sign and date them. He stated that none yet had changed their minds.

END CHIEFS REPORT

George Davis then stated that he would like to have an executive session and discussion was had about the requirements to call an executive session.

Rod Sale read the general requirements from the SDA stating that the motion must be voted on and agreed y 2/3 quorum, that it must be recorded, the recording kept for 90 days and that no voting or decision making can happen in the executive session. He further indicated that the Chair must make clear both the items for discussion and the statutory reason under which the executive session was called and that the meeting minutes must also clearly reflect both. George Davis stated that the reason was "the future our of fire department". Joe Vrbas noted that there were seven reason allowing for an executive session under the Colorado revised Statues and he thought that George Davis was looking at #6. George agreed, saying he wanted to discuss personnel matters. Discussion was had about the best time to hold an executive session, with the consensus being that the best time was at the end of a regular meeting.

Old Business: Discussion was had about the water storage plan for Copper Creek. Joe Vrbas indicated that he had ordered engineering drawings of the tank ant that in discussion with Chief Baumgarten, identified the tank under consideration has an intake, a vent, a fill system, a lockable manhole cover and a vent with a gauge measuring fill level. Vrbas reported that ha had some discussion with the county about the right to put in a driveway and that the easement paperwork seemed to indicate the right to put water storage or anything else on the property. However, he indicated that the county attorney would "not affirm or deny" this and suggested the district consult their own attorney. He then indicated that the county was suggesting a 14" maximum driveway and that this would need to be permitted, requiring a \$75 permit application fee. He indicated he thought a wide pull off on the west side of the property, rather than a driveway would allow for proper access, draughting and filling. He then stated tat the decision had been reached to bury 10' diameter tank with 60% of the tank underground and above the 40% being insulated and bermed to help with draughting. The water would be drawn to a hydrant from which trucks could draught. He then said 3 local contractors were interested in the installation job but that he had bot yet solicited quotes, as decisions were still being made about hydrants. Option for consideration: A standard hydrant that could be shut off with a hydrant wrench, allowing the hydrant and line to be easily drained to prevent freezing. A PVC Hydrant that would require an underground valve and an alternative plan to drain and prevent freezing. Brad White was invited to give input. He indicated that "their" preference was a metal hydrant with a valve and that he had observed those with PVC hydrant having to reseal each spring and fall. In response to a question, he indicated the preferred hydrant manufacturer to be Mueller CO, which he thought could be sourced from Ferguson's/ Mr. White indicated that "they" had luck getting pull-offs approved and supplemented by the county rather than a driveway. He also stated that those with fiberglass tanks seemed more satisfied then those with concrete tanks. He advised ensuring that any contractor had appropriate insurance and that any fittings be dug up within one year to ensure all seals were intact. He further

suggested asking the county for pit material. Maintenance and freezing issues were discussed. Mr. White indicated that he knew of some freezing at the top of the tanks, but didn't know of freezing being a "big deal". Chief Baumgarten agreed that a 30k gallon partially buried tank would be unlikely to freeze completely. Rod Sale asked if the contract for the tank had been signed. Joe Vrbas indicated that it had not because some adjustments had been made to the previous quote, including locking covers, vent and gauge. He noted that security was being considered and would impact the given quote slightly, given a requested lockable dome, lockable inlets, anti-vortex device and if a PVC hydrant, an underground valve. Rod Sale noted that the presented quote included \$5,271.41 tax that should be removed, given the districts tax-exempt status. He then stated that they needed to get someone to do some site prep, including fence repair and removal of sagebrush. It was determined the removal of sagebrush be included in proposal to the contractors. He then asked that something be given to Harold, the property owner, about work that would be happening. There was some discussion of some of the survey pegs on the property- an "iffy" flag. George Davis indicated the property had been surveyed. Joe Vrbas noted that this was also where the county road and bridge department had "balked" in their discussions. He stated the property lines shown on the county site were not at all what was indicated by the survey. George Davis asked if a motion was needed to go ahead with signing of the contract. President Vrbas indicated that a motion had already been passed. Rod Sale asked what he should do with the certificate of liability insurance from Farrell Excavating. Joe Vrbas asked him to hold onto it for now.

New Business: Joe Vrbas indicated that he nor Chief Baumgarten had not identified any new business for the agenda. He then invited any other new business. Mike Thompson brought up the need to pass a resolution for exemption of audit by March 31, 2018. Chief agreed that a resolution was necessary and director Davis asked if they could pass the resolution then. Tom Baumgarten indicated that he did not have the resolution language at hand, because Mark Krieg was out of town. Joe Vrbas indicated that a special meeting would need to be called and suggested March 28th. George Davis then asked if the meeting and resolution could be done by phone but President Vrbas thought it could not. Chief Baumgarten and Director Thompson were both searching for the resolution language on DOLA's website.

Joe Vrbas then brought up the Districts coming election. It was noted that no one could remember when an election was last called for by the district. Joe the noted that the election would be on the May 8 and would be done by mail in ballot. He indicated that the district appointed election officer Kerry Davidson had been in touch with the counties election officer Sarah Rosene. He then stated that there were 4 candidates for District board, with 3 present at the meeting.

President Vrbas called for a 10-minute break at around 8:30pm and the recorder was turned off. The meeting was reconvened at 8:42pm

New Business continued

The board returned to audit exemption resolution. Joe Vrbas asked for a motion to convene a special meeting on March 28th for the purpose of voting and signing a resolution for audit exemption before the

March 31st deadline. Mike Thompson found the resolution language at that time. Rob Firth read the resolution Ordinance for Exemption from audit, pursuant to Colorado revised Statute CRS §29-1-604

Mike Thompson made a motion to approve the resolution, George Davis seconded. Motion passed

The issue of an executive session was returned to.

George Davis again made a motion to request an executive session citing CRS §24-6-402 (4)(F), personnel matters. Rod Sale seconded the motion. Motion carried with Mike Thompson casting the only dissenting vote.

George Davis invited Chief Baumgarten to sit in on the executive session.

The Board and Chief Baumgarten left the regular meeting room and went into executive session at 8:50PM.

The board reconvened the regular meeting at 9:25PM

Adjournment at : 9:27PM

Attested by: _____ Joe Vrbas, Chairman
_____ George Davis, Secretary