



# **SOUTHRIDGE PTO**

## **PARENT-TEACHER ORGANIZATION**

### Southridge Parent Teacher Organization (PTO)

## **Southridge High School Booster Council Inc. dba Southridge PTO General & Executive Meeting Minutes Wednesday, April 10, 2019**

A meeting of the PTO was held Wednesday, April 10, 2019 at 6:30pm in the Southridge Community Room. The PTO Secretary was unable to provide complete and accurate minutes for this meeting. The following transcription comes from notes taken during the meeting by Co-President, Jen Moser and Secretary, Gina Spanu, and may not include all details.

Attendees included: David Nieslanik – Principal, Jen Moser – Co-President, Maureen Wagner – Treasurer, Kristin Wood – VP Volunteer Coordinator, Juli Madill – VP Marketing/Community Outreach, Gina Spanu – Secretary, Diane Scannell – Skymart Manager and Members Rochelle Villenave and Sunnie Hernandez. A quorum was present at this meeting.

### **Call to Order: 6:30pm**

#### **Administration Update – David Nieslanik, Southridge HS Principal:**

- No staffing updates until the budget proposal is presented tomorrow evening.
- Enrollment projection: Southridge is up 15 students.
- Seal of Bi-Literacy: 17 students are qualified to take the test; if Southridge doesn't provide the specific language student wishes to take in college, credit will be given with the Seal of Biliteracy.
- Goals identified by staff or next year: interacting with information; how/what to study; academic language.
- New classes added next year: Revised IB sequence (Diploma Program and Career Related Program). Forecasting numbers for IB programs are up and all incoming 9<sup>th</sup> graders have completed forecasting. Next year's senior class is very small (290 students); IB class sizes will be smaller compared to prior years. Adding "Language & Literature" (different from Language Arts or English). AGS 3 will now be an IB class. Stem Chemistry will now be IB Chem. New Social Studies classes: Race & Ethnicity, Gender & Equity.
- Security upgrades: Installing this summer 14 high resolution security cameras inside and outside the building; all inside locks have been changed. District-wide upgrades to parent notification and reunification exercises when there is a lockdown drill.
- Preview Days and Link Day (Freshman Day) are one the same day for Fall 2019. There are plans to have an all-school BBQ that evening. August 26<sup>th</sup> is the proposed date.



# SOUTHRIDGE PTO

## PARENT-TEACHER ORGANIZATION

- Doug Boyer is transferring to Aloha High School. Two new administrators will be starting next year to replace him and Jim Healy, who is retiring. Jim Weeks comes from Five Oaks Middle School and Shoshi Imoka is from Equity and Inclusion.
- Senior Breakfast – Budget available is \$800. David asked the board to communicate this to Mr. Traeger.

### **Old Business**

- Motion was made and seconded to approve the PTO minutes from January 9, 2019 and those from March 13, 2019. All attendees were in favor.
- PTO Scholarships: 24 applications received as of this evening; hoping for more by midnight tonight (the deadline). There have been some issues with the online applications, causing a delay in submissions. Discussion was held to push out the deadline. Vote was taken and it was decided, 6 to 1, to leave the deadline as is.
- Collaboration with Middle Schools: Board voted via email to donate various items of Skyhawk swag to Conestoga Middle School for their Family Fun Night silent auction and 100 Southridge Skyhawk stickers. Total value of the donation was \$292; total cost to the PTO \$47.86.
- Open Board Positions: Co-President, Co-Treasurer, VP-Volunteer Coordinator, VP-Marketing & Community Outreach and Apparel Manager. Sunnie Hernandez agreed to be Apparel Manager. Rochelle Villenave expressed a possible interest in the Co-Treasurer position.

### **Treasurer's Report – Maureen Wagner**

- Maureen reviewed the current budget. Skymart net income at this time is \$12,181.00. Grad Night budget available is \$6,100, but not all deposits have been paid out.
- Donation received for \$1,000 from a Nike parent. Year to date from this employee is \$2,500 (includes Nike's match). Discussion was held how to properly thank this person for such a large donation.
- Staff Appreciation: Maureen needs any receipts from Simona for expenses incurred this year, even if she intends to waive reimbursement as a donation. This will allow us to see better what has been spent for future budgeting purposes. Discussion was held that it would be nice if there were small ways parents could be more involved in staff appreciation events. Jen said she spoke to Mr. Traeger about Staff Appreciation Week (5/6-5/10). He asked if the PTO would be able to help fund the coffee cart they have scheduled one day that week, approximately \$250. Payment to be considered if funds are available.
- No new fund requests at this time. There is \$933 left in the staff fund requests budget.
- Apparel/Concessions: Took inventory and expensed items. No concessions costs/sales this year.
- Second party review of all deposits made to date this school year was performed. There were no errors or omissions found.



# **SOUTHRIDGE PTO**

## **PARENT-TEACHER ORGANIZATION**

### **Apparel Manager Report – Jen Moser**

- The board voted and approved via email to sell at cost apparel items requested by Mr. Nieslanik to gift to certain students who will be attending Southridge next year who are at risk (i.e. emotional/academic/social challenges). Mr. Nieslanik was notified this has been approved and will be in touch for items.
- As mentioned above, board approved donation of select items and stickers to Conestoga's Family Fun Night.
- Discussion was held to have a Spring Sale in Skymart to help move some of the merchandise. Jen will perform an inventory to determine what items and exact discounts.

### **Marketing Report – Juli Madill**

- 370 followers on Facebook.
- New posts this month: Prom, apparel sale, and Veteran's Day/Lunch with the history classes.

### **Volunteer Report – Kristin Wood:**

- About 30 parents are needed as proctors for IP/AP testing during the month of May
- Prom volunteer request will go out soon.

### **Skymart Report – Diane Scannell**

- Ordering slowing down to clear out stock by the end of the school year.
- Had 18 parents who volunteered this year; 11 were senior parents. Diane requested to give a lanyard as a gift to those parents on their last day this school year. Motion was made, seconded and approved.

### **Grad Night Committee Report – Jen Moser & Juli Madill**

- Nearly 150 grads are registered.
- Venue walk through is schedule 4/29 with Party Works and decorating Lead. Venue is to be paid in full on that date.
- Extended \$85 registration fee for an additional week and saw an increase in registrations
- Bus sign-ups will begin next week after last Senior Meeting on 4/17 and during Summer Splurge on 5/30.
- Financial aid is available for students who are on Free/Reduced Lunch. Per the District Office, cannot take NDA and must just take the students word for it. Also taking referrals from the office secretaries (Mary and Zoe) and from Mr. Nieslanik, Michelle Fideler (Business Office) and/or the counselors.



# SOUTHRIDGE PTO

## PARENT-TEACHER ORGANIZATION

- When booking workers for the casino night, Party Works sent an email to their employees, which included two Southridge seniors who work part-time for the company. Their parents intercepted and deleted the email; Party Works had the two students sign nondisclosure agreements. Increased security during Grad Night is being considered.
- Idea was discussed to set out a donation box in the front office for donations. Wish list was sent out for raffle items/prizes.
- Volunteer sign-ups is being handled via Sign-Up Genius, which has been successful so far. Still need many volunteers. Discussion held: Can the BetterImpact system be used to send out the link? Can Jim Healey send out a blast to senior families? Should we post in the Quill?

### **New Business**

No new business.

**Adjourn:** The meeting adjourned at 8:30pm.