# TITLE I: BRINGING IT ALL TOGETHER

## A Regional Training Opportunity

**Planning Team**

Accomack County Public Schools

Suffolk Public Schools

Isle of Wight County Schools

Williamsburg James City County Schools

Virginia Beach Public Schools

Chesapeake Public Schools

Southampton County Schools

Portsmouth Public Schools

Norfolk Public Schools

# Rationale

Provide specific training on key aspects of Title I programming including family engagement, Tier I instruction, coaching, social/emotional supports, etc.

Ensure administrators are aware of the educational legislation changes (ESSA) and the impact these changes will have on programs and accountability

**TITLE I: BRINGING IT ALL TOGETHER**

**Summer 2018**

Provide opportunities for school teams to share school successes

Build on the success of our regional equity conferences to increase the collaboration between and support for schools with similar demographics

**TITLE I: BRINGING IT ALL TOGETHER**

Breakout
Session 2
11:00 – 12:00

Breakout
Session 3
2:45 – 3:45

Breakout
Session 1
9:45 – 10:45

Question &
Answer with
Keynote
1:30 – 2:30

Opening/
Keynote
8:15 – 9:30
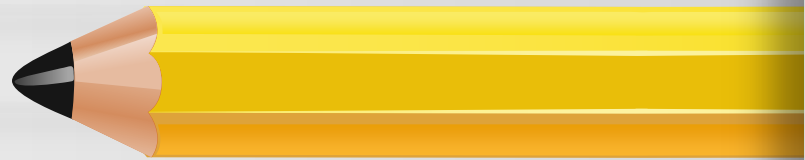
TITLE I: BRINGING IT ALL TOGETHER

# Tier I and Coaching

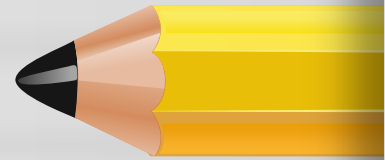**How does coaching support your Tier I instruction as a form of professional learning?**

# Accountability with ESSA

**How does this new legislation impact Title I schools and the day to day?**

# Family Engagement

**How are we engaging our families as partners in their child's educational journey?**

# Building Leaders

**How are you developing and empowering stakeholders in the school improvement process?**

**TITLE I: BRINGING IT ALL TOGETHER**

# Proposed Timeline

Secure approval from regional superintendents **October**

Secure keynote **November**

TITLE I: BRINGING IT ALL TOGETHER

Save the Date ... **August 6, 2018**

**Title I—Region II**

# SUMMER
## Conference

*A Regional Training Opportunity*

**Featuring Keynote Speaker:**
*"Educational Disrupter"* **Hamish Brewer**

The tattooed, skater principal also known as *The Relentless Principal* from Prince William County, Hamish Brewer led his school to recognition as a fully accredited National Title 1 Distinguished School, improving student scores for math and reading dramatically during the five years he was there. Brewer himself was named Virginia's 2017 National Distinguished Principal by the Virginia Association of School Principals. He has been featured on local and national news for his dedication to student and staff success. With over 20 years of educational experience, Hamish Brewer is a highly regarded and sought after speaker on key educational topics.

## BRINGING IT ALL TOGETHER

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# Title I—Region II Summer Conference

**Key Aspects of Title I**

Title I programming including family engagement, Tier I instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

**ESSA**

Educational legislation changes and the impact these changes will have on programs and accountability

**Equity**

Equitable practices in and out of the school building

**Sustained Success**

Opportunities for school teams to share their success.

Conference location will be in Virginia Beach, VA

**BREAKOUT FOCUS**

**Tier I and Coaching**
*How does coaching support your Tier I instruction?*

**Accountability with ESSA**
*How does the new legislation impact Title I schools?*

**Family Engagement**
*How are we engaging families as partners in their child's educational journey?*

**Building Leaders**
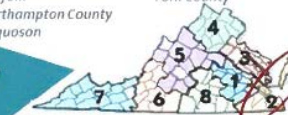*How are you developing and empowering stakeholders in the school improvement process?*

## Bringing It All Together

Accomack County
Chesapeake
Franklin
Hampton

Isle of Wight County
James City County (Williamsburg)
Newport News
Norfolk
Northampton County
Poquoson

Portsmouth
Southampton County
Suffolk
Virginia Beach
York County

**August 6, 2018**
Registration opens in April.

# Proposed Timeline

Secure presenters
**December-March**

Secure keynote
**November**

Secure approval from regional superintendents
**October**

# TITLE I: BRINGING IT ALL TOGETHER
## A Regional Training Opportunity
## August 6, 2018
## Call for Proposals

Region II Title I coordinators are pleased to announce a wonderful training opportunity exclusively for our Title I principals and select central office administrators. The purpose of the **Title I: Bringing It All Together** conference is to provide a professional learning and networking opportunities in and beyond your school division. Realizing the expertise that exists across our region, we are currently accepting proposals to present breakout sessions during our Region II Title I Conference.  Possible call for topics should encompass one or more of the following:

**ESSA:**  Educational legislation changes and the impact these changes will have on programs and accountability
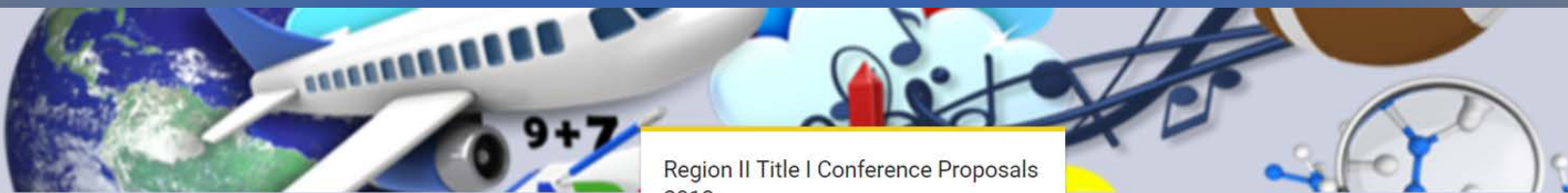**Sustained Success:**  Opportunities for school teams to share their successes
**Equity:**   Equitable practices in and out of the school building
**Key Aspects of Title I:**  Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

Breakout sessions represent the core of the conference offerings and feature successful practices, programs, or key issues. Sessions are 60 minutes in length, may include multiple presenters and should include interactive learning activities.

**Submitting a proposal:** Via Google docs

**Region II Title I Conference Proposals 2018**

We thank everyone in advance for your conference submissions. Deadline for Submissions has been extended to April 23, 2018. Conference proposals will be reviewed and presenters will be notified in May.

Name *
Your answer

Summer Contact Phone Number *
Your answer

School Division *
Your answer

Job Title *
Your answer

Title of Session *
Your answer

Conference Strand *
○ ESSA: Educational legislation changes and the impact these changes will have on programs and accountability
○ Sustained Success: Opportunities for school teams to share their successes
○ Equity: Equitable practices in and out of the school building
○ Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

Brief summary of session *
Your answer

Technology needs *
Your answer

Are you willing to present your session multiple times? *
○ Yes
○ No
○ Maybe

https://docs.google.com/forms/d/e/1FAIpQLSfQw5AeqTbnbNGiD8x0uJt_IYgMMV6mpngaAiFcdtDZLkC_sg/viewform

# Proposed Timeline

Notify presenters and finalize agenda
**April**

Secure presenters
**December-March**

Secure keynote
**November**

Secure approval from regional superintendents
**October**

**TITLE I: BRINGING IT ALL TOGETHER**

# Session Titles

**Title I – Region II Summer Conference**
**August 6, 2018**
Location:  Old Donation School, 4633 Honeygrove Road, Virginia Beach 23455
Time:  8:00am -4:00pm

| Session Title and Descriptions |
|---|
| **Topic:**  Every Child, Every Day:  Meeting the Needs of Every Child through the IWCS Focus Documents<br>*Presenter:  Dr. James Thornton and Dr. Michael Lombardo – Isle of Wight County Schools*<br>**Conference Strand:  Equity:  Equitable practices in and out of the school building**<br><br>**Dr. James Thornton, Superintendent of Isle of Wight County Schools, will describe the process of meeting the needs of every child, every day by focusing on their individual unique gifts and talents in an effort to ensure each student is college, career and life ready. Dr. Thornton will share how educators in Isle of Wight County Schools developed and currently implement the division's focus documents within each instructional setting. Attendees will learn how to replicate similar focus documents within their own school or school division for the benefit of each student.** |
| **Topic:**  Promoting Literacy Through Equity:  Leadership Practices and Resources for K-12 Teachers and Administrators<br>*Presenter:  Dr. Melanie Patterson, Dr. Laquiche Parrott, and Dr. Catrina Manigo – Norfolk Public Schools*<br>**Conference Strand:  Equity:  Equitable practices in and out of the school building**<br><br>**This session is designed to encourage and inform participants in developing partnerships with parents and community to promote pre-K-12 literacy through the equity lens of ACTION. The participants will be lead in several hands-on, motivational, movement activities that will inspire them to develop a culture of readers. Attendees will leave equipped with resources, ideas, and new practices that can be implemented in any school or grade level.** |
| **Topic**: "Those Kids" Can't be Gifted!  Developing and Identifying Gifted Students in a Focus School.<br>*Presenter:  Maria L. Lawson-Davenport and Megan Farabaugh – Suffolk Public Schools*<br>**Conference Strand:  Equity:  Equitable practices in and out of the school building**<br><br>**This session will provide an overview of a strategies and practices used to increase the number of potentially and identified gifted and high achieving students in a Title I Focus School. With a focus on underrepresented populations, the session will provide a brief overview of the practices to identify students, implementation of a talent pool program, and include how a gifted resource teacher uses problem solving, creative thinking, and collaboration to develop potential giftedness in K-2 students. Statistical data and examples of classroom activities and technology integration will be provided.** |
| **Topic:**  From Activities to Impact:  Professional Development Decision Making that Matters<br>*Presenter:  Barbara Patterson Oden – Suffolk Public Schools*<br>**Conference Strand:  ESSA: Educational legislation changes and the impact these changes will have on programs and accountability**<br><br>**All PD is NOT created equally! ESSA clearly defines the characteristics of effective professional development. Participants will learn how to make professional development decisions that will ensure their PD has impact on teacher practices and student outcomes.** |

**Topic:** Parent Engagement: Thinking Outside the Box
**Presenter:** *Belinda Rippon, Teresa Ibarra, and SuCora Owens Robinson – Accomack County Public Schools*

**Conference Strand:** Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

Metompkin Elementary School is a Title I school with 86% of the population living in poverty. 38% of our student body are English Language Learners. As a leadership team, we began to brainstorm different ways to meet our community's needs. Through a professional book study from author/educator Dr. Steven Constantino, Engage Every Family, our team came up with new innovative ideas to reach families. We have been present at community events and have gone into neighborhoods with our Metompkin's Magical School Bus to provide "Pop-Up Workshops". In this session, we would share some of the ways we get community partnerships to help with our endeavors, but at the heart of it all is our teacher's willingness to volunteer their time on a Saturday.

**Topic:** Are they on the train?
**Presenter:** *Jahkari Taylor and Rayvaugh Hines – Chesapeake Public Schools*

**Conference Strand:** Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

This presentation puts forth an educational philosophy for meeting the unique needs of all students by creating an atmosphere of love where all students feel capable, connected, and cared for. It is referred to as "Relational Teaching" and it can be summarized as "Reach before you teach." Relational Teaching is rooted in social emotional learning, adolescent psychology, motivational theory, and practical experience in the K-12 education.

**Topic:** Re-purposed Alignment for School Programming
**Presenter:** *Jeryl K. Scott and Jerrilynn Dickey – Norfolk Public Schools*

**Conference Strand:** Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

During this session, Elementary and Secondary School Leaders will collaborate to explore key aspects of Title I programming from purposeful planning to full implementation to support the instructional needs of the identified school.

**Topic:** Key Aspects of Title I
**Presenter:** *Subrina Parker and Ron Yorko – Northampton County Public Schools*

**Conference Strand:** Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

We will share successful strategies, family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, and staff morale.

**Topic:** Teaching Struggling Readers
**Presenter:** *Lorraine Green Whitehead – Southampton County Public Schools*

**Conference Strand:** Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.

This session will provide a unique insight into the brains of struggling readers and provide research based solutions to help struggling readers succeed. The research is based on works from Eric Jensen (Reading with the Brain in Mind), Sally Shaywitz (Overcoming Dyslexia) and Carol Lyons (Teaching Struggling Readers).

**Topic:** ADD – Disability or Gift?

**Presenter:** *Lorraine Green Whitehead – Southampton County Public Schools*

**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

This session will explain the brains of children with ADD/ADHD and "offers practical insight for getting the best out of students with AD/HD using a commonsense approach that includes concise and workable action steps." Based on the research of Eric Jensen, Thom Hartman, Mel Levine and Patrick Porter, Ph. D.

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**Topic:** Managing Stress

**Presenter:** *Lorraine Green Whitehead – Southampton County Public Schools*

**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

This session will explain the effects of stress on the brain, both chemically and physically; how stress affects learning capacity, school performance and quality of life. The good news is that this session also provides ways to learn to manage our own stress to self-regulate in order to help students learn to self-regulate their behavior. In addition, the session will offer practical, everyday ways to reduce stress in our lives and stay in "home state"...in other words....be happy.

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**Topic:** Breaking Out of the Classroom

**Presenter:** *Jeff Seneca and Wayne Rau– Suffolk Public Schools*

**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

This session is about taking the ever popular breakout box and adapting it to become more of an experience that will engage students and families alike. By creating an escape classroom, parents are encouraged to help their students escape the room using the same curriculum that their children are learning. Students are engaged and parents are taking ownership as wee and learning what their student s are doing, creating a great partnership. There would be an escape room to complete as well as question and answer on how to adapt for individual school needs.

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**Topic:** Positive Behavior Principals

**Presenter:** *Cari Hall – Virginia Beach Public Schools*

**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

Based on the work of Dan St. Romain, I will be presenting his work in the field of positive behavior with particular focus on teaching skills and breaking bad habits. I have had the pleasure of attending on going professional development with Dan throughout the school year and have implemented his practices in our school with great success. He targets PK-2nd grade but I believe his practices are relevant for all elementary aged students.

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**Topic:** Keeping up with Kindergarteners!

**Presenter:** *Gabrielle Brewer, Alissa Ester, Denise Phelps, Jeanette Mackey, and Betsy Burgess – Virginia Beach Public Schools*

**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

We will discuss setting up a student-centered classroom to create an optimal learning environment, encompassing the placement of furniture and the use of wall space. From there, we will discuss what highly effective and aligned learning stations look like. In a Title 1 classroom, students are placed in learning

stations based on student needs and interests. Needs are determined through data that is gained from Title 1 assessments, teacher-made assessments and anecdotal records. We will peruse the ones used in a Virginia Beach Title 1 Kindergarten program, specifically at College Park Elementary School.

*Participants will:*
• Work in a group to design an effective classroom.
• Interact and explore with learning stations.
• Discuss the merits of various assessments.

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**Topic:** Tune Tuesday – Using Music for Reading Engagement
*Presenter: Stefanie Businda and Melanie VanAllen – Virginia Beach Public Schools*
**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

The purpose of this session is to boost student and staff morale with tiered instruction. In my class this year, I used songs every Tuesday to speak with my students on social/emotional themes. We also completed a close read activity with each song, discussed figurative language, improved our fluency, and discussed vocabulary. It was incredible to see the students make connections between songs and themes, as well as compare them to books and short Pixar films we used in small group.

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**Topic:** Building Leadership Capacity
*Presenter: Dr. Jean Jones – Chesapeake Public Schools*
**Conference Strand: Sustained Success: Opportunities for school teams to share their successes**

As a coach for principals in Title I Schools, I will provide some insight into proven instructional practices and developing a positive school culture.

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**Topic:** Grade Level Planning for Success
*Presenter: Jessica Avery, Cynthia Devers, and Conjo Whitney – Suffolk Public Schools*
**Conference Strand: Sustained Success: Opportunities for school teams to share their successes**

Sharing with others how we plan with each grade level for Reading and Math using the Understanding By Design method (beginning with where students need to be by the end of the . During this we will share how we plan aligned lessons based on the VDOE curriculum.

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**Topic:** Boot Camp for the Writing SOL – An Innovative and Exciting Approach to Remediation
*Presenter: Jennifer Morris and Karen Beebe – Virginia Beach Public Schools*
**Conference Strand: Sustained Success: Opportunities for school teams to share their successes**

Learn how to give students access to their own data so they can track their own progress through a two week remediation cycle.

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**Topic:** Thinking Inside the Box: Building Background Knowledge Without Ever Leaving the Building
*Presenter: Jennifer Morris and Karen Beebe – Virginia Beach Public Schools*
**Conference Strand: Sustained Success: Opportunities for school teams to share their successes**

Building background knowledge is critical for students and often happens during field trips. However, the field trip packet and the lack of funds can prevent educators from exploring the what lies beyond the school walls. Learn how to create innovative and memorable learning experiences on the clock. Ideas include, but are not limited to: breakout boxes, character days, scavenger hunts, and healthy class competitions.

**Topic:** Our Journey from Good to Great
**Presenter:** *Timothy P. Sullivan, Ryan Foster, Bari Strangways, Stephanie Clark, and Angela Ryan – Virginia Beach Public Schools*
**Conference Strand:** **Sustained Success: Opportunities for school teams to share their successes**

In my seven years as principal of Bettie F. Williams ES I have used the support provided from Title I to build an amazing team of Instructional Leaders and Impactful Teachers. Two of my Instructional Leaders and two of my teachers will assist me in sharing our journey, a journey whose story is worth sharing.

**Topic:** Moving Towards Success: How to Implement a Teacher Learning Walks Program Across a School Division
**Presenter:** *Laura Silverman – Virginia Beach Public Schools*
**Conference Strand:** **Sustained Success: Opportunities for school teams to share their successes**

Learning Walks provide teachers the opportunity to observe classrooms and reflect on the students' learning, instructional strategies used by teachers, and the classroom environment. Teachers have the opportunity to participate in informed dialogue about teaching and learning, expand teacher capacity, foster self-monitoring of professional growth, learn from one another, share best teaching practices, and create a climate of inquiry and growth.

In this session, participants will learn how to develop a learning walk program within a school or across schools within a division in order to foster a culture of teacher leadership and professional growth. Specific logistics as well as feedback from current teachers and administration participating in the program in VBCPS will be offered to give a clear picture as to how this can be a reality in any school/division.

**Topic:** Flippity – More Than Just a Sheet
**Presenter:** *Allison Barao and Brittany Wooten – Virginia Beach Public Schools*
**Conference Strand:** **Sustained Success: Opportunities for school teams to share their successes**

For our session, we will be using Google Sheets to explore different ways to use the add-on "Flippity". Flippity can be used as a cross-curriculum tool to aide teachers, specialists, and administrators in enhancing teaching practices. Some of the most popular Flippity uses are creating flashcards, game shows, spelling tests, progress monitoring, and name spinners. By using Flippity, our school has had many successful and engaging lessons that have resulted in student growth. The knowledge and creative use of these programs enhance engagement for any audience, whether it is in professional development for staff or in a classroom for students. Session attendees, both beginners and experienced users, will be shown multiple uses for each content area and will be given a chance to download and work through Flippity with the help of the presenters. Technology that will be used will include a Promethean or Smart Board and Chromebooks (or laptop with Chrome loaded).

**Topic:** Riding the STREAM: Integrating Language Arts and STEM
**Presenter:** *Rebecca Carter and Brittany Holliday – Virginia Beach Public Schools*
**Conference Strand:** **Sustained Success: Opportunities for school teams to share their successes**

The Instructional Technology Specialist and a Reading Resource Teacher at Diamond Springs Elementary School will demonstrate how to support transformational learning by allowing students to embrace their curiosity with hands-on exploration of STEM tools. Topics will include how to start a STEM lab or STEM station at your school, types of materials that are available, and how to integrate literacy with STEM activities. This course is geared towards early elementary (Pre-K-2).

**Topic:** Navigating the Road to Accreditation
**Presenter:** *Diane Watkins – Chesapeake Public Schools*
**Conference Strand:** **ESSA: Educational legislation changes and the impact these changes will have on programs and accountability**

This session will explore the benefits and unintended consequences of the revised accreditation system and the instructional implications for our schools.

**Topic:** Need to Increase Parental Engagement? Get a Watch Dog and a Mother Bear
**Presenter:** *Dusti Johnson-Brinker, Portia Bryant – Portsmouth Public Schools*
**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

**Parental engagement is key. Learn how a large Title I elementary school increased parent volunteers from 1% to 21% through the use of one program.**

**Topic:** Educational Leadership Actions that Support Creating a Culture of Equity
**Presenter:** *Dr. Sheli Porter – Chesapeake Public Schools*
**Conference Strand: Equity: Equitable practices in and out of the school building**

**This interactive session will review and explore successful leadership actions taken at the division and building levels that support creating a true culture of equity for students, staff, and stakeholders.**

**Topic:** Becoming a Learning School **UNPACKED**
**Presenter:** *Barbara Patterson Oden – Suffolk Public Schools*
**Conference Strand: Key Aspects of Title I: Title I programming components such as; family engagement, tiered instruction, coaching, social/emotional supports, discipline, attendance, staff morale, etc.**

**From setting the stage to engaging the community in understanding the purpose of collaborative professional learning teams, *Becoming a Learning School* is an instructive resource packed with tools and short sections of text designed to promote learning, planning, and action. This book is both a map and evaluation tool school leaders need to implement and measure progress toward more effective professional learning. Participants will take a guided book walk facilitated through reflection and group discussions.**

# Proposed Timeline

Registration
**April- June**

Notify presenters and finalize agenda
**April**

Secure presenters
**December-March**

Secure keynote
**November**

Secure approval from regional superintendents
**October**

TITLE I: BRINGING IT ALL TOGETHER

# TITLE I: BRINGING IT ALL TOGETHER
## A Regional Training Opportunity

Name: **Thomas Moyer**

School Division: **Chesapake Public Schools**

We are excited that you will be attending the Region II Title I Summer Conference on Monday, August 6, 2018 from 8:00 a.m. - 4:00 p.m. in Virginia Beach. The address for the event is:

Old Donation School
4633 Honeygrove Road
Virginia Beach, VA. 23455

We have prepared a wonderful day filled with meaningful professional development and networking opportunities. The schedule below has been customized for you based on your registration interests.

7:45-8:15 Check-in & Light Refreshments (Room: Cafeteria)
8:15-8:30 Welcome (Room: Auditorium)
8:30-9:30 Keynote Speaker: Mr. Hamish Brewer (Room: Auditorium)
9:45-10:45 Session 1: **Thinking Outside the Box** (Room: B113)
10:45-11:00 Break
11:00- 12:00 Session 2: **Our Journey from Good to Great** (Room: F203)
12:00-1:15 Lunch on Your Own
1:30-2:30 Hamish Q & A Session (Room: Auditorium)
2:30-2:40 Break
2:45-3:45 Session 3: **Every Child, Every Day** (Room: B105)
3:45-4:00 Concluding Remarks & Door Prize Give Away (Room: Auditorium)
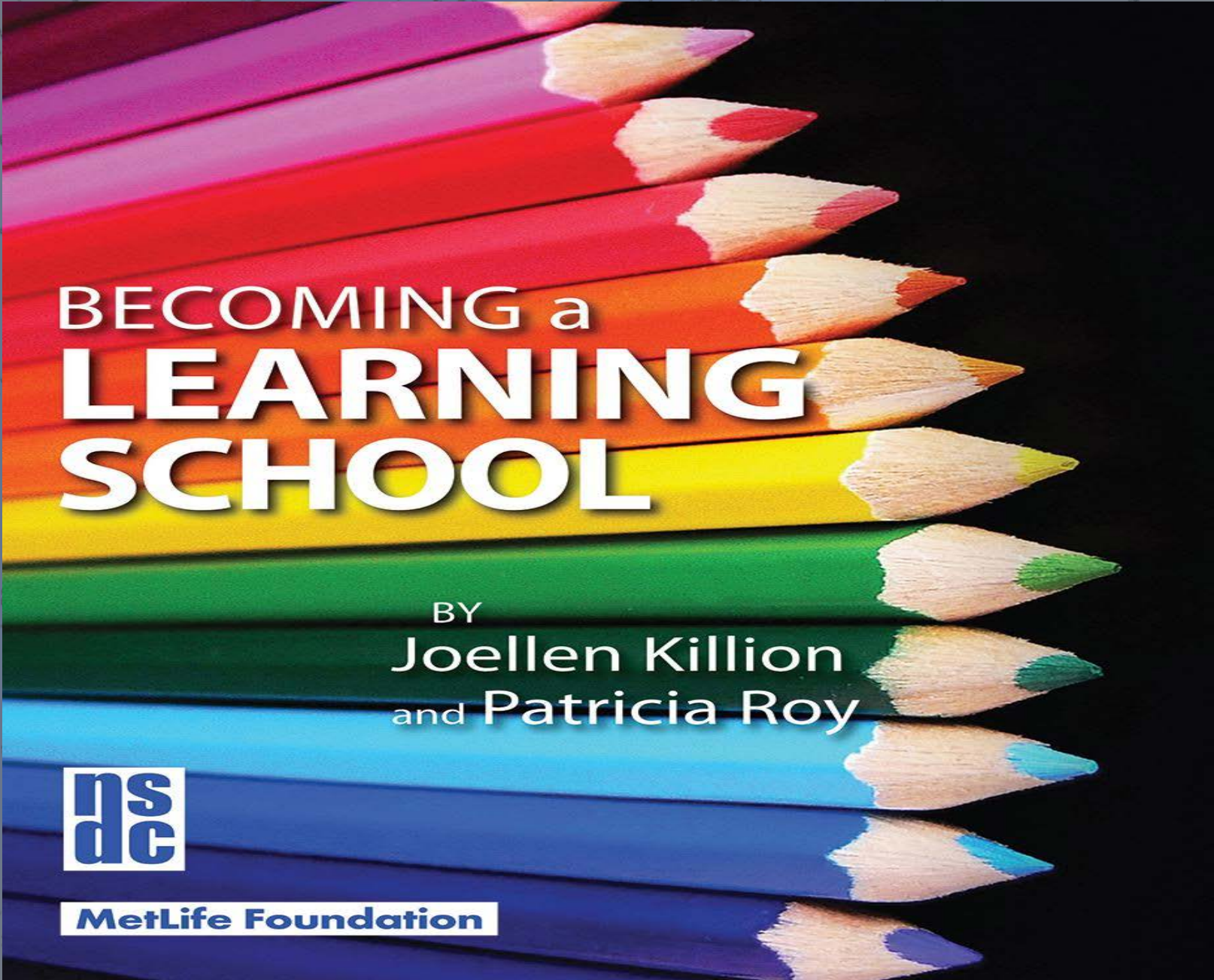
We look forward to seeing you on August 6, 2018!

# Conference Planning Document

| Tasks | Committee Members | Status/ Updates |
| --- | --- | --- |
| Develop a form for requesting presenters | | Completed |
| Finalize date(s), keynote speaker, break-out sessions, etc. | | Hamish Brewer - <br> Angie is Working on securing the contract. |
| Location | | Old Donation School, <br> 4633 Honeygrove Rd, Virginia Beach, VA 23455 |
| Identifying a logo to match our theme, "Title I: Bringing It All Together, A regional training opportunity" | | Done. |
| Evaluations | | |
| Agenda | | |
| Date(s) and Time | | Survey to identify best date for Conf. in August, 2018. |
| Vendors | | |
| Registrations/Session Sign-up | | |
| Google Docs – Internal Communication | | Completed |
| Refreshments | | |
| Logistics – Signage, <br> PD – Licensure Points | | |
| Thank you notes for Presenters | | |
| Webpage for Handouts - | | |
| Other items: | | |

# BECOMING a LEARNING SCHOOL

BY
**Joellen Killion**
and **Patricia Roy**

# Vendors

American Reading Company

Collaborative Classroom

Imagine Learning

MyOn

Reed O'Brien

Myron Campbell

Scholastic

# Region II Conference
# Schedule for the Day

**7:00-7:45 Final Prep**
Task: Ensure Technology is Up and Running          Who:
Task: Direct Vendors to Tables          Who:
Task: Direct Presenters to Rooms          Who:
Task: Greet Keynote          Who:
Task: Assist with Vendor Breakfast Set-Up          Who:
Task: Move raffle prizes to auditorium          Who:
Question: Plan for Superintendents who Visit?
Task: Secure names of Supt. attending so they can be recognized.

**7:45-8:15 Check-in & Light Refreshments          Room: Cafeteria**
Task: Direct people to appropriate tables          Who:
Task: Move people to auditorium by 8:10          Who:
Task: People at tables for sign-in sheets, books, etc.

**8:15-8:30 Welcome          Room: Auditorium**
Task: Introduce Dr. Spence?

Question: If Dr. Spence is not attending who takes the lead? Talk about the infancy of the conference and why we started it along with the goals. Discuss how this is a conference about the great things that are going on in our region and a chance to learn from your colleages.

**8:30-9:30 Keynote Speaker- Hamish Brewer          Room: Auditorium**
Task: Introduce Keynote          Who:
Task: Capture Questions for Q &A after lunch and
 Give to Hamish          Who:
Task: Invite participants to head to their first session          Who:
Question: What format do we use for questions? (Cards, Mentimeter, etc.)
Task: Assist people with locating sessions          Who:

**9:45-10:45 Session 1 -          Room:**
Task: Runner to check on sessions needs in rooms          Who:
Task: Announce the end of session          Who:

**10:45-11:00 Break**
Task: Water available to participants          Who:

Task: Announce the beginning of session 2          Who:
**11:00- 12:00 Session 2 -          Room:**
Task: Runner to check on sessions needs in rooms          Who:
Task: Announce the end of session and lunch          Who:
**12:00-1:15 Lunch on Your Own**
Task: Direct people to auditorium
**1:30-2:30 Hamish Q & A Session          Room: Auditorium**
Task: Have microphone ready for questions that come after          Who:
Task: Announce Break (with snacks) and beginning of session 3
**2:30-2:40 Break**
**2:45-3:45 Session 3 -          Room:**
Task: Runner to check on sessions needs in rooms          Who:
Task: Announce end of session and make way to auditorium  Who:
**3:45-4:00 Concluding Remarks & Door Prize Give Away  Room: Auditorium**
Task: Concluding Remarks          Who:
Task: Drawing of names          Who:
Task: People at tables to hand out certificates          Who:
sign out.

**4:00 Clean-Up**

# Attendance & Survey Results

150
Attendees

https://www.surveymonkey.com/results/SM-PPRHP856L/

Sustained Success

Equity

ESSA

Questions

Comments

Bringing it all Together