

Plateau Valley Fire Protection District

MINUTES	AUGUST 9, 2018	7:00 PM	MESA ST #92
MEETING CALLED BY	Rod Cadman		
TYPE OF MEETING	Regular		
TIME	7:00 pm		
DIRECTORS PRESENT	Ken Anderson, Burt Dole, Kathy Harris, Lee Burg, Rod Cadman		
DIRECTORS ABSENT			
PERSONNEL	Shannon L. Currier CPA, Mike Lockwood		
GUESTS	Marie Cadman, Kevin Henderson, Bob Lessard		
PLEDGE OF ALLEGEANCE:			
EXCUSE BOARD DIRECTOR:			
APPROVAL OF AGENDA:			
MOTION	Ken Anderson made a motion to approve the agenda. Burt Dole seconded the motion. Further discussion; none. All in favor: Anderson yes, Dole yes, Harris yes, Burg yes, Cadman yes; none opposed, motion passed.		
APPROVAL OF MINUTES:			JULY 2018
MOTION	Burt Dole made a motion to approve the July 12th, 2018 minutes as presented. Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Dole yes, Harris yes, Burg yes, Cadman yes; none opposed, motion passed.		
APPROVAL OF APPROPRIATIONS:			
MOTION	Discussed the Appropriations for June 2018 with discussion on Oxy payment. Kathy Harris made a motion to approve the Appropriations as presented. Ken Anderson seconded the motion. All in favor: Anderson yes, Dole yes, Harris yes, Burg yes, Cadman yes; none opposed, motion passed.		
FINANCIAL REPORT:			
MOTION	Board reviewed the June 2018 Monthly Financial Report, see attached Monthly Financial Report for review with discussion on the billing for ambulance calls. Burt Dole made a motion to accept the June 2018 Monthly Financial Report as presented. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Dole yes, Harris yes, Burg yes; none opposed, motion passed.		
ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:			
MOTION	Ken Anderson made a motion to accept the June 2018 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$2,116.06 and Write-offs of \$1,556.79 for a total of \$3,672.85. Lee Burg seconded the motion. Further discussion; none. All in favor: Cadman yes, Anderson yes, Dole yes, Harris yes, Burg yes; none opposed, motion passed.		
CHIEFS REPORT:			
	Been busy this month with calls. Thanks Kathy for being able to dip from her pond. Kathy thanks for refilling the pond. Getting things ordered for the new ambulance. Looking at what radio to put in it. Looking at January or February to be completed. The seat will be the only huge change in the ambulance. Mikes computer hard drive went out on his computer had to have it replaced. Lengthy discussion on an employee and training record issues. The state board was involved and will be doing an audit on the training records for the department and another department. The employee will be terminated for this issue. Will work on getting a job description put together to get the job posted as soon as		

	<p>soon as possible. Matt Bollig has put in a few days at the station to get him familiarized with things as the part time paramedic. Joel Currier has all his contacts for the EMT Class he attended. Discussion on the 2 paramedics that just finished school. One is working to Delta ambulance and is off of probation there. The other is starting his probation period this month some time. Discussion on the 2 paramedics. Discussion on terminating the employee. Discussion on what can be done to help prevent this type of situation. September meeting needs to be rescheduled or canceled due to SDA in Keystone. Kathy Harris suggested to have the September 12, 2018 regular board and pension meeting to September 20, 2018 same place same time.</p>
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BOARD MEMBER REPORTS:

LEE	Are the all the volunteers getting calls in for the year? Discussion on volunteers making the calls for the year.
KEN	Discussion on in the last 3 weeks, 2 volunteer department had to serious crashes responding to calls. Want to make it aware in our department about the safety about responding to calls. Discussion on the constructions at the mouth of the canyon on I-70.
ROD	Thanks to Mike for everything and everyone the fire safely.
KATHY	Thanks everyone on the fire department for being there for all of us. Fire prevention for the public education budget line discussion on how that could be used in the valley. Could next year when the fire prevention and public education could we put together a backpack program for kids with school supplies for school kids next year. Christmas party reservations at Vega Lodge have they been made? Discussion on that this subject. Discussion on the last fire.

Adjournment:

MOTION	Kathy Harris made a motion to adjourn the meeting at 8:40 p.m. Ken Anderson seconded the motion. All in favor: Anderson yes, Dole yes, Harris yes, Burg yes, Cadman yes. None opposed, motion passed.
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These minutes were approved by the Board of Directors.

Kathy L. Harris