

## Essex Township- Minutes of the Monthly Meeting

August 24, 2022 @ 7:00pm

**Members Present:** Supervisor Carla Wardin, Clerk Tim Karasek, Treasurer Kathy George, Trustee Mark Winsor, Trustee Jim Gavenda

**Visitors:** Kelby Leiby MRFD, Judy Smith resident, Bonnie Hale Cemetery Manager, Kam Washburn Clinton County Commissioner, Zack Smith CCSO, Matthew Pettigrew CCSO

**Call to Order:** Township Supervisor called the meeting to order at 6:55pm followed by the Pledge of Allegiance.

### Visitor Statements:

Matt Pettigrew, CSSO

- Clinton County Sheriffs Deputy on a new assignment in Essex Township. Wanted to stop by and introduce himself.

Kam Washburn, Clinton County Commissioner

- Headlee override passed in the August primary which rolled the township up to 1 mil.
- Commission voted to put a new roof on the 4H dairy barn.
- There was a bill introduced at the state level, proposed by Zillow to have digital access to all property information by counties. Clinton County opposes the bill and passed a resolution accordingly.
- The County Commission is in the budgetary process now.
- A RFP on the broadband initiative has been sent out. The County will soon be in the process of appointing a task force to address the issue.
- The new Road Commission building is progressing nicely.

Jim Gavenda asked if there was any chance for money for ambulance services. Kam responded, "Yes but for political reasons that won't happen."

Bonnie Hale, Cemetery Manager,

- Will be absent the following Thursday thru Sunday. Jim Bancroft will substitute for her.

- Does not see the need to remove the tree at the Sowel Cemetery as discussed earlier.

Judy Smith, resident

- General questions on the Township road improvement plans.

Kelby Leiby, MRFD

- The YTD run volume has matched last years entire run volume.
  - o 5 fire calls in Essex Township
  - o 27 medical calls Essex Township
- Currently the MRFD is at 22 employees.
- Updates have been made to the tornado siren.
- A demonstration was given on the Luas CPR machine donated by the Township.

**Additions and Approval of Agenda:** The agenda was reviewed

**Moved by Carla Wardin, Support by Jim Gavenda:** Under Trustee Report, change from “They have” to “MRFD has”. Motion carried unanimously.

**M Carla Wardin, S Jim Gavenda:** Accept the minutes as amended. Motion carried unanimously.

**New Business: M Carla Wardin, S Mark Winsor:** Adjust ARPA funding for MRFD equipment and Clinton County Road improvement disbursements as billed. Motion carried unanimously.

#### **Trustee Report:**

Trustee Jim Gavenda: CAAS looking to increase funding to \$25 per capita over the next 5 years.

- Kelby Leiby discussed the CAAS budgetary process. A discussion ensued.

Trustee Mark Winsor: Nothing to report.

#### **Treasurers Report:** Kathy George,

- A review of Transaction Detail by Account was given.
- Discussion and review of the updated proposed Essex Township credit card use policy.

**M Kathy George, S Jim Gavenda:** Adopt the updated credit card policy as presented (copies available upon request). Motion carried unanimously.

**M Carla Wardin, S Jim Gavenda:** Accept the Treasurers Report as presented. Motion carried unanimously.

**Clerks Report:** Tim Karasek,

- A review of the Profit and Loss Budget vs Actual report was given. Clerk noted that two line items needed to be addressed.

**M** Tim Karasek, **S** Kathy George: Move \$600 from Contingency account to Computer and Web Services to cover licensing and software subscriptions due. Motion carried unanimously.

**M** Tim Karasek, **S** Jim Gavenda: Move \$8000 from Cemetery Salary account to Cemetery Maintenance and Supplies to cover the transition from employee salary to contract services. Motion carried unanimously.

**M** Jim Gavenda, **S** Kathy George: Accept the Clerks Report as presented. Motion carried unanimously.

**New Business:** Provided by Beth Botke, presented by Supervisor Wardin: L-4029 for Essex Township millage allowing 0.9633 mils for operating and 0.5000 mils for roads and bridges.

**M** Carla Wardin, **S** Mark Winsor: Accept the L-4029 for the Essex Millage as presented. Motion carried unanimously.

ARPA funding revisited: Final invoice from Stryker Sales for MRFD Lucas unit and subsequent accessories totaled \$18511.36. **M** Carla Wardin, **S** Tim Karasek: Adjust ARPA funding from the proposed \$17,463.54 to the actual \$18511.36. Motion carried unanimously.

**Adjournment:** **M** Kathy George, **S** Jim Gavenda: Adjourn the meeting at 7:45pm. Motion carried unanimously.

The next regular meeting of the Essex Township Board will be held October 19, 2022 at 7:00pm.

Respectfully submitted,

Tim Karasek

Essex Township Clerk