

**Coffee Creek Homeowners Association Board Meeting
03/12/2018**

Attendance: Frank & Angi Kennedy, Pam Masingale, Marilyn Foyil, Ed Harrelson, Tom Lingenfelter, Tina Spriggs, Mark Williams

Call to Order: The regular monthly meeting was called to order at 6:35 pm by President Frank Kennedy

Minutes from the December HOA meeting were approved via email.

Old Business:

- **Playground Equipment:** The tear down of the old equipment will be Saturday, April 14th. Time will be posted on Nextdoor. The assembly of the new equipment will begin Saturday, April 21st.
- **Pool Resurfacing:** This will Start April 2nd, 2018.
- **New Security Cameras:** Tom got an estimate on the installation of the new security system. Mark made a motion to accept this estimate. Marilyn seconded the motion. All were in favor.
- **Fountain Update:** The fountain behind the clubhouse will be repaired this week.

New Business:

- **Neighborhood Grant Application:** Frank is applying for this grant to help offset some of the cost of the new playground equipment.
- **Fencing Around the Pool Area:** Discussed putting up some type of barrier to keep the ducks out of the pool.
- **New Deck Box Needed:** Tom made a motion to purchase a new deck box to replace the old broken one we currently have. Tina seconded the motion. All were in favor.

Financial Overview:

- Frank presented a current financial report. After reviewing the financials, Angi made a motion to accept this report. Marilyn seconded the motion. All were in favor.

Upcoming Events:

- Annual HOA Meeting: April 9th, 2018, 6:30 pm, Coffee Creek Clubhouse.
- Coffee Creek Annual Garage Sale April 28th
- Pool Opens May 26th, 2018, 10am.
- Fourth of July Parade

Adjourn: The meeting was adjourned at 7:55 pm. The annual meeting will be April 9th, 2018, at 6:30pm at the Coffee Creek Club House.

COFFEE CREEK ANNUAL HOA MEETING MINUTES 04/09/2018

The annual HOA meeting was called to order at 6:35 pm by President Frank Kennedy. Frank introduced the Board of Directors.

Frank Kennedy – President, Treasurer
Tom Lingenfelter – VP, Director of Maintenance & Landscaping
Pam Masingale – Secretary/Pool Coordinator
Marilyn Foyil – Board Member
Ed Harrelson – Board Member
Angi Kennedy – Board Member
Tina Spriggs – Website and Social Media Coordinator
Mark Williams – Board Member

Financial Overview and Status: Frank presented the current financials. Discussed some of the major expenditures such as resurfacing the two pools and purchasing new playground equipment.

Landscaping & Maintenance: Tom gave a summary of the improvements that have been made to the landscaping and commons area.

Clubhouse & Pool: Pool hours and rental information was discussed. The pool opens May 26, 2018.

Upcoming events: Marilyn discussed the upcoming events and asked for volunteers for the block party in September.

Annual Garage Sale	April 28, 2018
Pool Opening	May 26, 2018
July 4th Parade	July 4, 2017
Block Party	September 8, 2018

City of Owasso: Jerry Fowler and Roger Stevenson discussed the re-routing of the service road and location of the proposed Kum & Go.

Board Members: An invitation was extended to the Homeowners for new board members. Keith Tew, Brian Nation and Iris Fain volunteered. Angi made a motion to accept these two new members. Judy Lingenfelter seconded the motion. All were in favor.

Architectural Committee: An invitation was extended to the Homeowners for the architectural committee. We had three volunteers: Cindy Nation, Ken

Masingale, and Jim Pepin.

Drawing: Congratulations to Jim Pepin! He was our winner tonight and will enjoy saving 50% off his 2019 HOA dues next year.

Adjourn: The meeting was adjourned at 8:05 pm. The next board meeting is tentatively scheduled for June 11, 2018, at 6:30 pm at the Coffee Creek Club House.

**Coffee Creek Homeowners Association Board Meeting
06/12/2018**

Attendance: Frank & Angi Kennedy, Pam Masingale, Marilyn Foyil, Ed Harrelson, Tom Lingenfelter, Tina Spriggs, Mark Williams, Iris Fain, Brian Nation, & Keith Tew.

Call to Order: The regular monthly meeting was called to order at 6:32 pm by President Frank Kennedy

Minutes from the April Annual HOA meeting were approved via email.

Old Business:

- **New Playground Equipment:** This was completed May 12th.
- **Pool Resurfacing:** Completed
- **New Security Cameras:** New security cameras were installed in April.

New Business:

- **Opening the Pool on Mondays When Clubhouse is Not rented:** The current schedule will remain in place.
- **PDA at the Pool:** Parents and adult residents need to be aware this is going on.
- **Pool Cards Being Used by Guest:** When you give your card to a babysitter or guest, the guest is not allowed to bring guest.
- **Lost & Found:** Discussed putting a lost & found in place. Elizabeth Kramer said she would oversee it.
- **Parking at the Pool:** Please do not park in front of resident's mailboxes.
- **Bathrooms/Cleaning:** Discussed have the bathrooms cleaned more frequently. Tom will talk with the pool company.
- **Insurance on New Playground Equipment:** Marilyn made a motion to accept this quote for the additional coverage. Tina seconded the motion. All were in favor.
- **Voting at The Annual Meeting:** Discussed
- **Pond Silt Build Up & Bank Erosion:** Tom will get with Turnpro to see if they can advise us on this matter.

Financial Overview:

- Frank presented a current financial report. After reviewing the financials,

Tina made a motion to accept this report. Brian seconded the motion. All were in favor.

Upcoming Events:

- **4th of July Parade:** The parade is at 4:00 pm. It will begin at the Parking area opposite Watercolours and parade down 103rd and end at the pool.

Adjourn: The meeting was adjourned at 8:09 pm. The next meeting will be September 10th, 2018, at 6:30pm at the Coffee Creek Club House.