

**Monroe County Sheriff's Office**  
**47129 Moore Ridge Rd., Woodsfield, Ohio 43793**  
**Web Check**

**IT IS THE APPLICANTS RESPONSIBILITY TO KNOW THE INFORMATION NEEDED ON THIS FORM, NOT THE STAFF OF THE MONROE COUNTY SHERIFF'S OFFICE.**

Type of Background Check needed:

- BCI (State of Ohio only)**  **FBI (Nationwide Check only)**  **BFBI (Both Ohio & Nationwide Checks)**

**Please Print Clearly**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Complete if this is FBI Background**

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eyes \_\_\_\_\_ Hair \_\_\_\_\_

Reason for Background Check: \_\_\_\_\_ Code: \_\_\_\_\_

**Mail Background Check Results to:**

Company Name: \_\_\_\_\_

Address: Contact (If Any): \_\_\_\_\_

City: State: Zip: \_\_\_\_\_

**Also Send Results to:**

- BMV Dealer License**  **Ohio Dept. of Education (ODE)**  **Ohio Board of Nursing**  
 **Ohio Dept. of Public Safety**  **Ohio Dept. of Insurance**  **Ohio Dept. of Liquor Control**  
 **Ohio Department of State Racing Commission**  **OPOTA**  **None**

Ohio Resident more than 5 years?  Yes  No

All Checks are conducted by the Ohio Bureau of Criminal Identification & Investigation, London, Ohio.

**For the status or question regarding the background check(s) please contact them at:**

**(877) 224-0043 or (740) 845-2000.**

I certify that the personal identifiers provided on this form are accurate and I voluntarily and knowingly authorize this WebCheck agency (Monroe County Sheriff's Office) to submit information to the Ohio Bureau of Criminal Identification and Investigation (BCI&I) to conduct a criminal records check for information relating to me.

I voluntarily and knowingly authorize BCI&I to disseminate criminal arrest conviction and juvenile delinquency adjudication records to the WebCheck provider or agency I have designated to receive this information.

I voluntarily and knowingly release and discharge the Ohio Attorney General's Office, BCI&I and their employees from all claims and liability related to this authorized criminal record review and dissemination.

This authorization and waiver is valid for one year from the date this background check was conducted.

**By signing this form, the applicant acknowledges that all information on this form is accurate.**

**Any mistakes or errors on this form are the responsibility of the applicant.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Webcheck Number: \_\_\_\_\_ Operator: \_\_\_\_\_