



**RWA Chapter 5 Business Meeting
Friday, December 2, 2016
Hollywood Casino**

AMENDED AND APPROVED April 14, 2017

1) Call meeting to order - Jen Berry, President - **Called the meeting to order at 1:15p.m.**

2) Attendance taken by Claudia Vines

X Armfield, Matt	X Keegan, Dennis	X Snedegar, Rich
X Arnold, Scott	X Labuck, Marilyn	X Vines, Claudia
X Bennett, Craig	X Long, Martha	X Wheeler, Carmen
X Berry, Jen	X McNickol, Dan	X Wright, Bill
X Broxterman, Cindy	X Meighan, Natalie	X Wurtz, Missy
X Fredlund, Kent	X Steve Grandon	X Paul Blees
X Goodwillie, Wilma	X Papps, Debbie	X Daphne Grandon
X Mark Stiles	X Quintanilla, Erin	Guest: Nicholas Hogan
X Janell Huter		

3) Approve minutes from September meeting – **Approved via email vote.**

4) Officer Reports

- PRESIDENT – Jen Berry
 - Jen said that Burn & McDonnell have agreed to become a platinum sponsor for Chapter 5. We are looking for other sponsors for the chapter.
 - Results of member survey – thoughts for 2017?
Results of the survey showed that 2 people reported that they were dissatisfied with IRWA and did not feel like they were getting value out of their membership. Others were pleased with the value of IRWA membership. Jen asked if anyone had ideas of additional activities that the chapter should be involved with.
- VICE PRESIDENT – Claudia Vines – **No report.**
- TREASURER – Bill Wright – **Current bank balance is \$9,923.10**
- SECRETARY – (Claudia will stand in for Piper) **No report.**

5) Committee Reports

- Membership – Marlene Nulph was not in attendance. Jen Berry stated that if we have a 60% renewal rate by next April we can send someone free to 2017 international conference.
- Pipeline – Steve Grandon reported that the committee will meet in Park City, Utah to determine presentations for the 2017 annual conference
- Utility – **No report**
- Professional development – Paul Blees reported that Mark Stiles’ application for SR/WA was submitted and accepted. Paul Blees also received his recertification for RWC designation. Five other chapter members are working toward professional designations. Paul gave a presentation about the new requirements for certification. He reported that anyone wanting to continue under the old program requirements must file for candidacy by December 31,

2016. Paul also handed out a great visual document showing the Designation Paths for Credentialing under the new program and transitioning options for those that have already begun.

- Education – Richard Snedegar reported that Chapter 5 has 7 new classes scheduled for 2017 and possibly one more class if it gets approved in time.
 1. C400 Principles of Real Estate Appraisal – March 23, 2017 – Kansas City, MO
 2. C402 Intro to the Income Capitalization Approach – May 25, 2017 – Kansas City, MO
 3. C403 Easement Valuation – May 26, 2017 – Kansas City, MO
 4. C215 ROW Acquisition for Pipeline Projects – June 8, 2017, KCMO
 5. C700 Introduction to Property/Asset Management – August 10 & 11, 2017
 6. C701 Property Asset Management – Leasing – September 7 & 8, 2017

Richard is also working to get a couple more classes scheduled for 2017. Anyone having specific classes that they would like offered should contact Richard.

- Profit made 2016.
 - Jen Berry reported that Chapter 37 would like to host a joint class with Chapter 5 in the spring of 2017 in Jefferson City at Ameren facilities. Social Ecology: Listening to Community. Jen has put Rich Snedegar in touch with Roger Osthoff to coordinate.
- Budget committee -- None

6) New business

- Election for Secretary – Daniel Kann, Valbridge Appraisers

Bill Wright made a motion to nominate Daniel Kann as the new chapter secretary. Matt Armfield 2nd the motion.

Vote passed 20 to 0. Congrats to Daniel as our new chapter Secretary!
- Should we have a number of lunch vouchers available to give to potential new members to get them to start coming to meetings? Members discussed that in the past we have invited potential members to come to one meeting for free. After that, we ask that they pay for lunch. Jennifer stated she would add a note to the next chapter newsletter to remind people of that rule and challenged everyone to bring one new person to a chapter meeting next year.
- What should we do with the Chapter's \$ in the bank next year?
 - i. Seminars – Missy is interested in sponsoring seminars where we can make some money for the chapter. Anyone wanting to help organize the seminars, should contact Missy.
 - ii. Offset additional lunch costs so we can have meetings at nicer venues
 - iii. Happy hours/social events

7) Next scheduled meetings

- February 10th – Maceli's (need to find a speaker), Lawrence, Kansas
- April 14th – Burns & McDonnell
 - i. Lisa Harrison – Jen announced that Lisa is a past president of IRWA international and in conjunction with teaching a class in May will be the guest speaker for the April chapter meeting.

- ii. Burns & McDonnell paying for lunch—do we want to waive cost of lunch, or still collect \$ and put in the bank for future use? Jen Berry made a motion that we take donations at the April meeting since Burns & McDonnell will be providing lunch. Bill Wright seconded. Vote passed 20 – 0.
- iii. Bill Wright requested that we order new nametags for members without one. Marilyn Labuck said that she would do that.

8) **Adjournment of Chapter meeting** - Jen Berry motioned that the meeting be adjourned and Wilma Goodwillie 2nd the motion. Vote passed 20 – 0 to adjourn. Meeting lasted 30 minutes and ended at 1:45 pm.