**Canton Community Center Board Meeting Agenda**

**Special Meeting**

210 N 7th Street, Canton MO 63435

July 23rd , 2018 7:00pm

**MEETING Location: Canton Community Center Kitchen (use East entrance!)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Title | Present | Name | Title | Present |
| Jeremy Tryon | Pres | x | Michael Hartman---1 | Board | x |
| Crystal Nelson--1 | V-Pres | x | Julie Spurgeon---1 | Board |  |
| Katie Farr | Secretary | x | Corey Moon--1 | Board |  |
| Lindsey Dover--3 | Treasurer | x |  | Guest |  |
| Betty Hudnut---1 | Board | x |  | Guest |  |
| Kirby Clark--1 | Board | x |  | Guest |  |
| Melissa Pierce | Board | x |  | Guest |  |

1. Roll Call - Meeting called to order at 7:03 am
2. Review of 6/25/18 Minutes – Lindsey motions to pass the minutes, Kirby seconds.
3. Treasurer Report
   1. Checking -$2,619.60
   2. Donations - $1.94
   3. Investors - $2,583.28
   4. Grant-$1.00
   5. Paypal-$1,733.24
4. Payroll - $490 paid out – Betty motions to pay everyone, Mike seconds.
5. Treasurer Budget
   1. Last 2 months of all bills per payee
      1. June Operating Expenses - $658.18 – Centurylink, Ameren, Liberty Utilities, City Water, West Bend Insurance
      2. July Operating Expenses - $509.80 – Centurylink ($100), Ameren ($120), Liberty Utilities ($35), City Water ($60), West Bend Insurance (Average Expenses)
   2. Last 2 months of income we have had, from each source, rental, membership, donations, etc
      1. Rentals: $188 (2 rentals)
      2. Donations: $2,049 (Glow Run Included)
      3. Memberships: $2,122
   3. Bounced check for Jessica Jansen – Call her to bring cash of $50, waiving the $35/fee for the first month. If it happens again, we will charge a fee. Mike motions to pass this, Lindsey seconds.
   4. Loan: Balance: $28,220.53, What is left: $1,872.73, Last payment $106.50 (interest only)
6. Bozarth Bill - Covers time frame 9/20-2016-6/12/2018 - $750, Melissa motions to pay, Mike seconds. Bill will be paid out of the checking account. Betty motions, Kirby seconds.
7. Farmers Market update from last 2 – Six venders, 35 visitors, four venders, 35 visitors
   1. Reminder of who is up next – Crystal will cover on the 4th, August 18th will be Katie, Melissa will do Sept 1st and Corey will do Sept 15th
   2. Pros and cons so far – nice to have a bathroom
8. Membership Update - Crystal/Melissa
   1. Marketing – Banner, Waiting to hear back from Crystal on the suggested changes, Design It will make the banner.
   2. Facebook Ad how much have you spent of the $50 balance
   3. Membership promotion?
   4. Banner update – see above
   5. Other business – Memberships will be printed off each week and put on a corkboard for reference for instructors. Membership promotion will be posted to Facebook – 100 memberships – we will give away a free one month single membership.
9. Instructor Update—Katie/Lindsey
   1. Schedule so far
   2. In the works – Gem City Gymnastics – called 7/23/2018 to see if we can get a kids gymnastics class
   3. Marketing
      1. Other ideas and leads for instructors, need more…. Insurance is a big issue with instructors – Lindsey is going to Shelter and American Family to determine comparable insurance. If nobody can cover independent contractors, then we will look into the W2 and payroll tax avenue.
   4. Other business – Alcohol – as long as the instructor does not provide it or the instructor then they can bring their own alcohol to an event.
   5. Family of Board members – Take the annual family plan (or single +1, etc), take of $200, and divide by 12 if you want to pay monthly.

-Business Incubators

* 1. Incubators Kirby/Mike – Business liability insurance is needed, Alcohol can be brought. 25% discount for members if they have an event and selling something at that event or charging a fee for the event. If they are wanting to teach/sell items on a continuing basis – they are a business incubator.
  2. Who – Megan Designs (signs), Oil people (Robin)
  3. Approval
     1. By board – Mike motions to approve Megan Designs for business incubators, Kirby seconds.
     2. Food related by Dan-Health Dept
  4. Marketing
  5. Other Business

1. Rentals Betty/Julie
   1. Update on the 2 that used it, feedback – Electricity on the north side wall next to the fridge – the outlets when plugged in cause the lights to go out in the main room – Need to contact Farr Construction to touch base with Wiskirchen Electric
   2. Update on any new – Possibly more come time around the holidays
   3. Other business
2. Purchase items for kitchen, approval for Jeremy/Katie/Lindsey to put together a list and order what we need up to $500 – This is ongoing, we will purchase items as they come needed (if/when)
3. Samantha Otte fund afterschool program?
   1. Used--$306.49 - projector
   2. Remainder--$693.51
   3. Report due by 12/5/2018
   4. Remainder of Samantha Otte Fund?
   5. After school programs – Potentially one day a week, thinking 3:45-5 pm
   6. Ideas: Theater (C-SC students to volunteer to help), Susie Welker has reading experience, Nature/Birds/Insects, Art, Science Projects, Robotics, History of Canton, Sewing, Cooking/Baking, Chess Club
   7. Instructors – looking for volunteers
4. Water heater – All thingymabobs are fixed. Thermostats fixed and connections are good to go.
5. July Fundraiser /Corey
   1. Registrants – Andrew Redmon, Adam Farr (3), Danielle Caldwell, Carma Caldwell --- Six total teams
   2. What’s needed for event – Hole sponsorships – Kirby (Renew All) and Jesse Sparks will do a hole
   3. Who will be there – Katie, Kirby, Mike, Melissa, Betty/Crystal (afternoon)
   4. Other info
   5. What happens if we don’t have the minimum registrants
6. August Fundraiser
   1. Ideas – Pepsi Wagon – Possibly on the 18th – Lindsey, Crystal, Delaney, Melissa
   2. Varian – sent their $500

16. Founder Wall – People’s Bank, Bank of Monticello – shirts and memberships

1. Resignation – Jeremy is leaving as President and leaving the board as of next meeting. Crystal will be president during the interim. Jeremy will come as a guest next meeting and will work with Crystal to get things switched over.
2. Any Other Business appropriate at this time
3. Board Adjournment - Kirby motions to adjourn, Crystal seconds. Meeting closes at 9:44 pm.

**We meet every 4th Monday of the month at 7 pm and/or special meetings within 48 hour notice.**

**NEXT REGULAR MEETING 7/27/2018 @ 7:00 P.M. @ Canton Community Center**