

Checklist for Consulate Visit – Nov 12, 2017

Checklist of documents required for passport reissue:

1. Print out of duly filled online passport application form
2. 4 copies of personal particular form with photo pasted
3. Copy of passport with original passport
4. Address proof in Canada.
5. Proof of status in Canada (visa/ permit/PR etc.)
6. Landing paper, if you are PR and PR does not have landing category.
7. Declaration form (available in website)
8. Annexure 'E'/Marriage certificate in case spouse name is to be add/change
9. Prepaid self-addressed envelope
10. Appropriate fees in favour of Consulate General of India, Vancouver.
11. If on study permit, college Id, course letter and paper related to college.

Checklist for OCI:

1. OCI (regular) \$278 + \$4 + \$15
2. The last-held Indian Passport (it should be cancelled, surrendered or renounced). Otherwise, can be done in parallel.
3. Current Passport copy
4. Landing Paper of the Applicant
5. Landed Paper of the spouse
6. Marriage certificate or entry in the Indian Passport about the spouse's name.
7. Date of obtaining the Foreign Nationality
8. If divorced the divorce certificate/ deed. Applicant has to be a respondent on it or should be mutual.
9. If the applicant has changed or dropped his name, need the Name change affidavit.
10. Birth certificate of applicant, if born abroad.
11. If the spouse of the applicant is deceased, then the death certificate.
12. For a Minor applicant, we will need the landed papers/ PR card copies of both the parents.

PIO to OCI conversion \$4 + \$15

1. The PIO card
2. The current Passport copy

OCI MISC services \$26 + \$4 + \$15

1. OCI card
2. The current passport copy.

LOST PIO card or OCI card \$101 + \$4 + \$15

1. The police report is mandatory.

Foreign Spouse Application \$278 + \$4 + \$15

2. The Indian passport of the spouse on whose basis the other spouse is applying.
3. If the other spouse is an OCI card holder the copy of the card.
4. Landed papers
5. Marriage certificate
6. Foreign spouse affidavit

For all the above applications, applicants have to upload all the supporting documents, their photograph and signatures.