

**Board of Trustees
September 2, 2015**

Members present: Mark Stanke, Barbara Johnson, Lacey Rowell, Bruce Wallace, and John Morris.

Staff present: Brian Huckabee, Police Chief, Bob Cancemi, Mickey Stratton, Treasurer, Rebecca Poole, Town Engineer, April Stephens, Deputy Clerk, Joe Weaver, Town Attorney, and Arnelda Hall, Clerk.

Others present: Calvin Taylor, Steve & Kaci Snow, and Don Clements.

- 1. Meeting called to order and roll call. John Morris, Mayor, called the Regular Meeting of the Board of Trustees to order. Arnelda Hall, Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town on August 28, 2015 at 8:30 am...**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Kaci Snow informed the Trustees on a Fall Fun 5K Run & Festivities that the Calumet Chamber of Commerce is sponsoring October 3, 2015. Festivities include: live bands/music, face painting, food trucks, and a movie on the Calumet UMC lawn at 6:30 pm.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held August 4, 2015, with action as necessary. Trustee Johnson made a motion to approve the minutes for the Regular Meeting as written. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 4. Consider approval of claims, checks, and warrants for the month of August, 2015. Trustee Johnson made a motion to approve the claims, checks, and warrants for the month of August. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 5. Discuss and consider whether Lots 4 and 5, Block 5, Todd’s First Addition to the Town of Calumet, also known as 109 North Calumet Road, Calumet, OK is a hazard to the health or safety or welfare of the general public and should be declared dilapidated, with action as necessary, including, but not limited to, that the dilapidated buildings be torn down and removed (Tabled from Regular Meeting held August 4, 2015). A letter was received from JW Dansby, Dansby Engineering PLC, stating the outside walls and foundation of the building appear to be structurally sound. The wood and brick on the outside of the building can be repaired cosmetically. The rood and second floor were damaged by fire and must be reconstructed. Missing and spauled brick on the**

outside of the building should be replaced or repaired. The outside walls should be tuck pointed to replace missing grout. After the brick and grout is repaired the walls should be sealed to reduce future deterioration. This item was discussed at length by the Trustees and Donald Clements. Mr. Clements will make a schedule of the repairs and submit a progress report to the Board each month until the repairs are completed. He also stated he would bring a copy of the liability insurance for the building into the Town Office by September 11, 2015. Trustee Stanke made a motion to table this until the October Meeting. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

6. Consider and discuss report submitted by the Fire Chief, with action as necessary. No report this month.
7. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee reported Unit #2 has been repaired, a fan and fan module was replaced which was causing the overheating problem. The Police Department received a \$3,000 donation from Devon Energy.
8. Consider and discuss report submitted by the Public Works Supt., with action as necessary. No report.
9. Discussion with Cowan Group Engineering on Town Projects, with action as necessary. Rebecca Poole submitted a report on the following projects: Elementary School Drainage – CGE waiting on notification of construction start so that periodic inspections can be conducted. 2015 CDBG Grant Application – CGE has received authorization to advertise for bids on the drainage project. Water Tank (Standpipe) Rehabilitation – Plans and specifications are approximately 90% complete. Easement modifications for east Sewer Lift Station – CGE recommends a comprehensive review of the Town's easements.

Trustee Stanke made a motion to authorize Cowan Group Engineering to solicit for bids on the 2015 CDBG Grant Drainage Project and for the Water Tank (Standpipe) Rehabilitation Project. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

Trustee Stanke made a motion to authorize Cowan Group Engineering to research the Town's easements (water/sewer lines). Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

10. Consider and discuss appointing persons to fill the vacancies on the Town Zoning Board, with action as necessary. After discussion, Trustee Stanke made a motion to appoint Steve Snow and Matt Snyder to fill the vacancies on the Town Zoning Board. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
11. Consider and discuss 2015-2016 Lease Agreement between the Town of Calumet School for the use of the Calumet Baseball & Softball Fields, with action as necessary. Trustee Rowell made a motion to approve the 2015-2016 Lease Agreement. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
12. Remarks and inquiries of the governing body members. Clerk Hall requested the Board approve the Treasurer's Bond. Mayor Morris reported the Town Buildings need to have some electrical and plumbing repairs.
13. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. Trustee Stanke made a motion to approve the Annual Treasurer's Bond. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
14. Adjournment. Trustee Stanke made a motion to adjourn the meeting. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously and the meeting was adjourned.

John Morris, Mayor

ATTEST:

Arnelda Hall, Clerk