

The Moran City Council met in regular session on Monday, December 3, 2018. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Phillip L. Merkel	<u>Council Members Present</u> Bill C. Bigelow Corliss E. Lynes Kris R. Smith Jerry D. Wallis	Chad A. Lawson

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Lee Roberts, Rachel McDonald, and Richard Luken

CONSENT AGENDA

Council member Smith moved to approve the December 2018 consent agenda as follows:

- November 2018 Minutes
- November 2018 Petty Cash Reimbursement Report
- December 2018 Pay Ordinance totaling \$ 77,140.71
- November 2018 Jayhawk Utility Audit Trail Report
- November 2018 Certificate of Deposit Report

Bigelow seconded the motion, motion passed with all approving.

VISITORS

Lee Roberts and Richard Luken were present as visitors. Rachel McDonald was present to hear action on the Cereal Malt Beverage License Applications.

OLD BUSINESS

Security Camera Request for Moran Public Library – Follow up from November meeting. No one was present to represent the Library. Topic was tabled until the January meeting.

54 Fitness Update/Thrive Allen County – Membership and use reports were reviewed. Superintendent Stodgell reported the City crew replaced 2 ballast and 21 lights to improve lighting at the fitness center. He noted 4 additional ballasts and another 21 lights were needed to replace the remaining lights. No action was taken.

Moran Museum – Marmaton Valley KAY club has expressed interest in helping with the museum. Clerk Evans informed the Council that Alan Ard has offered to lend his Moran memorabilia to the Library when the museum is ready to open. Topic was tabled until the January meeting.

Energy Purchase Options – Topic was tabled until the February meeting.

Letter to the Kansas Department of Transportation (KDOT) – No response has been received to the questions posed regarding the Highway 59 project. On another topic, KDOT has expressed concern with the quality of concrete placed on sidewalk ramps along Highway 59 in early November. KDOT contends the concrete was placed when temperatures were below what specifications allow and have refused to pay Bryant and Bryant Construction for the services. Bryant and Bryant has replaced some of the concrete in question and have offered a two year warranty on the remaining concrete in place. Upon offer of the warranty and the City of Moran's acceptance of the warranty, KDOT has agreed to make payment to the contractor. Council member Smith moved the City accept the warranty offer. Lynes seconded the motion, motion passed with all approving.

Utility Truck Replacement – Superintendent Stodgell informed the Council that he had not received any bids as of this meeting. Topic was tabled until the January meeting.

City Roof Repairs – Clerk Evans presented information showing the warranty on the City Hall roof expired in 2009/2010. Alert Roofing inspected the roof for needed repairs and submitted a bid of \$1900.00 for repairs. After review of bid specifics, Council member Wallis moved to accept Alert Roofing's bid. Bigelow seconded the motion, motion passed with all approving.

Year End Review of Salaries – Topic was tabled until later in the meeting.

NEW BUSINESS

2019 Cereal Malt Beverage Applications – Council member Lynes moved to approve issuing licenses to Pete's of Erie, Inc. and The Marmaton Market. Smith seconded the motion, motion passed with all approving.

Annual Review of Moran Municipal Court Costs – The Council reviewed the topic and no action was taken.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported the new fire truck has been received. Council member Smith moved the Council recess for 5 minutes at 7:31 PM to inspect the new truck. Bigelow seconded the motion, motion passed with all approving. Council returned to open meeting at 7:36 PM.

Police Chief – Chief Smith requested approval to purchase eight \$15.00 gift certificates from Chancy's Restaurant to be used as prizes for the Seatbelts Are For Everyone (Safe) program. Smith said two prizes will be awarded each month January through April. Council member Bigelow moved to approve the requested purchased. Lynes seconded the motion, motion passed with all approving. Chief Smith also reported receiving the new body camera which will be placed in service as soon as possible.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of November 2018:

- Set up new electric service at 208 N. Birch
- Changed out electric meter at 206 W. Church & 220 N. Birch
- Fitness Center light & furnace check
- County building underground electric-short trying to find re-ran wire & off American Legion Building
- Repaired security light at Randolph & Chestnut
- Service the backhoe
- Installed new fuel filters on tanks at the shop
- Changed oil filters, fueled & winterized the ditch witch vacuum
- Changed out HVAC Filters at Police Station
- Changed oil & filter in the 07 GMC
- Locates
 - 505 S Birch
 - 140 W Church
 - First & 59
 - 213 S Sycamore
 - North Birch
 - 59 & Oak
- #1 Bucket Truck 07 GMC to Gas Body Shop for driver door hinge & bushing and body work on bottom of door
- Tapped water main & set meter 208 N. Birch
- Installed new water meter 2" & pit at 207 W. Randolph
- Tapped sewer main & flushed at 208 N. Birch
- Checked manholes on South Cedar
- Replaced vent at City Hall
- Put up Christmas lights up around town
- Spoke with the State inspectors about the new handicap sidewalk corners
- Cut trees & brush down at 54 Fitness
- Replaced fitting on power washer
- Winterized & shut off water at the Back Forty
- Spread 210lbs of ice melt around
- Marked valve boxes, manholes around that are raised before snow removal
- Measured #2 ball field score board for cover
- Picked up cans & limbs

Superintendent Stodgell informed the Council that the electric bucket trucks and electric work tools have been inspected by Protective Equipment Testing Laboratories and all items passed inspection. Testing did indicate the hoses on the small bucket truck need replaced and repair parts have been ordered.

City Clerk – Clerk Evans reported income for the month of November as follows:

General Fund		Water Fund	
Charges For Services	17.25	Sales To Customers	12,031.71
Refuse	1,717.00	Water Protection Fee	34.95
Court Fines	2,926.00	Connect Fee	175.00
Reimbursed Expense	600.00	Bulk Water Sales	136.28
NSF Check Redeposit	79.87	Penalties	1,400.21
CMB License	100.00	Water Tower Fee	50.00
KS Sales Tax	12,385.43	Sales Tax	
54 Fitness Fee/Fobs/Ovpd	820.00	Sales Tax Receipts	1,228.70
Interest Earned Checking/CD's	146.71	Sewer Fund	
Building Permit	5.00	Sales To Customers	7,331.10
Dog Tag	2.00	Gross Sales	<u>85,455.28</u>
Grant	1,000.00	<i>Add: Interest to CD 44526614</i>	10.99

Approval Date:
January 7, 2019

Electric Fund			
Sales To Customers	40,659.79		
Reimbursed Expense	792.36	Gross Receipts	<u>85,466.27</u>
Connect Fee	147.42	<i>Less: LIEAP Credit</i>	672.53
Overpaid	292.24	<i>Utility Credits</i>	521.61
Fuel Adjustment	1,208.26	<i>Recreation Fee Credit</i>	<u>170.00</u>
Light Rent	168.00	Net Receipts	84,102.13

Clerk Evans reported Feuerborn Funeral will close their Moran facility on December 31, 2018 and plan to offer the property for sale in the near future.

Evans presented an invoice for Council review for annual membership with the League of Kansas Municipalities. The Council declined to become a member due to increased membership fees.

Year End Review of Salaries and Benefits – Council member Bigelow moved the Council meet in executive session at 7:52 PM for 15 minutes to discuss employee(s) performance and annual payroll raises pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). Smith seconded the motion, motion passed with all approving. The Council returned from executive session at 8:15 PM due to a defective alarm.

Council member Bigelow moved that Michael Stodgell, Craig Miller, Taeler Carr, and Lori Evans be given a .25 cent an hour increase in pay. Shane Smith will receive the equivalent increase to his salary rate. Additionally, full time employees will receive a \$50.00 increase in their insurance stipend from \$360.00 to \$410.00 per month. Lynes seconded the motion, motion passed with unanimous approval. Based on the motion, employee pay for 2019 will increase as follows:

Mike Stodgell	\$ 21.25 to \$ 21.50 per hour
Craig Miller	\$ 18.00 to \$ 18.25 per hour
Lori Evans	\$ 17.70 to \$ 17.95 per hour
Taeler Carr	\$ 10.75 to \$ 11.00 per hour
Shane Smith	\$ 843.60 per week

Council member Bigelow moved all full time employees receive a holiday bonus of \$25.00 net after taxes and deductions. Smith seconded the motion, motion passed with unanimous approval.

2019 KPERS Rates – Clerk Evans reported KPERS employer rates will increase from 8.39% to 8.89% in 2019

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 8:30 PM. Motion passed with unanimous approval.