

Tualatin Elementary School PTA
General Membership Meeting • September 13, 2016
(Held in the Tualatin Elementary School Library)

Meeting was called to order at 7:02 p.m. by co-President Jymn Heathcott. A welcome and introductions followed.

The membership reviewed the August 23, 2016, meeting minutes. Amy Zuckerman motioned to approve the minutes and the motion was seconded. Minutes, as written, were approved by the membership. A quorum was present at the meeting.

Additions to the Agenda – VP of Fundraising report and Book Fair.

REPORTS

Principal report

Mr. Kingery welcomed everyone to the meeting. It's been a great start to the year. Full-day kinder for every student again this year. Kindergarteners completed Kinder Connect last week (student assessments done and information and resources shared with parents). Kinders started yesterday. Smooth start and the Kinders should receive a clean eater award!

Thank you to PTA for the Breakfast for the staff on Aug. 29, plus both BooHoo WooHoo events.

Back-to-School Night is Thursday night...begins with a 5:30 p.m. Session; Horzion Community Care providing BBQ dinner at 6 p.m.; final session at 6:45-7:30 p.m. Spanish translation will be available (K-2) for first session, then 2nd session will have translators for 3-5. Doors open at 5:15 p.m. to check kids into the Gym. More information will be coming home via teachers (paper copy and email).

Childcare in Gym for a movie and the playground will have the City's Mobile maker space set-up with activities. Five volunteers are needed to help with the maker space (not parents). Open 5:30-7:30 p.m.

Mr. Kingery showed an example of the Students Rights and Responsibilities Handbook and shared it is a good reference tool; Page 11 has the dress code. If you have questions please talk with your child's teacher or to Mr. Kingery. Special note: closed-toed shoes are encouraged and preferred (playground and PE).

A parent asked about Kinders getting off the bus – Are they supposed to have a parent present to get them? This was the way when there was half-day Kinder. Now that there is full-day Kinder, a parent being present isn't the rule. Bus drivers have been trained and should be aware to help the youngest students.

President's report (Jymn Heathcott and Sharell Lien)

Successful back to school events for BHWH last week and this week...huge turnout by Kinder parents...twice as many as in the past years. We hope this speaks to the volunteerism we can expect in the coming year!

There are several board positions available (Secretary, VP of Programs, and President-Elect). A handout was provided to describe the duties/time involved and also a list of activities that need leads next year. It isn't too late to sign up to help in your child's classroom for Art Lit and the Library. OBOB coordinators for 5th grader are looking for help during the 5th grade time.

Treasurer's report (Robert Ferring)

\$500 deposited from Bellagio's year-long fundraiser
\$59,600 in the PTA bank account.

VP of Fundraising report (Amy Zuckerman)

Dutch Bros week just wrapped up; got the coupons in hands of people who will use them more this year. The school received \$.50 per coupon redeemed. The high school office was a great help and the coupons were mentioned during their assembly.

VP of Volunteers report (Kate Heathcott)

Encouraging volunteerism at the school and trying to gather interest in volunteer activities aligning with your interests. Feel free to add your name to the form being passed around and choose categories that interest you – literacy/reading, STREAM, and fundraising.

Prasanna mentioned having clear definitions/descriptions for the volunteer activities to help people decide what might work for them. These things will be created throughout this school year.

Capturing hours is important – demonstrates volunteerism and helps us with getting grants or other funding to show we have the matching enthusiasm from the Black Bear community. There is a laptop to sign in and out of an activity when at the school...it shows how much family and friends are helping our school.

Membership (Sharell Lien)

There are 21 members to date. Thank you to all who have chosen to be members.

To vote at meetings, you must be a member.

With all the new faces, please bring a friend share in the fun!

Guest Introduction

David Welker introduced himself to the group. He is the YMCA Site Director at Tualatin Elementary. He expressed that he is here to help the PTA and school. His job is to run the pre- and post-care at school offered by the YMCA, but he hopes to be able to help at school events as a volunteer.

Approval of Standing Rules

An annual vote that needs to occur is the approval of the Standing Rules. There is a proposed change to add the Immediate Past-President that will serve as council to the Board (a non-voting member). A motion was made by Cris Gnehm to add the Immediate Past-President role and the motion was seconded. The membership voted to approve the motion.

Approval of Financial Audit for 2015-2016

The required annual audit of the financial records was completed on August 8, 2016, by Michele Javernick. No audit exceptions were found. Danielle Aldinger motioned to approve the audit for 2015-2016, and the motion was seconded. The membership approved the motion.

Approval of Budget for 2016-2017

The budget for 2016-2017 was reviewed and it was noted that the Board proposes adding a "Cash Box" line item so that seed money for cash boxes at events doesn't need to come from money available to hold the event. A motion was made by Kate Heathcott to approve the budget shared at the meeting. The motion was seconded and approved by a vote of the membership.

Election of PaLa Liaison

The PaLa Liaison board position is open and Ana Uriostegui has been nominated to fill the position. Danielle Aldinger motioned to accept the nomination of Ana as PaLa liaison. The motion was seconded and the membership voted to approve. Woo hoo! Welcome Ana!

BUSINESS

Library/OBOB (Kathleen Cunnington)

OBOB books out on the shelves and Library is starting up soon for all students. First graders are learning how to use the library. The Kinder kids need some volunteers for their library times.

Oregon Battle of the Books (OBOB) forms have gone home for 3rd – 5th graders. Help is needed during the 6-8 times the kids meet. As a volunteer you ask kids questions to help them prepare for the competitions/battles. School's winning team goes to a county competitions, then to state.

Book Fair (Danielle Aldinger for Heather Roberts)

The Book Fair will be open the week of October 17. The theme is Bookaneer Book Fair: Where Books are Treasure. Set-up occurs on October 17 with an evening kick-off event from 6-8 p.m. The Books Fair is open during the week and longer hours on Conference days (Thursday and Friday).

The Book Fair volunteer spreadsheet will be out via the FB page. This event is in need of a co-coordinator to help learn and take over for next year. Proceeds from this event support the Library.

Art Lit (Danielle Aldinger)

Danielle reported that three classes don't have an Art Literature volunteer. To keep Art Lit in the classrooms, volunteers are needed. Also, Art Lit needs a co-coordinator to learn and take over for next year. October 3 is the first Art Lit instructional meeting for volunteers (there is a daytime and a nighttime lesson before each project). It was mentioned that the high school is a good resource for help with the projects (depending on the time of day).

Garden (Pam Soderquist)

Garden orientations are next Tuesday and Wednesday (come with our student's class if you wish). Many opportunities to sign-up for garden care...thank you to the five new families who signed up at BooHooWooHoo.

There are many items coming to the cafeteria – kale, chard, tomatoes, zucchini, cabbage, and pumpkin.

New seedlings started for fall growing. Beets and green beans newly seeded and growing.

Bouquets from the garden were given to each teacher for supply drop off and a weekly one in the office.

Thanks to all the summer care families – the garden looks terrific because of them!

Ms. Peterson's husband is putting in a bicycle pump for the cistern.

Work party date to come – thank you to Whole Food for supporting the work parties with nourishment.

Spirit Wear (Sharell for Amanda Thorderson)

Shirts will be available at Back to School Night and sold at cost; orders taken for sizes not available. Also taking donations of gently used spirit wear...a box is in the Rotunda at school.

Walk+Bike to School Day – Oct. 5 (Sharell Lien)

The school is signed up for this event and some items for the participant prize sacks have been received. Michele Warther is also helping to coordinate the event on October 5. Help your child walk or bike to school!

Fun Run – Oct. 7 (Sharell for Fun Run team)

This is the largest fundraiser this school year. The event raises \$15,000-\$24,000. The goal this year is \$25,000. Fundraising packets go home on September 24, with ribbon sales beginning on September 27 in the Rotunda (each morning before school). All packets are due on Friday, October 7, the day of the Fun Run.

Lots of help is needed (sign-up sheets passed around) – Ribbon sales, day of help with water/snacks, and in the prize room counting donations and distributing prizes.

To take money during ribbon sales, collect packet envelopes, or count donations on Oct. 7, please be sure you have signed up to be a PTA member.

There is a request for bubble wrap to protect the Blazer prize drinking glasses. If you have a connection, please let the Fun Run team know.

QUESTIONS and COMMENTS

If you want to be on the agenda, please let Sharell Lien or Jymn Heathcott know.

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NEXT MEETING:

**Tuesday, October 4, 2016 – School Library [6:30 p.m. - special presentation by Erin Gillam]
7 p.m. PTA meeting begins**

Co-President Jymn Heathcott adjourned the meeting at 8:15 p.m.

Prepared by ~

Date presented: October 4, 2016

Sharell Lien for Secretary

Approved as Written or Amended

President

Secretary