## Grand Water & Sewer Service Agency 3025 E Spanish Trail Rd Moab, UT 84532

PHONE (435) 259-8121 FAX (435) 259-8122

## Written Request to be Placed on Agency Agenda

| Requester's Information   |               |           |
|---|---------------|-----------|
| Name:<br>Phone:   | Address:      |           |
| Requester's Topic of Discussion:  |               |           |
| Specific Points:  |               |           |
| Will documents be provided by the Requester?<br>If yes, documents need to be in the Agency office no later than seven (7) working days prior to the meeting date. |               |           |
| Requester's Signature   |               | Date      |
| $\bullet \bullet \bullet \bullet \bullet \bullet \bullet$   | • • • • • • • | ◆ ◆       |
| Request is Approved   | Denied        | Postponed |
| Records Officer<br>Signature  |               | Date      |
| Requester was notified on: Date   |               | Time      |
| Records Officer's reason for denial or postponement   |               |           |

Please contact the Agency Office for Appeal Procedure