



Gold Star Posts

PA, LLC

Dear Broker/Agents,

Thank you for recently selecting Gold Star Posts, PA LLC as your sign post installer. We look forward to a long and prosperous relationship. Our preferred method of requesting the installation, removal, and repairing of your sign posts is through our website:

www.goldstarposts.com.

1. Once you reach the homepage of our website you will see a list of our site pages to your left. Please click on 'Place Order'.
2. You will see the following link: <http://www.139.pair.com/sosreal/>. Click on this link and you will then be redirected to our online post installation website.
3. At the main page, it will ask you to enter your username and password. Both the username and password are your first and last name, lowercase letters only with no spaces or other symbols.
4. Once you have done this, hit the login button and you will see a bar at the top of the webpage that says 'Registration'. Click on it, complete the information it asks for, and click on 'Update Information'. **This is a secure and private website only used by our customers so we suggest, in order to keep things simple, that you keep the original password that you logged in with.**
5. You are now able to access all the features that our website has to offer.
6. When requesting installations, please complete the ENTIRE form because this is what we will use to complete your request.
7. After completing the form, hit 'Submit' and your order will be sent directly to Gold Star Posts, PA LLC.

*Gold Star Posts, PA LLC will still be accepting fax orders at 1-866-377-3151 as well as email orders at chip@goldstarposts.com. **WE DO NOT ACCEPT ORDERS VIA PHONE, VOICEMAIL, OR TEXT MESSAGING!**

For questions about online ordering, please speak with Chip at (412) 377-3158 or email him at chip@goldstarposts.com.

Thank You,

Chip Steeb

Managing Partner, Gold Star Posts, PA LLC