

2018 North Carolina Spot Festival Food Vendor Application

Saturday, November 3rd (9am-6pm) & Sunday, November 4th (9am-5pm)

**Please read carefully to make sure you complete all of the necessary pieces for approval; incomplete applications will not be approved:

The following four items must be included or your application will not be accepted! (Incomplete applications will not be considered)

- 1) A detailed menu of all the Items you intend to serve. This will be the basis from which we choose vendors. Any deviation from your menu will not be allowed.
- 2) A **Valid** Certificate of Insurance is **REQUIRED** with the North Carolina Spot Festival INC. as certificate holder, with a minimum of a \$500,000 limit.
- 3) A cashier's check or money order made payable to: NC Spot Festival. **No cash on weekend of festival!**
- 4) Photo of your booth

Name of Organization _____

Contact Person _____

Address _____

NC Sales Tax ID Number _____ Phone _____

Email _____ Set up size - length (ft.) _____ X Depth (ft.) _____

(Trailers please include the tongue in the overall length.)

November 3rd, (9am-10pm), November 4th, (9am-5pm) 2017. Complete New applications must be completed by all vendors (returning and new). The festival will be held in Hampstead, NC on Hwy 17.

- **Registration fee is \$350 for items over \$4.75.**
- **The fee for food vendors whose items sell for less than \$4.75 will be \$175.**
- **There will be no refunds after you are accepted.**
- This is a RAIN or SHINE outside event!
- Water and gray water disposal will be provided.
- **You will need to bring your own electrical cords (150' minimum), 100 feet of food grade water hose, three way hose connector, back flow preventer and all equipment necessary to obtain a permit.**
- **You will be responsible to contact the Pender County Health Department to obtain a Temporary Food Stand Permit.**
- **Late fee of \$50.00 for any application with a postmark date after October 12th, 2018.**
- **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED!**

- If you need power we will have a generator, please see more information regarding power below.

Power Requirements: Minimal power will be provided (15 amps per vendor) by a generator during festival hours only. There will be a \$50 fee for power hook up. If using 20 amps or more, the power fee is \$75. List each appliance and the amps or watts it uses. If approved these will be the only appliances you will be allowed to use.

Appliance_____Amps_____ Appliance_____Amps_____

Appliance_____Amps_____ Appliance_____Amps_____

Appliance_____Amps_____ Appliance_____Amps_____

(Please attach additional sheets if necessary)

Power Fee total:_____

Applications will not be accepted after October 19th,2018

Vendor Fee total: _____(Registration + Power + Late fee, if late)

Please apply 50\$ late fee for applications not postmarked by Friday October 12th , 2018! No applications accepted after October 19th,2018

**Return Application, photos and Liability release with Payment to:
NC Spot Festival, PO Box 565, Hampstead, NC, 28443**

Set up will be Friday, November 2nd, 9am – 2pm. You must be set up and ready for Health Department inspection by 4 pm. You will be required to stay open all hours of the festival. Please contact David Crooks at (910)-233-8017 – dcrooksnspotfestival@gmail.com or Pete Pallas at pallasp@aol.com Mon–Friday 8am – 4pm with any questions.

Vendor Expectations & Requirements:

- You will need to bring your own electrical cords (150' minimum), 100 feet of food grade water hose, three way hose connector, backflow preventer and all equipment necessary to obtain a permit. You will be responsible and expected to contact the Pender County Health Department to obtain a Temporary Food Stand Permit.
- A Valid Certificate of Insurance is REQUIRED with The North Carolina Spot Festival Inc. as certificate holder, with a minimum of a \$500,000 limit.
- All food or drinks not described on the application or not approved during the application process shall not be sold.
- Each exhibitor is responsible for collecting the state Sales Tax and filing a report with the Department of Revenue. Where applicable, a tax ID number may be required.
- An accepted application is a commitment by the Vendor to display/provide his/her work during ALL scheduled hours of the festival. DO NOT PACK UP EARLY! Vendors who break down early may be excluded from future events.
- The exhibitors space must be occupied 30 minutes prior to opening each morning of the show or the exhibitor will be considered a no-show and his/her space may be reassigned and no refund will be given. Absolutely no vehicles will be allowed inside the gates after 8 am on Saturday morning.
- Setup and breakdown times will be strictly enforced. Breakdown will not begin until the end of the festival. Vehicles will not be permitted on the grounds until after 5pm on Sunday.
- NO REFUNDS will be given!
- This is a RAIN or SHINE outside event!
- As a guest on the festival grounds, all vendors are expected to clean up their area of all trash.
- As a guest on the festival grounds, all vendors are expected to treat festival staff, other vendors, and festival attendees with respect. Any inappropriate behaviors will result in being asked to leave the grounds immediately. Items may be collected after the festival is complete. If you have any questions during the festival please feel free to find a Festival Staff member at the Beer tent.

NC SPOT FESTIVAL LIABILITY RELEASE AGREEMENT

I understand that reasonable security will be provided Friday and Saturday night, but I will not hold the NC SPOT FESTIVAL or its representatives liable for any loss, damage or injury. I further agree to indemnify, save harmless, and defend the NC SPOT FESTIVAL and its representatives in interest from and against any and all claims, demands, actions, debts, liabilities, and attorney fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death or any and all persons whatsoever, in any manner caused or contributed to by the vendor, its agents or employees while in, upon, or about the NC SPOT FESTIVAL grounds where the booth is located, or while going to or departing from the same, and to indemnify and save harmless the NC SPOT FESTIVAL and its representatives in interest from any liability and that the NC SPOT FESTIVAL may suffer as the result of acts of negligence, fraud, or misconduct of any vendors agent or employees on or about the NC SPOT FESTIVAL grounds.

I release the NC SPOT FESTIVAL from any and all liability for loss or damage to property and merchandise used by the vendor in the operation of the concession due to theft, vandals, fire, storm, flood and damage through any force of nature otherwise.

I further grant the NC SPOT FESTIVAL permission to use any photographs, motion pictures, recordings, or any other record of my participation in the festival for any legitimate reasons.

NOTE: Signature must be from the same vendor as on the application submitted.

SIGNED _____

DATED _____