

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

October 4, 2016

Chairman William Spellman called the October 4, 2016 regular meeting of the Ellsworth Trustees to order at 7:00 p.m. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman - present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, and Assistant Chief Tom Powell. Guests included Ken Calhoun from the VFW and Zoning Commission Chairperson Fred Shrock. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the September 14, 2016 regular Trustee meeting. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the minutes from the September 14th regular meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that the September receipts were \$29,882.22. The month's expenditures were \$35,488.44. For the nine months ending September 31, 2016, total receipts were \$363,529.77 and total expenditures were \$348,413.17. Extra-ordinary events included scrap sale receipts of \$1,237.50 and 2nd half 2015-tax year property tax settlement of \$3,374.06. The book cash balance as of September 31, 2016 was \$831,071.50 minus the outstanding SIB loan of \$157,327.00 for a net of \$673,744.50. Mr. DeCenso advised the Board that the 2nd half 2014-tax year Homestead estimated amount of approximately \$15,000.00 is still due the Township. He also noted that for the first nine months of 2016, the Township has enjoyed a surplus from revenues over expenditures of \$15,116.60. He also advised the Board that there is still an outstanding invoice due to Allied Locks for the approved amount of \$3,285.00. Due to remaining issues with the vendor, the invoice will remain open until they complete the project satisfactorily. He reported that the Health Insurance renewal was received with a 21.6% increase. Monthly premiums from Coventry Health would increase from \$4,617.93 to \$5,613.14. Request for Bids have been requested from three brokers. Also a quote was received to lease a new EMS Monitor at 4.6%. A \$30,394.00 Monitor would cost \$905.50 per month, which amounts to \$2,204.00 interest over the three-year period. Discussion will continue at the next meeting regarding purchasing or leasing the monitor. The Fiscal Officer suggested that any plans to acquire another ambulance should be considered along with another monitor to better determine financing for the entire package. Mr. DeCenso then requested from the Board the \$100.00 to be paid to the Ohio Treasurer to begin the eight hours of education to qualify the Township to submit an Investment Policy for consideration. A policy must be approved by the state before the Township can move forward with more aggressive investments. Trustee Houston made a motion for the Township to pay \$100.00 for the Fiscal Officer and any interested Trustee to apply for CPIM accreditation through the State of Ohio. Trustee Toman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that he had assisted Berlin Twp with two burials. The crack seal project has been completed at the Ellsworth cemetery. The Town Hall and Ellsworth School parking lots will be completed over the next few days. This project is a shared services program with Berlin Township. The final invoices should be in by the middle of the month. Also, that the cement pad project approved by the Board at the last meeting will begin on Friday, October 7th.

ZONING REPORT: Mr. Wayne Sarna was unable to attend the meeting tonight, as he was holding Zoning office hours this evening. Chairman Spellman advised the Board that although Mr. Sarna had both knees recently replaced, he was still attending to business hours at the Zoning office.

FIRE & EMS DEPARTMENTS: Assistant Chief Tom Powell gave the Fire and EMS Department reports. Assistant Chief Powell reported two structure fires and one service call. There were eleven EMS calls, two vehicle accidents with seven transports. Assistant Chief Powell thanked Matt Stroney and Earl Morocco for assisting with traffic control during the recent fatal accident on Rte 45. He then advised the Board that seven members of the department would like to attend the Maxwell Leadership Training class at \$275 per person. He also requested approval to purchase a multi-gas level meter for \$850.00. The meter is used to report hazardous gas measurements inside buildings. Also, the dept would like to add Brian Blevins as a probationary firefighter. The Board discussed the number of smoke and CO2 detectors still available to distribute to the community. Trustee Houston made a motion to accept Brian Blevins and to authorize the \$2,775.00 as requested. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Assistant Chief Brian O'Neill was in class this evening and so his report was combined with the Fire Department and given by Assistant Chief Powell.

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Regular Trustee Meeting October 4, 2016 Continued

COMMITTEE REPORTS:

Trustee Toman reported that there are now 729 members of the Crime Report. Discussion was held regarding any need for non-soliciting laws in the Township. It was decided to continue to review the ORC. He advised that the new LED signs would be received and erected soon.

Trustee Houston advised that after last month's discussion about Ohio's legalized medical marijuana (H.B. 523), in the workplace, that he proposes the following resolution to amend the Township Policy Manual to add to the Drug and Alcohol Free Workplace policy, "Effective October 4, 2016, Ohio's medical marijuana law is in effect. Employees who are using marijuana with a valid prescription are NOT EXEMPT from this policy in any way. The use of marijuana in any form, with or without a valid prescription, will be treated the same as the use of all other Schedule 1 controlled substances or illegal drugs. Employees using Schedule 1 controlled substances or illegal drugs, including marijuana with a valid prescription, are still subject to all provisions of this policy." Trustee Toman seconded the motion. The roll call vote was all in favor. The Board then discussed with Mr. Stroney the positioning of the cemetery regulation signs.

Chairman Spellman reminded the Board that a representative from OTARMA risk assessment would be visiting and reviewing the Township property on October 24th.

NEW BUSINESS:

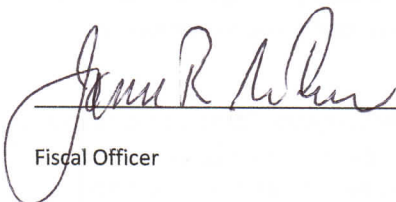
Trustee Toman pointed out that in review of the Employee Policy Manual, he discovered that there is some confusion regarding two versions of the Manual that may be in circulation. The Fiscal Officer will review the two versions and report the differences back to the Board. Regarding Mr. Stroney's vacation, Trustee Houston made a motion to allow him to carry over four days (32) hours of his remaining vacation to his next year's allowance. Trustee Toman seconded the motion. The roll call vote was all in favor.

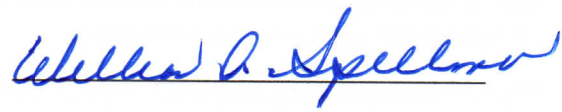
Chairman Spellman reminded the audience that Trick or Trunk is 3:00pm to 5:00pm on Sunday October 30th at the Fire Station and Halloween is 5:00pm to 7:00pm on Monday the 31st.

The Chairman then introduced Ken Calhoun and Fred Shrock from VFW post 9571. They advised the Board that Wreaths across America would again visit Ellsworth Township on December 17th at 10:00am. There is also an effort to provide wreaths for veterans' graves in Berlin and Geeburg cemetery. There was discussion regarding national coverage for this event. The Board advised the visitors that they will support and assist in the success of this project. The Board also discussed the Veterans appreciation event that will be held November 15th at Western Reserve High School Cafeteria from 6:00pm to 9:00pm.

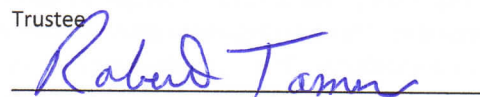
Chairman Spellman announced that the next regular meeting would be held Wednesday November 9, 2016 at 7:00pm.

At 8:45 p.m. Trustee Houston made a motion to adjourn the meeting. Trustee Toman seconded the motion. The vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee