

TOWN OF GREENWOOD  
MINUTES OF THE PUBLIC HEARING & REGULAR SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Monday, June 15,2020 -6:00 PM

Present: Mayor Frank, Alderman Robinson, Smith, Newsom, Edwardes, Larsen, Town Attorney Charles Grubb, Town Clerk Veronica Brown, Police Chief Shayne Gibson and members of the public.

Absent: None

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m, he then led the invocation and Pledge of Allegiance.

Convene in Public Hearing: A motion was made by Alderman Larsen, seconded by Alderman Robinson to convene into a Public Hearing. The motion was carried by unanimous voice vote.

The meeting was then convened into Public Hearing:

**PUBLIC HEARING: The purpose of the public hearing is for the adoption of the following Ordinance(s), the title of which are hereinafter set forth, to wit:**

Town Clerk, Veronica Brown read each Ordinance by title and the Mayor called for Public Comments

Ordinance No. 3 of 2020

TITLE: AN ORDINANCE AMENDING ORDINANCE NO. 2 OF 2019, BEING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR ENDING JUNE 30, 2020.

**Public Comments: None**

Ordinance No. 4 of 2020

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

**Public Comments: None**

Ordinance No. 5 of 2020

TITLE: AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF THE PROPERTY ON ATTACHED SCHEDULE A LOCATED IN THE TOWN OF GREENWOOD AND OTHERWISE PROVIDING WITH RESPECT THERETO

**Public Comments:**

Mr Terry Alle, Farmers State Bank-In favor of rezoning  
Mr Curtis Shelton, Attorney Farmers State Bank-In favor of rezoning  
Mr Otis Henderson, Property Owner- Against rezoning  
Mr. James Hardy, Greenwood Resident- Against rezoning

Adjourn to Regular Session Meeting:

A motion was made by Alderman Robinson, seconded by Alderman Newsom to adjourn into a Regular Session. The motion was carried by unanimous voice vote.

Approval of the Agenda:

A motion was made by Alderman Edwardes, seconded by Alderman Smith to Approve the Agenda. The motion was carried by unanimous voice vote.

**Public Comments on Agenda Items: NONE**

Approval of Minutes:

Special Session Meeting –March 30, 2020

There were no questions or discussion from the Board. A motion was made by Alderman Larsen, seconded by Alderman Robinson to approve the minutes. The motion was carried by unanimous voice vote.

Work Session Meeting- May 14, 2020

There were no questions or discussion from the Board. A motion was made by Alderman Edwardes, seconded by Alderman Robinson to approve the Minutes. The motion was carried by unanimous voice vote.

Public Hearing & Regular Session Meeting- May 18, 2020

There were no questions or discussion from the Board. A motion was made by Alderman Larsen, seconded by Alderman Robinson to approve the Minutes. The motion was carried by unanimous voice vote.

Approval of Financial Statements- May 2020 Financials

There were no questions or discussion from the Board. A motion was made by Alderman Robinson, seconded by Alderman Smith to the May Financials. The motion was carried by unanimous voice vote.

1. Ordinance No.3 of 2020

TITLE: TITLE: AN ORDINANCE AMENDING ORDINANCE NO. 2 OF 2019, BEING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR ENDING JUNE 30, 2020.

Town Clerk, Veronica Brown read the Ordinance by title and Mayor Frank called for a motion and roll call vote

BE IT ORDAINED by the Board of Aldermen of the Town of Greenwood, Parish of Caddo, State of Louisiana, that the budget for the fiscal year ending June 30, 2020 be and is herein revised and amended as shown in the A mended Budget for the year ending June 30, 2020.

BE IT FURTHER ORDAINED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

**AMENDED BUDGET  
FOR THE YEAR ENDED JUNE 30, 2020**

**GENERAL FUND BUDGET**

	<b>2020 Budget</b>	<b>2020 Amended</b>	<b>Difference</b>
Operating Revenues	1,101,500	901,500	(200,000)
Grant Revenues	0	0	0
Fund Balance Transfer	0	200,000	200,000
Total Revenues	1,101,500	1,101,500	0
Expenses-General & Administrative	548,900	548,900	0
Expenses-Police Department	985,400	985,400	0
Expenses-Capital Projects & Contingencies	0	100,000	100,000
Total Expenditures	1,534,300	1,634,300	100,000
Transfer In-Sales Tax	447,500	547,500	100,000
Transfer In-Capital	0	0	0
Transfer Out-Water/Sewer	0	0	0
Retained Earnings	14,700	14,700	0
Ending Fund Balance	110,204	110,204	0

**WATER FUND BUDGET**

	<b>2020 Budget</b>	<b>2020</b>	<b>Difference</b>
Operating Revenues	932,000	932,000	0
Grant Revenue	0	0	0
Operating Expenses	987,550	987,550	0
Operating Income/(Loss)	(55,550)	(55,550)	0
Retained Earnings	0	0	0
Beginning Fund Balance	3,861,011	3,861,011	0
Ending Fund Balance	3,805,461	3,805,461	0

**SEWER**

FUNDBUDGET	2020 Budget	2020 Amended	Difference
Operating Revenues	367,400	367,400	0
Operating Expenditures	393,200	393,200	0
Operating Income/(Loss)	(25,800)	(25,800)	0
Retained Earnings	(25,800)	(25,800)	
Beginning Fund Balance	414,792	414,792	0
Ending Fund Balance	388,992	388,992	0
<b>SALES TAX FUND</b>	<b>2020 Budget</b>	<b>2020 Amended</b>	<b>Difference</b>
<b>BUDGET</b>			
Revenues	453,000	553,000	100,000
Expenditures	453,000	553,000	100,000
Excess/Deficiency	0	0	0
Beginning Fund Balance	805,316	805,316	0
Ending Fund Balance	805,316	805,316	0

First Reading: May 18, 2020- Introduced and read by title and approved as read and set for Public Hearing on June 15, 2020 on motion by Alderman Larsen, seconded by Alderman Robinson. The motion carried by unanimous voice vote.

Second Reading: June 15, 2020 – Having been approved on the first reading on reading, and after publication notice and a public hearing, was read by title and approved as read on motion by Alderman Larsen, seconded by Alderman Robinson. Approved by the following roll call vote:

YEAS: (5) Larsen, Edwardes, Newsom, Smith, Robinson

NAYS: (0)

ABSENT: (0)

ABSTAIN: (0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on June 15, 2020 in the Municipal Complex of the Town of Greenwood.

Attest:

\_\_\_\_\_  
Veronica Brown, Town Clerk

2. Ordinance No. 4 of 2020

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

Town Clerk, Veronica Brown read the Ordinance by title and Mayor Frank called for a motion and roll call vote

BE IT ORDAINED by the Board of Aldermen of the Town of Greenwood, Parish of Caddo, State of Louisiana, that the budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and is herein adopted as follows:

BE IT FURTHER ORDAINED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

GENERAL FUND BUDGET

	<b>2021</b>
Operating Revenues	1,101,500
Expenses - General & Administrative	548,900
Expenses - Police Department	985,400
Total Current Expenditures	1,534,300
Transfers In-Sales Tax	547,500
Transfers In-Capital	
Excess/Deficiency	114,700
Expenses Capital Outlay	
Excess/(Deficiency)	
Beginning Fund Balance	<b>110,204</b>
Ending Fund Balance	<b>224,904</b>

**WATER FUND BUDGET**

	<b>2021</b>
Operating Revenues	932,000
Operating Expenses	987,550
Operating Income/(Loss)	(55,550)
Beginning Fund Balance	3,805,461
Ending Fund Balance	3,749,911

**SEWER FUND BUDGET**

	<b>2021</b>
Operating Revenues	367,400
Operating Expenditures	393,200
Operating Income/(Loss)	(25,800)
Beginning Fund Balance	388,992
Ending Fund Balance	363,192

**SALES TAX FUND BUDGET**

	<b>2021</b>
Revenues	553,000
Expenditures	553,000
Excess/ Deficiency	0
Beginning Fund Balance	805,316
Ending Fund Balance	805,316

First Reading: May 18, 2020 – Introduced and read by title and approved as read on motion by Alderman Edwardes and seconded by Alderman Robinson.

Second Reading: June 15, 2020, Having been approved on the first reading on May 18, 2020, and after publication of notice and a public hearing, was read by title and on motion by Alderman Edwardes seconded by Alderman Robinson. Approved by the following roll call vote:

YEAS: (5) Robinson, Smith, Newsom, Edwardes,  
NAYS: (0)  
ABSENT: (0)  
ABSTAIN: (0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on 15<sup>th</sup> day of June, 2020, in the Municipal Complex of the Town of Greenwood.

Attest:

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Veronica Brown, Town Clerk

3. Ordinance No. 5 of 2020

TITLE: AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF GREENWOOD, BY REZONING PROPERTY IN THE VACINITY OF ELITE COIL, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” TO THE ORDINANCE, FROM R-A, RESIDENCE/AGRICULTURE DISTRICT TO I-1, LIGHT INDUSTRY DISTRICT; AND OTHERWISE PROVIDING WITH RESPECT THERETO

Town Clerk, Veronica Brown read the Ordinance by title and Mayor Frank called for a motion.

Alderman Larsen questioned information which was given at the Special Session Meeting, Mr Hardy rebutted

Alderman Robinson questioned by Ms Hardy, interested party in house, was not present, Mr Hardy responded

Alderman Larsen questioned the relationship or agreement between Mr Henderson and Mr Hardy, Mr Henderson replied

Alderman Robinson inquired on the purchase price of the house, Mr Henderson replied and advised the appraised amount was \$316,000

Alderman Larsen inquired on the name of the appraisal company and the size of the property, Mr Henderson replied

Alderman Edwardes inquired if the house was in foreclosure, Mr Henderson replied as well as Mr Hardy

Alderman Robinson inquired on the purchase amount and acreage size, Mr Henderson replied

Alderman Edwardes indicated that the information given in reference to the numbers and purchase do not seem to accurate, Mr Henderson responded as well as Mr Hardy

Alderman Robinson asked Mr Hayes, Owner of Fluid Disposals, what were his intentions with the property, Mr Hayes replied accordingly

Alderman Edwardes asked Mr Hayes of the employment opportunities available, Mr Hayes responded accordingly

Alderman Smith asked Mr Hayes how many of the employees would be Greenwood residents, Mr Hayes replied accordingly

Alderman Newsom asked Mr Hayes if the Company could give any relief to the adjacent property owner, Mr Hayes replied accordingly

Alderman Edwardes inquired on access to the house on the adjacent property, Mr Hayes replied accordingly

Alderman Robinson stated that LA law required access, Mr Hayes replied that there never would be an issue on access

Alderman Smith stated that the Board of Alderman should take in account of the decision of the Planning & Zoning Board

WHEREAS, the Town of Greenwood set the zoning classifications of all property located in the Town by Ordinance # 1 of 1992; and

WHEREAS, an application was submitted to the Town of Greenwood Planning & Zoning Commission by Mr. Terry Allen, on behalf of Farmers State Bank, owner, for approval to rezone the property described on Exhibit "A" hereto from R-A, Residence/Agriculture District to I-1, Light Industry District; and

WHEREAS, the recommendation was not favorable for approval by Planning and Zoning Commission.

NOW, THEREFORE BE IT ORDAINED by the Board of Aldermen, Town of Greenwood, in due, legal and regular session convened that the zoning classification of the property described on the attached Exhibit A be and is hereby changed from R-A, Residence-Agriculture District to I-1, Light Industry District..



BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or Resolutions or parts thereof in conflict with this Ordinance are hereby repealed

First Reading: June 4, 2020- Introduced and read by title and approved as read and set for Public Hearing on June 15, 2020 on motion by Alderman Edwardes, seconded by Alderman Robinson,

Second Reading: June 15,2020 - Having been approved on the first reading on June 4, 2020 and after publication of notice and a public hearing, was read by title, with motion to approve as read by Alderman Robinson, seconded by Alderman Edwardes

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YEAS: (4) Larsen, Edwardes, Newsom, Robinson  
NAYS: (1) Smith  
ABSENT: (0)  
ABSTAIN: (0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Aldermen of the Town of Greenwood, Louisiana, at a meeting of said public body, duly held and conducted on June 15, 2020 in the Municipal Complex for the Town of Greenwood.

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Veronica Brown, LCMC Town Clerk

**Public Comments:**

Mr Canyon Roan, Greenwood Resident, inquired on how to obtain a copy of the Greenwood Master Plan, Town Clerk Veronica Brown advised to request a copy.

**Adjourn**

There being no further business, a motion was made by Alderman Edwardes and seconded by Alderman Larsen the meeting was adjourned at 6:52 pm. Next meeting to be held on Thursday, July 16, 2020 @ 6:00 p.m. for the Work

Session of the Board of Aldermen and Monday, July 20, 2020 at 6:00 pm Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

\_\_\_\_\_  
s/s Veronica Brown, Town Clerk

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s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for June 15, 2020.

This the 23<sup>rd</sup> day of June, 2020

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s/s Veronica Brown, Town Clerk