

Kingstream Community Council
Minutes of the February 21, 2019 Meeting

Attendance	
Board Members	Present
Frank Shaffer, President	Yes
Tyrone Yee, Vice President	Yes
Steven Fast, Secretary	Yes
Scott Graff, Co-Treasurer	Yes
Elanna Weinstein Co-Treasurer	Yes
Mike Wei, Architecture Committee	Yes
Ken Neuman, Landscape	Yes
Sharon Llewellyn, Activities Committee	Yes
John Rush, Communications Committee	Yes
Other Attendees	
Lisa Cornaire, Management	Yes

A. Call to Order

The meeting was called to order at 7:04 P.M.

B. Approval of Agenda

Agenda approved with no changes.

C. Homeowners Open Forum

No homeowners in attendance.

D. Review/Approval of January Meeting Minutes

January meeting minutes were approved.

E. Old Business

1. Online file share – Lisa showed the Board the initial files loaded. Board discussed what type of information to upload and possible controls. This will be an ongoing effort.

F. New Business

1. Review letter sent with dues notice- Letter was reviewed and approved as amended. A survey of asset usage will be included.
2. Annual meeting presentation - The board reviewed the annual meeting presentation. Various revisions and edits were made to the document. Lisa and Steve will cleanup document for another review.
3. New volunteers Activities committee- New members have volunteered for this committee however Sharon will need to solidify their commitment before they are appointed.

G. Management Report

Dues mailing will be sent out next week. The CPA has started the 2018 taxes to be filed on time. A clause in the pool contract was discussed regarding the cost of chlorine. This will be invoked due

recent price increases for chlorine but should be a minor cost increase. Emails regarding snow removal and pool hours were discussed.

H. Committee Reports

1. ARC – Follow up efforts are on track.
2. Activities – Several people have expressed interest in assisting activity committee. Winner's of future decorating events will be indicted with a yard-sign.
3. Landscape – Reston Tree has taken down trees at the basketball court, pool and trail #4. Storm Water Management updated what work will be done. Working on quotes for the basketball court and the tennis court. Working on a resolution to trail #12. Scott & Elanna will provide a follow-up on a possible Eagle Scout project.
4. Communication – Nothing new to report.
5. Welcoming – Five homeowners welcomed. Purchased \$100 gift card as part of normal expenditures.
6. Pool – Nothing new to report.

I. Treasurers Report

Wrap up of 2018 financials expected after taxes have been finalized. A \$100k CD will mature in April which per plan would be invested in a five-year CD. However, the one-year rate is higher than the multi-year rates currently. Will monitor rates and invest for best return

J. Closed Session – To Discuss Legal

K. Open Session

Discussed possible plans for basketball court.

L. Adjourn

Meeting was adjourned at 10:10 P.M.

Submitted by Steven Fast