

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751

<http://www.brfdaz.org/>

5023 Enchanted Lane

Happy Jack, Arizona 86024

June 15, 2024

Minutes

The meeting will be recorded.

1. Call to Order

Chair Mike Bourne called the meeting to order at 10:00

2. Pledge of Allegiance

3. Roll Call of Board Members

Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill

4. Call to the Public--None

CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. Review and Adoption of the Agenda

Brian Moved and Linda 2nd motion to adopt the agenda

Motion passed unanimously

6. Review and Adoption of Minutes to May 18, 2024 Meeting

Linda Moved and Brian 2nd motion to adopt the minutes to the May 18, 2024 meeting

Casey abstained, Motion passed

7. Announcements

a. Starlighters Breakfast June 22, 2024. Pancakes at 8:00 am with Bake Sale including pies!

b. Ladies' Tea on the June 22, 2024

c. Auxiliary Sale July 6, 2024

d. Appreciation Dinner will be on August 10, 2024, 5:00 PM NEW DATE

e. Carnival on same day as Auxiliary Sale, Starlighter Parade at 10:00 AM, hot dogs and ice cream at the Community Center and Cowboy Golf.

f. Elections needs workers for the in person voting on November 5

8. Reports and Correspondence

a. Chairperson's Report

i. Report on 457b program: several checks still need to clear. Schwab has cleared with \$0 balance

ii. PSPRS next meeting on sometime in July, not set yet

1. Medical retiree update

iii. Special Districts Alliance

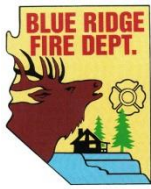
1. Organizational administrative work progressing.

iv. Legislative

1. Federal Farm Bill will impact rural districts, focused on waste water, wildland fires, and rural districts.

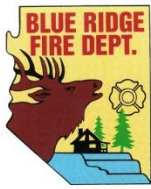
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2. Wildlife Urban Interface has been tabled
3. Potential bill to stop flushing wet wipes in sewer systems
- b. Chief's Report
 - i. Personnel: 6 Full-time, 2 part-time, 8 paid reserve, and 20 volunteer
 - ii. Apparatus Report: Medic 1 OOS due to elk strike. SQ-111 OOS New pickup is in Prescott getting tires, rims, and suspension installed. New engine on track for delivery before July 6th.
 1. Status of Medic 1 still in limbo, in Flagstaff. Need secondary evaluation.
 2. Discussion re: Medic 1. Chief answered questions from the Board
 3. New numbering system of apparatus will begin in July.
 - a. 11 in front is the station.
 - iii. Incident Report: Total 28: 15 EMS, 1 Fire, 4 MVC, 8 service calls
 - iv. Training Report: 226 hours of training in May, including radio communications, commercial pre-plan, pediatric assessment, and CERT training.
 1. 27 folks involved. Successful and Casey thanked the BRFD for their help.
 - v. Updates/Announcements
 1. 2024 Automatic Ambulance Rate Increase of 1.7% approved by AZDHS (\$2550.72 Base rate)
 2. 2024-2027 CON renewal approved by AZDHS
 3. BRFD has been awarded Senate Bill 1720 Fire Equipment Grant in the amount of \$296,856. To be applied toward the purchase of a new Type 1 tactical water tender, thanks to Battalion Chief Chester
 4. Starlight Pines Annual Members Meeting and Firewise Day on June 8, 2024 was attended by Battalion Chief Chester.
 5. The BRFD Fourth of July Auxiliary Sale is scheduled for July 6, 2024.
 6. AFCA Conference is July 17-18, 2024 in Glendale, AZ.
 7. BRFD Firefighter Appreciation Dinner is scheduled for August 10, 2024 NEW DATE
 8. BRFD Labor Day Auxiliary Sale is scheduled for August 31, 2024
 9. Dispatchers visited our site for a meeting and a tour of the station and area.
9. Review and Adoption of the May 2024 Financial Report
Brian Moved and Casey 2nd motion to adopt the May 2024 Financial Report
Motion passed unanimously
10. OLD BUSINESS--None
11. NEW BUSINESS
 - a. Discussion with possible action to approve moving \$120,000 in ambulance revenue from Wells Fargo to Coconino Treasurer account. Casey Moved and Brian 2nd motion to move \$120,000 in ambulance revenue from Wells Fargo to Coconino Treasurer account



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- Motion passed unanimously
- b. Discussion with possible action to replace \$500,000 back into the Coconino County Treasurer Reserve account
Brian Moved and Casey 2nd motion to replace \$500,000 back into the Coconino County Treasurer Reserve account on or before June 30.
Motion passed unanimously
- c. Discussion with possible action to approve paying an additional \$100,000 toward the PSPRS liabilities ASAP.
Linda Moved and Laurie 2nd motion to pay an additional \$100,000 toward the PSPRS liabilities ASAP
Motion passed unanimously.
- d. Discussion with possible action to approve moving all remaining funds from Coconino County Treasurer account to Coconino County Treasurer Reserve Account on or before June 30, 2024.
Brian Moved and Laurie 2nd motion to move all remaining funds from Coconino County Treasurer account to Coconino County Treasurer Reserve Account on or before June 30, 2024.
Motion passed unanimously
- e. Discussion with possible action to approve moving \$800,000 from Coconino County Reserve account to Coconino County Treasurer Account on July 1, 2024 to cover first quarter operating expenses.
Linda Moved and Brian 2nd motion to move \$800,000 from Coconino County Reserve account to Coconino County Treasurer Account on July 1, 2024 to cover first quarter operating expenses
Motion passed unanimously
- f. Executive Session for Chief's contract
The BRFD Governing Board will vote to go into Executive Session under authority of ARS 38-431.03(A)(1) to discuss Chief's contract
Laurie Moved and Casey 2nd motion to recess into Executive Session at 11:23 am
Motion passed unanimously
- d. The BRFD Governing Board will reconvene the regularly scheduled public meeting
Laurie moved and Linda 2nd motion to reconvene the regularly scheduled public meeting at 12:41
Motion passed unanimously
Additional executive sessions will be scheduled to continue discussion
12. Adjournment
Linda Moved and Brian 2nd motion to adjourn at 12:41
Motion passed unanimously

Respectfully submitted,
Laurie Hawke

Clerk of the Board