

**ARCADE CREEK RECREATION AND PARK DISTRICT**

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(916) 482-8377 Fax (916) 483-1320

**EMPLOYMENT APPLICATION**

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

NAME (Last, First, MI) \_\_\_\_\_

PRESENT ADDRESS (Street, City, State, Zip) \_\_\_\_\_

PERMANENT ADDRESS (Street, City State, Zip) \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

IF RELATED TO ANYONE IN OUR EMPLOY  
STATE NAME AND DEPARTMENT  
(OMIT NAME OF SPOUSE) \_\_\_\_\_

REFERRED  
BY \_\_\_\_\_

**EMPLOYMENT DESIRED**

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ SALARY DESIRED \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ IF SO MAY WE INQUIRE OF YOUR EMPLOYER? \_\_\_\_\_

EVER APPLIED TO THIS COMPANY BEFORE? \_\_\_\_\_ WHEN? \_\_\_\_\_ POSITION? \_\_\_\_\_

**EDUCATION**

	<u>NAME AND LOCATION OF SCHOOL</u>	<u>GRADUATED?</u>	<u>MAJOR SUBJECTS</u>	<u>AVG GRADE</u>
GRAMMAR SCHOOL	_____	_____	_____	_____
HIGH SCHOOL	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL	_____	_____	_____	_____

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK \_\_\_\_\_  
\_\_\_\_\_

CERTIFICATIONS/LICENSES \_\_\_\_\_

**FORMER EMPLOYERS** (LIST BELOW LAST FOUR EMPLOYERS, BEGINNING WITH PRESENT OR MOST RECENT)

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	POSITION	REASON FOR LEAVING
FROM			
TO			
FROM			
TO			
FROM			
TO			
FROM			
TO			

**REFERENCES** (GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR)

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED

IN CASE OF EMERGENCY, NOTIFY (NAME) \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE.

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY \_\_\_\_\_

DATE \_\_\_\_\_

**REMARKS:**

NEATNESS \_\_\_\_\_

ABILITY \_\_\_\_\_

HIRED	POSITION	WILL REPORT	SALARY WAGES